



VILLAGE OF HAINES JUNCTION

Community Recognition Policy

#43-25

1 Purpose

The purpose of this policy is to recognize significant contributions to the betterment of the community and to celebrate significant personal milestones.

2 Policy Statement

The Village of Haines Junction wishes to acknowledge, celebrate and show appreciation to those who have made significant contributions to enhancing the quality of life of Haines Junction residents. This policy encourages the recognition of outstanding volunteerism, long service, projects, initiatives, accomplishments or achievements of individuals, groups, businesses and/or organizations in the Village of Haines Junction as well as the recognition of significant milestones (birthdays and wedding anniversaries). This policy provides the process for community members to make a nomination, a nomination form, a process for evaluating nominees, and timelines.

3 Implementation of Policy

3.1 Nominations

- To be considered for an award, eligible recipient(s) must be nominated by a member of the community using the attached nomination form.
- Nomination forms must be submitted by June 15th.

3.2 Evaluation

The following principles will guide the evaluation of nominations of individuals, groups, businesses and organizations to be recognized:

- The nominee to be recognized must:
 - Be an individual or individuals, group, business or organization within the Village of Haines Junction
 - Reflect either:
 - Outstanding volunteerism, long service, projects or initiatives, accomplishment or achievements that have contributed in a significant way to the betterment of the community in any of the

following areas: sport, music, arts, culture, education, citizenship, environment, and/or social services.

- Milestone birthdays (80 years, 85 years, 90 years, 95 years, 100 years, 100+ years) or milestone wedding anniversaries (e.g. 25 years, 30 years, 40 years, 50 years, 55 years, 60 years, 65 years, 70 years, 70+ years)
- The nominee to be recognized must not:
 - Adversely impact the Village's identity or reputation
 - Conflict with any applicable laws, bylaws or policies
 - Advance the political interest of any party or group
 - Have the potential to incite violence or hatred
 - Present demeaning or derogatory portrayals of individuals or groups
 - Be of questionable taste in style, substance or presentation
- In selecting recipients, Mayor and Council will strive to reflect the diversity of residents as well as the diversity of ways in which residents contribute to the betterment of Haines Junction.
- Mayor and Council may delegate evaluation to a Committee comprised of residents from the community.
- Recognition may be made posthumously.

3.3 Recognition

- The recognition will be provided on behalf of Mayor and Council.
- The recognition may be given in several ways:
 - A thank you card, certificate or plaque.
 - A gift of appreciation, the value of which is to be no more than \$300.
 - Posthumous recognition will be in the form of a certificate or plaque presented to the awardee's family.
- Announcements will be made on Canada Day, July 1st, of every year.
- Only the names of nominees who were selected for recognition will be made public.
- Nomination packages may be retained for consideration in the following year.

4 General Information

4.1 Inquiries

Questions about the policy should be directed to the Chief Administrative Officer
cao@hainesjunction.ca

5 Application

5.1 Relationship to other policies

This policy replaces the Community Recognition Award Policy #001-11, adopted in 2011 and repealed in 2017, which replaced Policy #016-08, adopted in 2008 and repealed in 2011.

5.2 Order of policy

Where any part of this policy conflicts with requirements in Village Bylaws, the requirements in the Bylaws will apply.

POLICY TITLE:	Community Recognition Policy
POLICY #:	43-25
EFFECTIVE DATE:	May 14, 2025
ADOPTED BY COUNCIL ON:	May 14, 2025
RESOLUTION #:	163-25

Approved by:

Diane Strand – Mayor

David Fairbank – CAO



VILLAGE OF HAINES JUNCTION

Community Recognition Policy

NOMINATION FORM

Nominator:

Address:

Phone:

Email:

Nominee:

(name of individual and/or group, business or organization)

Address:

Phone:

Email:

Reason for nomination (check all that apply):

- ☐ Volunteerism
- ☐ Long service
- ☐ Outstanding project or initiative
- ☐ Major accomplishment or achievement
- ☐ Milestone birthday or anniversary. Please specify: _____

Category:

For nominations other than milestones, please indicate in which category/ categories was the contribution made (check all that apply):

- ☐ Sport
- ☐ Music
- ☐ Arts
- ☐ Culture
- ☐ Education
- ☐ Citizenship
- ☐ Environment
- ☐ Social services

Description:

For nominations other than milestones, please provide a description of the reason for the nomination including: details of the volunteerism, long service, project or initiative, accomplishment or achievement; timelines; location(s); other groups or individuals involved; outcomes; and most importantly, how this has contributed to the betterment of the community.

*Please attach additional page(s) if needed
Letters of support may accompany the nomination form*