



Village of Haines Junction
February 25, 2026
Regular Council Meeting 7:00 pm

This meeting will be held in Council Chambers. Attendance at this meeting is also available through Zoom web or teleconferencing (see below for instructions).

AGENDA

- 1. Call to Order**
- 2. Acknowledgement of Champagne and Aishihik First Nations Traditional Territory**
- 3. Adoption of Agenda**
- 4. Declaration of Pecuniary Interest**
- 5. Adoption of Minutes of Regular and Special Council Meetings**
- 6. Proclamations**
- 7. Delegations**
- 8. Public Hearings and Public Input Sessions**
- 9. Old Business**
 - a. RTC – Lagoon Treatment Equipment
 - b. RTC – Sole Source of the Water System SCADA upgrades
- 10. New Business**
 - a. Accounts Payable to February 25, 2026
- 11. Bylaws – Reports, Readings and Adoption**
- 12. Correspondence**
 - a. Yukon Contractors Association – Letter
 - b. Health Center - Feb Newsletter
- 13. Council Reports and Notice of Motions**
- 14. Questions from the Public**
- 15. Motion to Close Meeting to the Public**
 - a. Scheduling of Committee meetings
 - b. Lands Update
 - c. Staffing Update
- 16. Adjournment**

The next Regular Council Meeting will take place at 7:00 pm on March 11, 2026 in Council Chambers and via Zoom.

*The Village of Haines Junction respectfully acknowledges that we are situated on the
Traditional Territory of the Champagne and Aishihik First Nations.*

Join Zoom Meeting

<https://us02web.zoom.us/j/8676347100>

Meeting ID: 867 634 7100

One tap mobile

+17806660144,,8676347100# Canada

+12042727920,,8676347100# Canada

Dial by your location

• +1 780 666 0144 Canada

• +1 204 272 7920 Canada

• +1 438 809 7799 Canada

• +1 587 328 1099 Canada

• +1 647 374 4685 Canada

• +1 647 558 0588 Canada

• +1 778 907 2071 Canada

Meeting ID: 867 634 7100

Find your local number: <https://us02web.zoom.us/u/kbq7uk0jkn>

Please call the Village Office (634-7100) during regular office hours for assistance in joining via zoom.



Village of Haines Junction Report to Council

February 25, 2026

Council Decision
 Council Direction
 Council Information
 Closed Meeting

RE: Wastewater Lagoon Treatment Recommendations

Recommendation

That Council take this report into consideration and provide staff with approval of the lagoon treatment budget.

Background

The Village is required to meet water effluent quality standards for treated wastewater discharged from the lagoon. In recent years it has become increasingly challenging to meet the required effluent quality because pH results have been high. In our lagoon, pH rises with algae growth. This algae growth has caused some past discharges to be terminated ahead of schedule.

Current Status

Staff have undertaken research to identify means of improving effluent quality and providing flexibility to extend the discharge period.

Discussion/Analysis

Three options were investigated:

- A solar-powered ultrasonic algae-control device that disrupts algae growth using targeted ultrasonic frequencies (Recommended)
- Floating plastic balls that cover the lagoon surface and reduce sunlight penetration through the water column (reducing algae growth).
- Mechanical aeration using floating aerators to increase mixing and oxygen levels in the lagoon.

I recommend purchasing a solar-powered ultrasonic unit along with implementing a nutrient management plan. The ultrasonic unit is well suited to the lagoon because it does not require grid power and can be installed with minimal site work. A nutrient management plan reduces available nutrients that algae feed on and should help limit algae growth and also support better long-term lagoon performance by slowing sludge accumulation, which can help reduce future dredging costs.

Fiscal Impact

Estimated costs are \$21,900 plus freight for the solar ultrasonic unit. The nutrient management program would be approximately \$4,000 per year. Staff are proposing a \$30,000 budget allowance to cover freight and incidentals.

Alternatives considered

- Floating plastic balls: This option would require a large up-front investment, ongoing management of the material on site, and could also have impacts on wildlife.
- Mechanical aeration with floating aerators: There is no electrical service at the lagoon site to operate aerators, and providing power (generator or new service) would add capital and operating costs.

Next Steps

In searching for a source for the ultrasonic unit, I have only been able to locate two suppliers in Canada and I have received quotes from both. I would like to proceed with the lowest compliant quote as an invitational tender. This procurement aligns with the Competitive Bidding Policy #10-94, as amended.

Draft Resolution

That staff add \$30,000 for a solar-powered ultrasonic algae-control unit and lagoon nutrient management to the 2026 budget.

Prepared by

Jerry Tracey
Public Works Manager



**Village of Haines Junction
Report to Council**

February 25, 2026

Council Decision
 Council Direction
 Council Information
 Closed Meeting

RE: Request for Sole Source for Water System SCADA

Recommendation

Council take this report into consideration and provide staff with direction on proceeding with a sole source contract for the Water System SCADA modernization and the related budget adjustment.

Background

In June 2025, Council reviewed a report on the status of our water system SCADA (Supervisory Control and Data Acquisition). SCADA is the monitoring and control system that allows operators to see system status (levels, flows, pressures, pump run-times, alarms, etc.) and to control equipment at key sites. Modernizing the system would improve operational stability, system visibility, cybersecurity, resilience, and provide a scalable and maintainable platform for future growth. Due to the critical nature of the water and sewer systems, it is important that SCADA updates be completed by a reliable and reputable contractor. Given the challenges of updating an older system, and the need for timely on-site support when issues arise, it is also prudent to hire a contractor located in the Yukon.

Current Status

The plan is to complete the SCADA modernization in two phases.

Phase 1 focuses on procuring, installing, and preparing the physical and software infrastructure required to support the SCADA system upgrades. This phase establishes a stable, secure, and properly configured foundation upon which Phase 2 modernization activities will be executed. Phase 1 includes coordinated purchasing with vendors, shipping and receiving management, hardware configuration, software installation, network setup, and documentation. All activities in this phase are intended to prepare the environment for the SCADA upgrade. No changes to the core control logic are implemented during Phase 1.

Phase 2 involves transitioning the Village's SCADA system to an industry-standard platform by implementing Ignition, a leading solution in the SCADA market. This upgrade is intended to deliver a future-ready system that addresses current operational challenges while supporting long-term sustainability and growth.

Discussion/Analysis

Due to the nature of this project, it is difficult to tender effectively. We are not designing a completely new system; we are upgrading and reconfiguring a control system that must integrate with existing equipment, wiring, and site constraints. Creating a tender package with fully engineered design specifications and detailed programming requirements would likely increase the total project cost by an estimated 40-50%. For this reason, and given the critical nature of the system, staff believe that proceeding as a sole source procurement will reduce overall cost and help ensure more reliable support after modernization is complete.

Fiscal Impact

A quote for Phase 1 and Phase 2 has been received:

Phase 1: \$141,314.00 (completion in 2026)

Phase 2: \$173,795.00 (completion January-February 2027)

Alternatives considered

Prepare a fully engineered tender package (design documents and software/programming based on the existing system) and tender the work competitively. This would allow bids from multiple firms, but is expected to add significant engineering cost, increase schedule risk, and still carries integration risk with the existing system.

Next Steps

Staff recommend proceeding with the current contractor as a sole source contract to ensure this critical piece of infrastructure is modernized and that continued support is readily available. Staff recommend the project budget be adjusted to \$350,000 in the 2026 budget to cover the quoted work and contingency, noting that Phase 2 is scheduled for completion in early 2027.

Draft Resolution

That Council direct staff to proceed with a sole source contract for the Water System SCADA modernization (Phases 1 and 2) with the contractor that provided the quote, and That the project budget be adjusted to \$350,000 in the 2026 budget to complete the work, noting Phase 2 completion in early 2027.

Prepared by

Jerry Tracey
Public Works Manager

Municipal Accounts Payable to February 25, 2026

<u>Cheque No.</u>	<u>Name</u>	<u>Amount</u>	<u>Department</u>	<u>Description</u>
Transfer	Payroll Account #4305418	\$ 33,000.89	Administration	Net Pay - Pay Period 3
		\$ 7,663.18	Administration	RRSP Contribution - Pay Period 3
		\$ 13,921.70	Administration	Group Insurance PP3
		\$ 15,968.67	Administration	Receiver General February Pay Period 3
		\$ 10,907.40	Fire Department	Honorarium Jul.-Dec. 2025
		\$ 81,461.84		
280946	New North Truck Equipment	\$ 1,689.28	Fire Department	Truck parts
280947	Worker's Safety and Compensation Board	\$ 4,427.54	Fire Department	Worker's comp. coverage 1st installment pmt.
280948	Acklands Grainger Inc.	\$ 324.05	Public Works	Safety gear, plastic sleeve for magikist
		\$ 194.55	Arena	Cease fire container
		\$ 194.56	Convention Centre	Cease fire container
		\$ 713.16		
280949	Advance Security & Automation Ltd	\$ 173.25	Convention Centre	Monthly alarm monitoring
280950	AFD Petroleum Ltd.	\$ 1,703.43	Arena	February 10, 2026 heating fuel
		\$ 920.52	Fire Department	February 10, 2026 heating fuel
		\$ 1,030.20	Convention Centre	February 10, 2026 heating fuel
		\$ 1,030.19	Administration	February 10, 2026 heating fuel
		\$ 302.76	Recycling Centre	February 10, 2026 heating fuel
		\$ 4,987.10		
280951	Ellen Stutz Petty -Cash	\$ 1,066.20	Recycling Centre	Refundables paid out
280952	Government of Yukon	\$ 4,001.83	Landfill	Overpayment of groundwater monitoring grant
280953	Haines Junction Volunteer Fire Department	\$ 19,915.64	Fire Department	2025 practice & incidents attendance
280954	Hippy Meadows	\$ 9,090.90	Protective Services	Fire Smart Contract**
280955	Inland Kenworth	\$ 197.90	Landfill & Recycling	Kenworth belt

* Denotes an item not directly funded by the Village

** Grant funded

Municipal Accounts Payable to February 25, 2026

280956	Jacobs Industries Ltd.	\$ 497.70		Water & Sewer	Co2 and pressure test
		\$ 302.61	\$ 800.31	Fire Department	Compressed Air and pressure test
280957	Joanne Thomas		\$ 50,000.00	Legislative	Affordable Housing Construction Grant **
280958	Kelly Beaulieu		\$ 80.00	Landfill & Recycling	Free store volunteer honoraria
280959	Marty Samis		\$ 1,185.43	Legislative	C-Care for photography club
280960	Michael Dine		\$ 1,974.08	Fire Department	Fire Chief Applicant travel expenses
280961	Mike Gemmill		\$ 514.48	Fire Department	Thermal camera, power bar
280962	Nordwind Inc.		\$ 4,578.00	Administration	Advertisement North of Ordinary
280963	Patrick Royle		\$ 3,477.08	Legislative	C-Care for clay club
280964	Rachel Finn		\$ 160.00	Landfill & Recycling	Free store volunteer honoraria
280965	Receiver General for Canada		\$ 338.24	Fire Department	Radio license renewal 2026
280966	Source Motors	\$ 128.63		Arena	Propane
		\$ 4,189.14		Landfill & Recycling	January 2026 Fuel
		\$ 1,265.70		Roads & Streets	January 2026 Fuel
		\$ 2,305.92		Public Works	January 2026 Fuel
		\$ 82.63	\$ 7,972.02	Fire Department	January 2026 Fuel
280967	Superior Propane		\$ 1,349.54	Public Works	Utilities heat
280968	Total Fire Protection Services Ltd.	\$ 267.75		Arena	Arena emergency lighting testing
		\$ 5,350.81	\$ 5,618.56	Convention Centre	Fire alarm testing/w emergency lighting
280969	Yukon Service Supplies	\$ 225.59		Arena	Janitorial supplies
		\$ 312.26		Mezzanine	Janitorial supplies

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** Grant funded

Municipal Accounts Payable to February 25, 2026

Yukon Service Supply continued	\$ 759.79		Convention Centre	Janitorial supplies, stripper, carpet cleaner
	\$ 635.04	\$ 1,932.68	Water & Sewer	Sodium Hypochlorite

Municipal Accounts Payable **\$ 207,705.06**

Adopted on _____

Mayor _____ CAO _____

* Denotes an item not directly funded by the Village

** Grant funded



Via Email: admin@hainesjunction.ca

January 17, 2026

Mayor Diane Strand
Village of Haines Junction

Dear Mayor Strand,

Re: Procurement of Road Repair & Resurfacing

Thank you for your detailed and timely response of December 8, 2025, regarding the Village of Haines Junction's approach to the 2025 road repair and resurfacing work. We appreciate the care taken by Council and administration to outline the circumstances, constraints, and considerations that informed your decision-making.

YCA recognizes and understands the operational and scheduling challenges the Village was managing at the time, including seasonal limitations, project continuity, and cost considerations. We appreciate the transparency provided in your response and the thoughtful explanation of how Council and staff sought to balance these pressures while advancing critical infrastructure work.

We are also grateful for your offer to meet with representatives of the Yukon Contractors Association to further discuss the matters outlined in your letter, including procurement policy application, transparency, and opportunities for improvement. YCA would welcome this discussion, and we look forward to engaging constructively with the Village as you undertake a broader review of your Procurement Policy in the coming year.

Our objective remains to support fair, transparent, and competitive procurement practices that serve both municipalities and the Yukon contracting community.

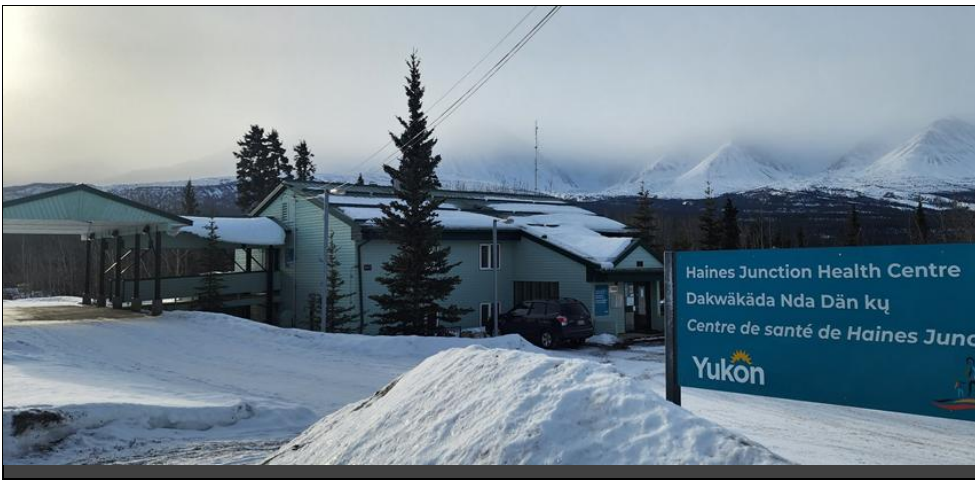
Please let us know suitable dates and times for a meeting at your convenience. We appreciate your willingness to engage and look forward to continuing a collaborative and respectful dialogue.

Sincerely,

A handwritten signature in black ink, appearing to read "Denny Kobayashi", with a long horizontal line extending to the right.

Denny Kobayashi
Executive Director – Policy & Government Relations
Suite 202 – 302 Steele Street
Whitehorse, Yukon Y1A 2C5
(867) 333-4257
Denny.kobayashi@northwestel.net

Copy: YCA Board of Directors, Sam Braham – YCA Operations Manager



Dakwākāda Nda Dän Kù Haines Junction Health Centre

NEWS
February 2026

FEBRUARY IS HEART HEALTH MONTH

One of the best ways to keep your heart healthy is to know your blood pressure and checking it regularly. Heart disease is the second highest cause of death in Canada. High blood pressure can lead to increased risk of stroke, heart failure, dementia, kidney disease, sexual dysfunction, and eye problems. Before you can address high blood pressure, you must know you're at risk. Know your numbers!

Blood pressure can be checked by a nurse at the health centre by appointment or drop in from Monday to Friday on the first floor. Call us to ask about availability!

HEALTHY LIVING BEHAVIOURS

Life can feel very stressful, but there are ways that we can take control of our health and wellbeing. So much of our days are habit driven that a small amount of awareness of how we spend our time can make a big difference. Trying to walk more, get to bed a little bit earlier, spend more time outside, and drinking more water can really improve how we feel. Limiting screen time, alcohol consumption, smoking, and junk food just a little bit at a time can have huge impact over time. What can you do to improve your health by just a little bit today?

HOURS OF OPERATION

Monday to Friday: 8:30 am to 5 pm

FOR **EMERGENCIES** AFTER HOURS

Please call 867-634-4444 or 911

APPOINTMENTS

Appointments are available daily.

Please call 867-634-4444

NURSE APPOINTMENTS

Monday, Tuesday, Thursday, and Friday:
9 am to 11:30 am

Monday, Tuesday, Wednesday, and Friday: 1 pm to 4:30 pm

LAB HOURS

Tuesday: 1 pm to 4:30 pm

Wednesday: 9 am to 11:30 am

ADMINISTRATION TIME

Thursday: 1 pm to 3 pm

***Open for emergencies 24/7**

DOCTOR SERVICES

Call 867-634-3838 to inquire about medical travel or to book an appointment with Dr. Froud.