



Village of Haines Junction

March 26, 2025

Regular Council Meeting 7:00 pm

This meeting will be held in Council Chambers. Attendance at this meeting is also available through Zoom web or teleconferencing (see [below](#) for instructions).

AGENDA

1. **Call to Order**
 - a. Oaths of Office and Allegiance – Councillor Sundbo
2. **Acknowledgement of Champagne and Aishihik First Nations Traditional Territory**
3. **Adoption of Agenda**
4. **Declaration of Pecuniary Interest**
5. **Adoption of Minutes of Regular and Special Council Meetings**
 - a. Draft Minutes – Regular Council Meeting, February 26, 2025
6. **Proclamations**
7. **Delegations**
 - a. BGC Yukon
 - b. Elbows Up
 - c. Swallows
8. **Public Hearings and Public Input Sessions**
9. **Old Business**
10. **New Business**
 - a. Accounts Payable to March 26, 2025
 - b. Land Development in Yukon – Presentation by Land Development Branch, Community Services
11. **Bylaws – Reports, Readings and Adoption**
 - a. RTC 2025 Property Taxation Levy
 - b. Bylaw #424-25 2025 Property Taxation Levy – for First and Second Reading
 - c. Bylaw #423-25 2025 Operating and Capital/Projects Budget – for First and Second Reading
 - d. Bylaw #422-25 Consolidated Municipal Fees Bylaw Amendment #8 – for Third Reading
 - e. Bylaw #426-25 Zoning Bylaw #411-24 Amendment #1 for First and Second Reading
 - f. Bylaw #427-25 Volunteer Fire Department Empowerment Bylaw for First and Second Reading
12. **Correspondence**
 - a. Haines Junction Health Centre Newsletter March 2025
 - b. Letter from Mayor of Brampton - Stand for Canada Campaign
13. **Council Reports and Notice of Motions**
14. **Questions from the Public**
15. **Motion to Close Meeting to the Public**
 - a. Haines Junction Mayors-Chiefs Report February 2025
 - b. Personnel update
16. **Adjournment**

The next Regular Council Meeting will take place at 7:00 pm on April 9, 2025 in Council Chambers and via Zoom.

*The Village of Haines Junction respectfully acknowledges that we are situated on the
Traditional Territory of the Champagne and Aishihik First Nations.*

Join Zoom Meeting

<https://us02web.zoom.us/j/8676347100>

Meeting ID: 867 634 7100

One tap mobile

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Dial by your location

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Meeting ID: 867 634 7100

Find your local number: <https://us02web.zoom.us/j/8676347100>

Please call the Village Office (634-7100) during regular office hours for assistance in joining via zoom.



Village of Haines Junction Delegation Request

As per s. 15. of Bylaw 352-19, Council Procedural Bylaw

- 15.1. Any person or delegations wishing to appear before council or committee must give notice prior to 11:00 am on the second last business day prior to the meeting.
- 15.2. Persons or delegations are requested to provide any information materials by the second last business day so that the documents may be included in the Agenda Package.
- 15.3. Persons or delegations are required to provide their name, address, contact information and reason for wishing to appear before council or committee.
- 15.4. Persons or delegations addressing council or committee are required to state their names, addresses, and the purpose of their presentation.
- 15.5. Persons or delegations will be given five (5) minutes with which to make their presentation.
- 15.6. Council or committee may agree by vote to extend the time available for a presentation if the persons or delegations has given advance notice to the Chief Administrative Officer or designate.
- 15.7. Council will only hear up to a maximum of three delegations at one meeting.
- 15.8. If a Member asks the delegation a question of clarification, the delegation may answer the question.
- 15.9. A general discussion or dialogue shall not take place unless Council adopts a resolution to suspend the rules.

Requested Council Meeting Date: March 26 2025

Individual, Group or Association: bgc Yukon (formerly Boys & Girls Club of Yukon)

Representative(s) of the Above: Lindsay Cornell, Isabelle Piché, Danielle Bray and

and Shannon Maloney (CAFN representative)

Main Spokesperson: Lindsay Cornell

Topic(s): Introduce bgc Yukon and CAFN collaborative summer camp project and seek

operational funding approval for 2025

operational funding proposal 2025, last year's camp final report and budget;

Written Materials Submitted (if applicable): _____

sample standard bus waybill; sample camp schedule for 2025, sample registration package, Provisionally approved proposal and 3 year budget from November 2023

Projector or Other Electronic Support Required: _____

Request Made By: Lindsay Cornell Date: March 21 2025



Municipality of Haines Junction;
Village of Haines Junction Office
178 Backe St, Haines Junction,
YT Y0B 1L0

November 29th, 2023

Provisionally Approved - November 23 2023

Summer Recreation
Dakwākāda - Haines Junction

2024-2026

For the first time in 2021, BGC Yukon was invited to the community of Haines Junction in order to support the municipality in delivering summer recreation. The pool being officially condemned created a big gap in opportunities and going through the pandemic, various closures and governmental restrictions, there was nothing for young people to be safely engaged. That's how we delivered our first summer camp with just over 40 registered participants.

In 2022, we developed a structure of collaboration with the Champagne and Aishihik First Nations Youth Programs. For the first time, the community of Haines Junction was able to provide programming for everyone, barrier free. By working with CAFN, we were able to share the resources, financials, humans, materials, build great connections within our community and develop strong working relationships. In 2023, both BGC Yukon & CAFN felt accomplished and proud from the camp we were able to host together. From the feedback from the young people themselves to the glorious praise received from the parents, our staff want to come back and out of town folks being envious and wanting to join our camp too! We can confidently say that once again, our camp was a great success. This time we had a record registration of 65 participants with a capacity to host 40\day.

These successes could not be achievable without the invite and support from the Municipality Office of Haines Junction.

Over the last years, the community has benefited from the summer recreation offered as it has provided a safe environment for young people to be cared for everyday, access healthy and nutritious snacks and meals as well as developing new skills and experiencing new opportunities.

Having BGC Yukon in the community has also helped build employment capacity for Haines Junction. We have created youth employment positions, seasonal full-time and recently secured a second full-time employment. Recreation is a motor for support & services. These opportunities directly impact the wellness of Dakwākāda - Haines Junction.

Working with CAFN, sharing policies, training, connections and experiences makes for a connected camp that uses local resources and creates spaces where young people thrive to become their best selves. The collaboration we have built, with YG Dept. of Ed, has helped immensely as we were able to use the activity school bus over the summer. This was a huge step forward and a game changer for our camp with having access to CAFN fleet & School bus to accommodate all the participants. Working together,

BGC Yukon

306A Alexander St.
Whitehorse, Yukon
Y1A 2L6
Tel: (867) 393-2824
www.bgc yukon.com
Everything

Registered Charitable

Organization No. 897237616RR0001

Opportunity Changes



and achieving this collective impact has only proven to have positive benefits and provides quality services for our entire community, barrier free.

Summer Recreation is more than providing fun, games and food. It's about building a community. It's about bridging the gaps in services, helping young people stay connected over the summer months so it helps with school attendance in the long run. It is teaching culture and inclusivity and diversity. It is also providing support to our young people, guidance and prevention throughout the entire year. The collective impact also reaches other community agencies that need our support, connecting with RCMP, Mental Wellness and Addictions Hub, Family & Children Services, Community Wellness & Community Probation can also benefit from all of us working together to support our growing community.

We heard it very clear from the Dakwākāda - Haines Junction community, water safety is a priority. Added to the regular summer programming we have identified the need to build the capacity of our community with Lifeguarding Skills, waterfront & pool. By building these capacities now, we are also working on long term goals to have locally employed lifeguards to guard a new pool in the upcoming years.

BGC Yukon is already in communication with the City of Whitehorse - Aquatics Center to develop a training program for lifeguards to support Pine Lake waterfront activities. Having a lifeguard on site would also mean the capacity to provide swimming lessons. Using the resources that we have at the moment building towards the safety and capacity of our community to be ready when a new pool opens its doors.

Given the timeline of this proposal we would offer a presentation to the Mayor & Council in March 2024 with the support of the City of Whitehorse Aquatics Lead.

Building from the history and the impact our collaboration for recreation had for the community, we would like to propose a 3 years plan where BGC Yukon would provide recreation opportunities through a life cycle.

First year summer 2024 delivery using the model we have developed so far.

Fall 2024 Evaluation & Reporting to Mayor & Council

Spring 2025 Review of evaluation by New Council ,pending approval for continuity for summer 2025 and summer 2026.

For Recreation Opportunity for Summer 2024 the proposed budget total amount comes to : **\$75,368.06**

This would include ; summer camp with CAFN from June 10th, 2024 to August 16th, 2024 (10 weeks).

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Opportunity Changes



Draft



Yukon		VoHJ	BGC Yukon	CAFN
<p>Wages : (increased 2% from 2023)</p>		<p>Manager : \$30.60/hr X 40 hrs/week \$1224 X 11 weeks : \$13,464 + 2019.60(15%MECHS) = \$15,483.60 Coordinator : \$28.56\hr X 40hrs\week 1142.40 X 11 weeks = 12,566.40 + 1884.90(15%MERC HS) = \$14,451.30 Lead Program: \$27.54/hr X40 hrs/week 1101.60 X 11 weeks \$12117.60 + \$1817.64(15%MERC HS)= \$13,935.24 \$43,870.14</p>	<p>Executive Director Oversight Director Supervisor Hires Manager & Senior Coordinator Youth Interns : 2 @ 25 hrs\week Training Insurances Model support Resources</p>	<p>Coordinator & Leads Cultural & Language Coordinator Hires Cook & Assist Cook (Breakfast/ Lunch/ afternoon snacks approx: 50pers per/day) Refers Youth for Employment and Training Summer Students</p>
<p>Food:</p>				<p>Food (increased 10% from 2023) 6 to 8 years old : \$575 \ week X 10 weeks, 9 to 13 years old \$632 X 10 weeks :\$12,070 - \$15,000 approx</p>
<p>Travel :</p>		<p>Whitehorse- Haines Jct supplies\ food run : 160kms X 2 320kms x 0,69 = 220.80 x 11 weeks \$2428.80 Outings : 150kms (round trip kluane area) X 0,69 103.5 x 11weeks \$1138.50</p>		<p>use CAFN Youth Programs Bus for field trips during camp</p>



Yukon		\$3567.30		
Supplies and gear:		Supplies per week : \$180 X 10 = \$1800 gear : \$1800 (health & safety , first aid kits, sun shelters, backpacks) Swag: \$2800 \$6400	Support CAFN Youth Center with Land-based Youth Program & Drop-In team with access to staff, resources and gear.	Swag: \$1,200
Admin fees: (15%)(53,837.44)		\$8,075.62		
Total :		\$61,913.06		

Lifeguard and Swim Skills Program:

“Summer Camp” Lifeguard:	\$30/hr X 20hrs/week X 9wks = 5400 + 810(15%MERCHS) \$6210	Hires staff	provides water equipment/ canoes/ paddle boards , safevests, etc..
“Community” Lifeguard (outside of Youth Camp)	\$30/hr X 30 hrs /week X 7 weeks = \$6300 + 945 (15%MERCHS)= \$7245	provides lifeguard equipment; buoys , throw bags, whistles	
Total :	\$13,455		

Swim Skills Program : Working with the City of Whitehorse, we will be developing the lessons plans as well as requesting the appropriate funding to support the water safety in our community. On top of the lessons in our community we will be looking into the “ bus to swim” program to be able to provide opportunities for our young people and staff to develop their skills in a pool setting like the Canada Games Center in Whitehorse.

Summer Recreation Year 1 : **\$75,368.06**
2024(with lifeguarding responsibilities)

Summer Recreation Year 2 : **\$63,151.32**
2025(without lifeguarding responsibilities, 2% increase)

Summer Recreation Year 3 : **\$64,414.35**
2026(without lifeguarding responsibilities, 2% increase)

Draft

BGCY Financial Report - Village of Haines Junction - Summer Camp June-August 2024

A	B	D	E	H
Line Item	Total Core Budget	Applied to Haines Junction Municipality	Amount applied to other sources	Actuals applied to Haines Junction Municipality - YTD
Revenue: supporting Core expenses				
YTG Funds	979309		692309	
City of Whitehorse	180000		180000	
YTG Hold Back	10000		1000	
Other Funding Sources and Grants	75413	61913.62	75413	61913.62
Fundraising	10000		10000	
Program Fees	0		0	
Tuition Fees	307325		307325	
Federal Grants	30000		30000	
Other Income	0		0	
Total Core revenue	1592047	61913.62	1296047	61913.62
Expenses: core				
WAGES				
Administration wages - Director oversight, oncall systems, admin p	356480	2500.00	260597	2500.00
Program Staff Wages	114793	43870.14	116293	43870.14
LTD and other Permanent staff	329239		329239	
Contract Employees	15000		15000	
Benefits + MERCs	59293		39293	
ADMINISTRATION				
Accounting & Professional Services	21000		21000	
Business Licenses and Permits	1994		1994	
Gifts, Incentives, and Awards	1500		1500	
FACILITY				
Computers	2500		2500	
Communications - phone, fax, internet	11074	350.00	11074	350.00
Insurance	10850	1500.00	10850	1500.00
Maintenance	5000		5000	
Facility Rental	112367		77867	
Office Supplies and Swag	5000	3726.18	5000	3726.18
Utilities and Waste Management	21304		21304	
Interest & Bank Charges	3500		3500	
PROGRAMMING				
Advertising (includes Website 'overhaul')	3500		2702	
Transportation	12500	3567.30	18000	3567.30
Professional Travel	3000		3000	
Professional Development	1500		1500	
Training	4500			
Operating Contingency	3500		3500	
Food	73746		48246	
Cultural Facilitator Fees & Elder Fees	12170		12170	
Conferences	2500		2500	
Materials	81993		82006	
Supplies	7514	6400.00	7514	6400.00
LTD expenses	247817		247817	
Direct Deposit	5000		5000	
Total Core Expenses	1530133	61913.62	1355965	61913.62
All Revenue	1592047	61913.62		61913.62
Total Expenses	1530133	61913.62		61913.62
Net Position	61913	0.00		0.00

This report is for the period indicated below:

Initial budget Apr-Jun Jul-Sep Oct-Dec **Final**

BGCY Board Treasurer

Shajē Kwā'ą Sunshine Camp Junior Camp - Final Report Summer 2024

Submission prepared for:
Sept. 25, 2024 Village of Haines Junction Council meeting
Report prepared by: BGC Yukon in collaboration with Champagne and
Aishihik First Nation (CAFN)



Shajē Kwā'ą Sunshine Camp Summary - 2024 Summer Season

This summer in Haines Junction was a season brimming with exciting developments and unforgettable experiences! The Shajē Kwa'ą Sunshine Camp, which ran through July and August, saw our partnership with Champagne and Aishihik (CAFN) Youth Programs grow and thrive. This camp created a vibrant, safe space for young people aged 6 to 18, offering them a wealth of recreational activities, new experiences, friends and, above all, lots of fun.

Shajē Kwā'ą Sunshine Camp Programming Achievements

- 3 program month, 39 days of programming, 353.25 hours duration
- 171,679.5 contact hours (average of 8.75 hours per participant per day)
- 354 total camp program hours
- 486 total of camp participants over the season (younger years only)
- Average of 16 participants per day
- 978 healthy breakfasts and lunches served
- 486 total healthy snacks

General Camp Statistics

- 44 online registered participants
- ~52 total camp registrations - 34 younger years; ~18 older Years
- 353.25 program total camp program hours
- 486 total of camp participants over the season (younger years only)
- We are still working with our partners to better report on whole camp statistics and is included in our focus for next year, as identified in future sections of this report

This summer Junior Camp was the primary responsibility of BGC Yukon with primary financial support from the Village of Haines Junction. Our programming served young people aged 6 to 18, thanks to a successful collaboration with Champagne and Aishihik First Nation and various community agencies. This partnership allows us to deliver inclusive services to everyone, regardless of background or age. Our collective strengths and teamwork ensure a rich and meaningful experience for the community.

We are excited to have hired a full-time program manager, which significantly enhances the program's effectiveness. To support our summer initiatives, we also secured an additional full-time lead and two

part-time leads (four days a week) to meet the needs of our summer participants. Our program manager will continue with us, ensuring a smooth transition into the after-school drop-in program.

Highlights of this past quarter

The standout achievement of this quarter is the success of our collaboration with the Champagne and Aishihik First Nation (CAFN) Youth Program team. By working together and sharing responsibilities, we effectively supported the entire community. The camp’s success, including its high-quality programming, meaningful connections with the land, and engagement with local people, represents our greatest accomplishments.

This collaborative effort not only showcased our shared strengths but also provided valuable learning experiences for both staff and young people, illustrating different approaches and how to leverage collective strengths for the benefit of our community. The integrated management team deepened the understanding and impact of our programming, with a significant focus on utilizing developmental assets to enrich the process.

Our engagement with various local resources—such as Parks Canada, the CAFN Cultural Center and its interpreters, and the CAFN Lands & Heritage Department—along with multiple visits to the local library, greatly enhanced our summer activities. Learning from the previous summer, we improved communication between CAFN and BGCY, as well as with other community agencies. BGCY played a pivotal role in connecting and leading these collaborations.

This renewed engagement with the community led to the revival of inter-agency meetings, strengthening relationships and networking to enhance service delivery. By ensuring that opportunities are shared and accessible to all, we fostered a sense of unity and safety among the youth. This inclusive approach is gradually creating a more cohesive and supportive community environment.

Shaje Kwa'a Sunshine Camp Junior Years - 2024 Financial Reporting

Being able to offer programming for young people, free of charge is a collaborative effort. We wouldn't be able to provide such quality services and fill the gaps if it wasn't for the help and support of our primary key partners. The Municipality of Haines Junction has been the primary funder for the summer camps opportunities. The Department of Justice of Yukon Government is the core funder for the activities happening outside the summer recreation opportunities. Champagne & Aishihik has provided an immense support by collaborating, sharing staff and resources, activities and materials and the Department of Education of Yukon Government supports us with in-kind contributions for the use of space as well as the use of the bus during the summer.



Shajē Kwā'a Sunshine Camp 2024 ; Village of Haines Junction agreed



	VoHJ	BGC Yukon	CAFN
Wages : (increased 2% from 2023)	Manager : \$30.60/hr X 40 hrs/week Coordinator : \$28.56\hr X 40hrs\week Lead Program: \$27.54/hr X40 hrs/week \$43,870.14 (incl; MERCHS)	Executive Director Oversight Director Supervisor Hires Manager & Senior Coordinator Youth Interns : 2 @ 25 hrs\week Training Insurances Model support Resources	Coordinator & Leads Cultural & Language Coordinator Hires Cook & Assist Cook (Breakfast/ Lunch/ afternoon snacks approx: 50pers per/day) Refers Youth for Employment and Training Summer Students
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Travel :	Whitehorse-Haines Jct \$3567.30		use CAFN Youth Programs Bus for field trips during camp
Supplies and gear:	\$6400	Support CAFN Youth Center with Land-based Youth Program & Drop-In team with access to staff, resources and gear.	Swag: \$1,200
Admin fees: (15%)(53,837.44)	\$8,075.62		
Total contribution from the Village of Haines Junction :	\$61,913.06		

BGC Yukon financial reporting is **attached** in our Year to Date (YTD) financials, signed by our BGC Yukon Board Treasurer.

We happy to report on budget for the Village of Haines Junction. We did access additional transportation and food resources through Yukon Government grants and the Foodbank Society of the Yukon to enhance our food program this year. Specifically, approximately \$2500 in food support where participants received snack packs to take home and supported healthy breakfasts and snacks in addition to what we provided at summer camp, as well as additional food required for overnight excursions (YG Food literacy Grant). We were able to access standard bus rentals to take all our ages to the Canada Games Centre 1/week for the entire summer. Our participants loved this and enjoyed more swimming opportunities. well, we



The Story We Build

Every year, the summer camp team provides an opportunity for the families and the participants to share their experiences with us. We have conducted satisfaction surveys and we also collect testimonials throughout the year.

Where we've been - Our Collaboration History

BGC Yukon started building relationships with the community of Haines Junction just over 7 years ago, collaborating on resources and opportunities for Youth. We helped make connections with the Whitehorse resources for visiting young people, bringing opportunities and capacities, skills building to rural communities engaging in safe environments and promoting healthy behaviors . Each community has their own specific needs and BGC Yukon , working with the Youth Collective has developed ways to adapt and be flexible while ensuring the priority stays that we are stronger , working together for ALL young people in the Territory. BGC Yukon has worked closely with Carcross (CTFN), Haines Junction (CAFN), Burwash Landing (KFN) and Beaver Creek (WRFN) over the last few years all in different ways but always supporting the local needs. From week-long camps, to youth workshops as well as remote healing camps support, BGC Yukon has happily traveled to meet young people where they are.

For the first time in 2021, BGC Yukon was invited to the community of Haines Junction in order to support the municipality in delivering summer recreation. The pool being officially condemned created a big gap in opportunities and going through the pandemic, various closures and governmental restrictions, there was nothing for young people to be safely engaged. That's how we delivered our first summer camp with just over 40 registered participants.

In 2022, we developed a structure of collaboration with the Champagne and Aishihik First Nations Youth Programs. For the first time, the community of Haines Junction was able to provide programming for everyone, barrier free. By working with CAFN, we were able to share the resources, financials, humans, materials , build great connections within our community and develop strong working relationships. In 2023, both BGC Yukon & CAFN felt accomplished and proud from the camp we were able to host together. From the feedback from the young people themselves to the glorious praise received from the parents to our staff wanting to come back, there was no question on the success we had. More recently, in 2024 as we just concluded our 4th season in Haines Junction, our 3rd year in full collaboration with Champagne and Aishihik First Nation Youth Programs, our camp has served 52 participants in 2 great locations for young people aged between 5 ½ years old to 13 years old. The summer camp is also a very successful youth employment opportunity. This summer the camp employed 6 youth leaders aged

between 14 and 18 years old. Shajē Kwā'ā Sunshine Camp had a great success this year while offering programming from June 24th, 2024 to August 16th, 2024.

How We do it

Our intentional programming supports building young people's internal asset, such as self-confidence and positive sense of self. We do this by providing opportunities to be on the land with leaders, to grow in a social environment developing social skills as well as supporting young folks in becoming the best version of themselves.

Our collaborative programming model provides opportunities for young people, not only to be engaged positively within their own communities but also provides opportunities to host safe conversations with trained adults and develop these important life skills and attitudes. While being engaged and active, young people have access to resources and information that gives them the power to make the best informed decision they can. Our programming directly reduces risk taking behaviors and increases wellness and recreation opportunities.

While offering very successful summer programming our presence has continued during the school year and offering a drop-in space after school. This initiative and presence from BGC Yukon is being identified as a positive factor for increasing the school attendance. Because of our programming, young people are able to be positively engaged, within the school building, but with a different focus than learning. It has helped the young population to build a positive relationship with the building itself and have something to look forward to while in school. Model for Success (BGC Canada) and 40 developmental assets (YG), are very important tools to develop BGC programming. We plan with intentions and our activities are linked to skills building.



MODEL FOR SUCCESS

Our Model for Success describes the common features and core programming areas offered by Clubs across Canada, and the positive outcomes for children and youth that are achieved through them.

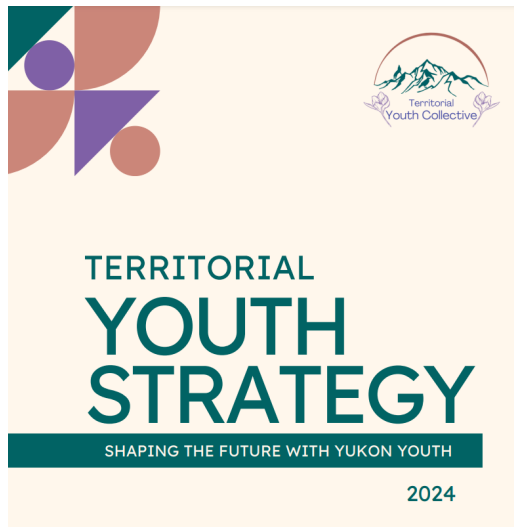
Every element is based on the values and activities of BGC Canada and is grounded in the latest research in child and youth development.

<p>COMMON FEATURES</p> <ul style="list-style-type: none"> Respectful, inclusive and engaging environments Relationship-building and mentoring Community and family engagement 	<p>CORE PROGRAMMING</p> <ul style="list-style-type: none"> Physical activity, health and safety Leadership, growth and empowerment Learning and career development Families and communities
<p>SHORT TERM OUTCOMES</p> <ul style="list-style-type: none"> Children and youth are emotionally and physically safe Children and youth feel welcomed, accepted, valued and respected Children and youth enjoy exploring new opportunities Programs build relevant skills for children and youth Community, parents, children and youth are engaged in Clubs and feel ownership of programs 	<p>MID TERM OUTCOMES</p> <ul style="list-style-type: none"> Children and youth are healthy, active and safe Children and youth are connected to peers, parents, school and community Children and youth have key academic, vocational and recreational skills Children and youth have confidence in their aspirations
<p>ADULT OUTCOMES</p> <ul style="list-style-type: none"> Health and well-being Positive and caring relationships Educational attainment and ability to achieve dreams Self-sufficiency and independence Meaningful participation in community and civil society 	

Yukon's 40 Developmental Assets to positive youth development

Search Institute® has identified the following building blocks of healthy development - known as Developmental Assets - that help young people grow up healthy, caring, and resilient. This set of 40 Developmental Assets was adapted by the Youth Directorate with permission from Search Institute's original framework (© 1997 by Search Institute, www.search-institute.org. All rights reserved). For more information on Developmental Assets®, please visit www.developmental-approach/asset-building®. The definitions of these assets were adapted by the Youth Directorate with permission of Search Institute.

External Assets	Support	1. Family support family life provides high levels of love and support. 2. Positive family communication young person and their parent(s) communicate positively, and young person is willing to seek advice and counsel from parent(s). 3. Other adult relationships young person receives support from three or more non-parent adults. 4. Caring neighborhood young person experiences caring neighbors. 5. Caring school climate® school provides a caring, encouraging environment that respects the community's culture. 6. Parent involvement in schooling® parent(s) and community members are actively involved in helping the young person succeed in school.	
	Empowerment	7. Community values youth young person perceives that adults in the community value youth. 8. Youth as resources young people are given useful roles in the community. 9. Service to others young person serves in the community one hour or more per week. 10. Safety young person feels safe at home, school, and in the neighborhood.	
	Boundaries & Expectations	11. Family boundaries® family has clear rules, roles, and consequences, and monitor's the youth's whereabouts. 12. School boundaries school provides clear rules and consequences. 13. Neighborhood boundaries® community shares the responsibility for the safety and well-being of the youth. 14. Adult role models parent(s) and other adults model positive, responsible behavior. 15. Positive peer influence young person's best friends model responsible behavior. 16. High expectations® parents, community members, and teachers encourage youth to do well.	
	Constructive Use of Time	17. Creative activities young person spends three or more hours per week in lessons or practice in music, theater, or other arts. 18. Youth programs® young person spends three or more hours per week in nature, sports, clubs, or other organizations at school, on the land, or in the community. 19. Spiritual/Religious community young person spends one or more hours per week in activities of a spiritual or religious nature. 20. Time at home young person chooses to spend quality time at home.	
	Commitment to Learning	21. Achievement motivation young person is motivated to do well in school. 22. School engagement young person is actively engaged in learning. 23. Homework® young person reports doing at least one hour of homework every school day. 24. Bonding to school young person cares about their school. 25. Reading for pleasure young person reads for pleasure three or more hours per week.	
	Internal Assets	Positive Values	26. Caring young person places high value on helping people. 27. Equality and social justice young person respects self and others; places high value on sharing and cooperation. 28. Integrity young person stands firm and acts on their beliefs, as well as respects other's beliefs. 29. Honesty young person "tells the truth even when it is not easy." 30. Responsibility young person accepts and takes personal responsibility. 31. Restraint® young person believes in making healthy, informed life choices.
		Social Competencies	32. Planning and decision making young person knows how to plan ahead and make choices. 33. Interpersonal competence young person has empathy, sensitivity, and friendship skills. 34. Cultural competence® young person has knowledge of own and other cultures, and feels comfortable with people from different backgrounds. 35. Resistance skills young person can resist negative peer pressure and dangerous situations. 36. Peaceful conflict resolution young person seeks to resolve conflict nonviolently.
		Positive Identity	37. Personal power young person feels they have control over "things that happen to me." 38. Self-esteem young person feels a connection to family and culture and has knowledge and pride of customs and traditions. 39. Sense of purpose young person reports that "my life has purpose." 40. Positive view of personal future young person is optimistic about their future.



Learning about healthy food behaviors is a daily part of our programming activities.

Over this past three years, the Shajē Kwā'ą Sunshine Camp has served over 2000 meals and 6000 snacks. Young people are involved in the food aspect of programming by taking part in culinary activities. Providing access to free food is a very important priority for BGC Yukon. Food is a basic need that when unfilled can lead to less than ideal decision making. Knowing how to feed yourself, where to access sustainable and economic sources of nutrients is a very important life skill to develop. Our programs offer free food and knowledge about nutrition, daily. This summer participants of all programs within BGC Yukon had access to a growing space. In Haines Junction young people engaged in growing vegetables in collaboration with the



CAFN team and the “ High Cache” Green House project.

Stronger Together

Shaje Kwa'a Sunshine Camp has been established through a collaboration with Champagne and Aishihik First Nations (CAFN). Using the work to date at the time, as well as our community feedback and data, representatives used the lens of reconciliation and in 2022 developed a MOU for the execution of a collaborative, inclusive, safe, respectful and mutually celebrating summer camp. This collaboration supports the sharing and more efficient use of resources, in all aspect, to better meet the growing demands of the CAFN and Haines Junction community. We have worked hard to ensure we provide as many opportunities for young people to connect with local lands, food, organizations, business, resources, elders and individuals to promote and foster youth's sense of pride and belonging in their home community. For the first time in the school year of 2022-2023, we were able to support this collaboration to continue throughout the year and host increased after-school opportunities for young people to access healthy recreation programs which included but no restricted too; mental wellness, arts, culturally relevant programming, sports, crime prevention programming and resources, support in drug impaired driving prevention programs, and increased youth attendance both virtually and in-person at the Yukon Youth Summit - where Haines Junction and CAFN youth joined youth from all over the territory to have a voice, populate and join the formal signing of the Territorial Youth Strategy.

Where We Want To Go

Continue to support children's healthy development while supporting the Economic Development of Haines Junction by providing much needed childcare, for the entire community. To keep the work with the Territorial Youth Strategy; young people's voice, BGC Yukon is a leader in implementing the priorities and supporting the community of Haines Junction with the needs of the young people.

<https://www.yukonyouth.com/wp-content/uploads/2024/07/Territorial-Youth-Strategy-2024.pdf>

What we wish to create as a sustainability plan for the community is to develop a model of collaboration with different agencies to diversify the sources of funding, create capacity and be locally relevant for the youth and families. We are stronger together. Building the capacities of the communities outside of Whitehorse. Bringing more local Youth Employment opportunities for our young people. Connecting the community with mentors, leaders. We wish to create a positive sense of belonging for all young people in their own communities. Working with CAFN, sharing policies, training, connections and experiences makes for a connected camp that uses local resources and creates spaces where young people thrive to become their best selves. The collaboration we have built , with YG Dept. of Ed, has helped immensely as we were able to also secure the use of the activity school bus over the summer. This was a huge step forward and a game changer for our camp with having access to CAFN fleet & School bus to accommodate all the participants. Working together, and achieving this collective impact has only proven to have positive benefits and provides quality services for our entire community, barrier free.



BGC Yukon has been working to support capacity and consistency of meaningful opportunities for youth to learn skills, increase their self-confidence and their positive futures. Delivering programming in the community of Haines Junction means engaging with local resources. Helping young people to enjoy spending time in their community, exploring traditional sites and world known natural beauties.

Our Learning and Future Areas of Growth

We are committed to continue to provide and do the great programming our teams bring to the table. We have gathered our camper, families, staff and community initial feedback, and we will continue to update council as we have our annual camp reunion, which will provide more information.

To date our feedback has been very positive. The Village of Haines Junction's investment into the junior years portion of the camp has gone a long way to helping support children and youth in the Haines Junction community to access inclusive, safe and meaningful summer programming, which also is a valued resource for guardians and parents.

We have also identified some key areas to continue to focus our collaborative efforts and areas we can continue to grow and develop. Including feedback from the Village of Haines Junction Mayor and Council, we have identified the follow categories as key areas of focus:

- BGC Yukon and CAFN representatives have received the feedback and recognize a more formalized plan to support a reconciliation plan in addition to our MOU and existing training and collaboration processes is needed and is a current focus for the teams
- Further develop integrated administrative reporting tools to better reporting on the whole collective camp
 - Specifically, this report show some shared camp statistics, but is focused on Junior Camp. For a few unforeseen reasons are still working on tools to ensure the 'whole camp picture' can be captured. Especially, for statistics and participant registration and data collected offline
- Youth leader employment

- Enhance training opportunities with CAFN Department of Education and other community agencies
- Enhance Youth Leadership role and responsibility - with a consistent leadership team we can better provide meaningful employment mentorship and coaching
- Senior Years Camp
 - Review daily time of delivery for Senior Years - for example: Camp from 1pm-9pm
 - Work with youth throughout the year to better engage their voice in summer camp
 - Early recruitment for senior youth
- Host earlier camp planning session meetings (increase number)
- Focus on pre training for staff and preparation
 - Re-visit our pre-camp training and planning timeline. Re-invent so it can extend longer and be integrated with staff work schedules prior to camp
- Continue to on water safety and education plan work to secure by February
 - We have already begun to meet with Aquatics professionals to develop year round and summer access to swimming and swimming lessons for 2025. We hope this year to access new swimming opportunities and aquatics education.
- Secure staff and planning team in February for Camp season 2025
 - With support of the Hines Junction Village we will now be able hire and secure February





Appendix

Sample - 2024 Summer camp Weekly schedule

Junior Group:



*Bikes and helmets needed Monday, Tuesday and Friday! *



Yukon

June 24 - June 28 Week 1

Time	Activity	Monday	Tuesday	Wednesday	Thursday	Friday
8:30	Soft start/ Play invite Breakfast	Soft start/ Play invite Breakfast	Soft start/ Play invite Breakfast	Soft start/ Play invite Breakfast Water planters	Soft start/ Play invite Breakfast	Soft start/ Play Invite Breakfast
9:30 Arrival cut-off	Welcome Routine	Welcome to Camp! Introductions, rules, area tour, daily schedule, Water planters	Daily Schedule, rules refresher Water planters and Greenhouse	Daily Schedule Field Trip to Canada Games Centre with Sr Group depart @9:30am	Daily Schedule Leave for St. Elias Lake Trail at 9:45, Sr group and Parks!	Daily Schedule Pine Lake Swimming Rules Water Planters and Greenhouse
10:00	Morning Activity	Name Game , Cone Game, Teams Picture Scavenger Hunt Race	Walk/bike to Da Ku and Visitor Centre with Sr group	Lunch at CGC Swimming begins at 1pm	St. Elias Lake Trail	Soccer with Dawson & Cindi
11:45	wash up	wash up	wash up	wash up	wash up	wash up
12:00	Lunch	Lunch	Lunch	Lunch picnic	Lunch picnic	Lunch
12:30	Recess	Recess	Recess	Recess	Recess	Recess
1:00	Afternoon Activity #1	Bike skills workshop	Playground/free play, Introduce baking snacks for the week: Brainstorm snack ideas, bake granola bars	Swimming	ST. Elias Lake Trail	Leave for Pine Lake



Senior Group :



CHAMPAGNE AND AISHIHIK FIRST NATIONS

Shajē Kwā'a Sunshine Camp Program Weekly Schedule

Senior Group	Week 6 July 29 to August 2	Monday July 29 th	Tuesday July 30 th Workshop	Wednesday July 31 st Dug Out Canoe	Thursday August 1 st	Friday August 2 nd Dezadeash Lake Day!
8:30 to 9:00am	Breakfast & Parent Drop-off!	Breakfast & Free time!	Breakfast & Free time!	Breakfast & Free time!	Breakfast & Free time!	Breakfast & Free time!
9:30 to 10:00am	Craft #1 or Cooking	Stain Glass Craft	Plant our pots (Go to Greenhouse)	Leaf Painting Outside	Clay Animal Making!	Water Games & Water fight in the YC Rink
10:30 to 11:00am	Outdoor Activities!	Kick Ball at the School	Beaded Sunglasses	Village Park and games (bring Bike & helmets)	Man Tracker at the Park	Dezadeash Lake Depart at 10:30am Driver: Rob
11:30 to 12:00am	Outdoor activities & Greenhouse	Kick Ball at the School	Water Gun painting!	Kick the Can	Village Park and Games (bring Bike & helmets)	Dezadeash Lake with Jr. Group Picnic Lunch
12:00 to 1:00pm	LUNCH	Bagged Lunch w/Snack	Wash up & eat Lunch	Wash up & eat Lunch	Wash up & eat Lunch	Bagged Lunch w/Snack
1:30 to 2:00pm	Craft #2, game or Science Activity	Lava Lamp Making	Printmaking Workshop at 1-3pm Garden Open House at 2-4pm	Pine Lake Dug Out Canoe at 1-3pm SUV Driver: Denise	Carnival (games, face painting, much more!)	Dezadeash Lake Swimming, Canoeing & Paddle Boarding
2:30 to 3:00pm	SNACK	Wash up & eat Snack	Wash up & eat Snack	Wash up & eat Snack	Wash up & eat Snack	Snack at Dezadeash Lake
3:00 to 4:00pm	Outdoor Activities!	Outside games!! Majority Vote	Printmaking Workshop at 1-3pm Garden Open House at 2-4pm	Water Plants at YC & Green House	Carnival (games, face painting, much more!)	Dezadeash Lake Swimming, Canoeing & Paddle Boarding Return to YC by 4:30pm
4:30 to 5:00pm	Free time & Parent pick-up!	Free time & parent Pick-up!	Free time & parent Pick-up!	Return at 5:00pm	Return at 5:00pm	Return at 4:30pm

40 Developmental Assets highlighted in Shaje Kwa'a Sunshine Camp

External Assets:



3. Other adult relationships—Young person receives support from three or more nonparent adults.
4. Caring neighborhood—Young person experiences caring neighbors.
5. Caring school climate—School provides a caring, encouraging environment.
7. Community values youth—Young person perceives that adults in the community value youth.
10. Safety—Young person feels safe at home, school, and in the neighborhood
11. Family boundaries—Family has clear rules and consequences and monitors the young person’s whereabouts.
12. School Boundaries—School provides clear rules and consequences.
13. Neighborhood boundaries—Neighbors take responsibility for monitoring young people’s behavior.
14. Adult role models—Parent(s) and other adults model positive, responsible behavior.
15. Positive peer influence—Young person’s best friends model responsible behavior.
16. High expectations—Both parent(s) and teachers encourage the young person to do well.
18. Youth programs—Young person spends three or more hours per week in sports, clubs, or organizations at school and/or in the community.



Internal Assets:

21. Achievement Motivation—Young person is motivated to do well in school.
22. School Engagement—Young person is actively engaged in learning.
23. Homework—Young person reports doing at least one hour of homework every school day.
24. Bonding to school—Young person cares about her or his school.
26. Caring—Young person places high value on helping other people.
27. Equality and social justice—Young person places high value on promoting equality and reducing hunger and poverty.
28. Integrity—Young person acts on convictions and stands up for her or his beliefs.
29. Honesty—Young person “tells the truth even when it is not easy.”
30. Responsibility—Young person accepts and takes personal responsibility
32. Planning and decision making—Young person knows how to plan ahead and make choices.
33. Interpersonal Competence—Young person has empathy, sensitivity, and friendship skills.
34. Cultural Competence—Young person has knowledge of and comfort with people of different cultural/racial/ethnic backgrounds.
35. Resistance skills—Young person can resist negative peer pressure and dangerous situations.
36. Peaceful conflict resolution—Young person seeks to resolve conflict nonviolently





SHAJĒ KWĀ'Ā
SUNSHINE CAMP
DAKWĀKĀDA -
HAINES JUNCTION
Juniors
6-9 y/o

*Bikes and helmets
needed Monday,
Tuesday and Friday! *



Yukon

June 23 - June 27 Week 1

Time	Activity	Monday	Tuesday	Wednesday	Thursday	Friday
8:30	Soft start/ Play invite Breakfast	Soft start/ Play invite Breakfast	Soft start/ Play invite Breakfast	Soft start/ Play invite Breakfast Water planters	Soft start/ Play invite Breakfast	Soft start/ Play Invite Breakfast
9:30 Arrival cut-off	Welcome Routine	Welcome to Camp! Introductions, rules, area tour, daily schedule, Water planters	Daily Schedule, rules refresher Water planters and Greenhouse	Daily Schedule Field Trip to Canada Games Centre with Sr Group depart @9:30am	Daily Schedule Leave for St. Elias Lake Trail at 9:45, Sr group and Parks!	Daily Schedule Pine Lake Swimming Rules Water Planters and Greenhouse
10:00	Morning Activity	Name Game , Cone Game, Teams Picture Scavenger Hunt Race	Walk/bike to Da Ku and Visitor Centre with Sr group	Lunch at CGC Swimming begins at 1pm	St. Elias Lake Trail	Soccer with Dawson & Cindi
11:45	wash up	wash up	wash up	wash up	wash up	wash up
12:00	Lunch	Lunch	Lunch	Lunch picnic	Lunch picnic	Lunch
12:30	Recess	Recess	Recess	Recess	Recess	Recess
1:00	Afternoon Activity #1	Bike skills workshop	Playground/free play, Introduce baking snacks for the week: Brainstorm snack ideas, bake granola bars	Swimming	ST. Elias Lake Trail	Leave for Pine Lake
2:30	Snack	Snack	Snack	Snack picnic	Snack picnic	Snack picnic
3:00	Afternoon Activity #2	Boulder Wall Introductions, rules, play/try out, visit greenhouse and meet gh staff	Bike to the park, play group games, kick the can	Leave by 3pm for 5:15pm return	St. Elias Lake Trail Return to SECS by 5:00	Pine Lake Return by 4:30
4:00	Reminders for tomorrow	Reminders for tomorrow Field Game	Reminders for tomorrow *Consent FormCGC swimming*	Reminders for tomorrow *Consent Form Hike	Reminders for tomorrow *Bring towel, swimgear, PFD* Group game field/forest	Reminders for tomorrow *Closed Monday July 1st* Free play/Playground
4:45 - 5:15	pick up	pick up	pick up	pick up	pick up	pick up

For more information contact Danielle: hjmanager@bgcyukon.com



SHAJĒ KWĀ'Ā
SUNSHINE CAMP
 DAKWĀKĀDA -
 HAINES JUNCTION

Juniors
6-9 y/o

*Bikes and helmets needed Tuesday and Friday! *



Yukon

June 30 - July 4 Week 2

Time	Activity	Monday	Tuesday	Wednesday	Thursday	Friday
8:30	Soft start/ Play invite Breakfast	Soft start/ Play invite Breakfast Water planters	Closed for Canada Day	Soft start/ Play invite Breakfast Water planters	Soft start/ Play invite Breakfast Water planters	Soft start/ Play invite Breakfast
9:30	Welcome Routine	Daily Schedule Go over Rules if needed water planters and Greenhouse		Daily Schedule Field Trip to Canada Games Centre @9:30am	Daily Schedule Field Trip to Kluane Visitor Centre and Kluane Lake Departure 9:30am	Daily Schedule Pine Lake Swimming Rules Water Planters
	Morning Activity	Daku visit with John Finland walk/bike 10am		Lunch at CGC Swimming begin at 1pm	Kluane Lake	Forest Group Game
11:45	wash up	wash up		wash up	wash up	wash up
12:00	Lunch	Lunch		Lunch picnic	Lunch picnic	Lunch
12:30	Recess	Recess		Recess	Recess	Recess
1:00	Afternoon Activity #1	Spruce Beetle Trail		Swimming	Kluane Lake	Leave for Pine Lake Beach Day
2:30	Snack	Snack Picnic		Snack picnic	Snack picnic	Snack picnic
3:00	Afternoon Activity #2	Spruce Beetle Trail		Leave by 3pm for 5:15pm return	Travel back to HJ, leave by 4pm. Return by 5:15pm	Pine Lake until 5:00
4:00	Reminders for tomorrow	Reminders for tomorrow Free play/Playground		Reminders for tomorrow Playground/free play	Reminders for tomorrow Playground/free play	Reminders for tomorrow Playground/free play
4:45 - 5:15	pick up	pick up		pick up	pick up	pick up

For more information contact Danielle: hjmanager@bgcyukon.com



SHAJE KW'A
SUNSHINE CAMP
DAKWAKADA -
HAINES JUNCTION

Juniors
6-9 y/o

*Bikes and helmets
needed Monday,
Tuesday and
Thursday! *



Yukon

July 7 - July 11 Week 3

Time	Activity	Monday	Tuesday	Wednesday	Thursday	Friday
8:30	Soft start/ Play invite Breakfast	Soft start/ Play invite Breakfast	Soft start/ Play invite Breakfast Water Planters	Soft start/ Play invite Breakfast Water planters	Soft start/ Play invite Breakfast	Soft start/ Play invite Breakfast
9:30	Welcome Routine	Daily Schedule Water Planters	Basketball with Yukon Basketball! 9:30am - 12pm (Sr group 1-3:30)	Daily Schedule Field Trip to Canada Games Centre @9:30am	Daily Schedule Water Planters and Greenhouse, Prep camping gear, load the bus	Daily Schedule Kathleen Lake Swimming Rules Water Planters
10:00	Morning Activity	Daku Cultural Visit with John Fingland!	BBall	Lunch at CGC Swimming begin at 1pm	Morning prep for camping at Kathleen Lake Campground!	Forest Group Game, pack up camping gear
11:45	wash up	wash up	wash up	wash up	wash up	wash up
12:00	Lunch	Lunch	Lunch	Lunch picnic	Lunch picnic	Lunch picnic
12:30	Recess	Recess	Recess	Recess	Recess	Recess
1:00	Afternoon Activity #1	Paint the bus!	Village Scavenger Hunt	Swimming	Camping at Kathleen Lake! leave 1pm	Kathleen Lake activities
2:30	Snack	Snack	Snack	Snack picnic	Snack picnic	Snack
3:00	Afternoon Activity #2	Arena Skate Park and Greenhouse	Special treat at Bakery, field games	Leave by 3pm for 5pm return	games, show n tell, exploring together, beach	leave at 3pm
4:00	Reminders for tomorrow	Reminders for tomorrow *sign Consent Form* Playground/free play	Reminders for tomorrow *CGC consent form* Playground/free play	Reminders for tomorrow *camping consent forms* bring sleeping bag, including swim gear	Reminders for tomorrow Playground/free play	Reminders for tomorrow Playground/free play
4:45 - 5:15	pick up	pick up	pick up	pick up	pick up	pick up

For more information contact Danielle: hjmanager@bgcyukon.com



SHAJĒ KWĀ'Ā
SUNSHINE CAMP
DAKWAKĀDA -
HAINES JUNCTION

Juniors
6-9 y/o

*Bikes and helmets
needed Tuesday and
Friday! *



Yukon

July 14 - July 18 Week 4

Time	Activity	Monday	Tuesday	Wednesday	Thursday	Friday
8:30	Soft start/ Play invite Breakfast	Soft start/ Play invite Breakfast Water planters	Soft start/ Play invite Breakfast	Soft start/ Play invite Breakfast Water planters	Soft start/ Play invite Breakfast	Soft start/ Play invite Breakfast
9:30	Welcome Routine	Daily Schedule Field Trip to Canada Games Centre @9:30am	Daily Schedule Water Planters and Greenhouse	Daily Schedule Water Planters and Greenhouse	Daily Schedule Water Planters and Greenhouse	Daily Schedule Pine Lake Swimming Rules Water Planters
	Morning Activity	Lunch at CGC Swimming begin at 1pm	Daku Visit with John Finland! Cultural Activity	Kluane Lake Beach Day! Leave building at 10am	Hike with Parks! to Mt. Decoeli meadow. Leave building at 10am	Forest Group Game and/or Bike Spruce St. Cul-de-Sac
11:45	wash up	wash up	wash up	wash up	wash up	wash up
12:00	Lunch	Lunch picnic	Lunch	Lunch picnic	Lunch picnic	Lunch
12:30	Recess	Recess	Recess	Recess	Recess	Recess
1:00	Afternoon Activity #1	Swimming	Fun Bike/walk along Dezadeash Trail! (bikers ages 8+)	Kluane Lake Beach Day!	Mt. Decoeli meadow and Aisek Valley	Leave for Pine Lake Beach Day
2:30	Snack	Snack picnic	Snack	Snack picnic	Snack picnic	Snack picnic
3:00	Afternoon Activity #2	Leave by 3pm for 5pm return	Playground and field games!	Kluane Lake Beach Day!	return by 5:00pm	Pine Lake return by 5:00pm
4:00	Reminders for tomorrow	Reminders for tomorrow	Reminders for tomorrow *Sign Kluane Lake Consent Form* Gym/stage free play	Reminders for tomorrow Playground/free play *Sign Hike Consent Form*	Reminders for tomorrow Gym/stage free play	Reminders for tomorrow Gym/stage free play
4:45 - 5:15	pick up	pick up	pick up	pick up	pick up	pick up

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SHAJĒ KWĀ'Ā
SUNSHINE CAMP
DAKWAKĀDA -
HAINES JUNCTION

Juniors
6-9 y/o

*Bikes and helmets
needed Monday,
Tuesday and Friday! *



Yukon

July 21 - July 28 Week 5

Time	Activity	Monday	Tuesday	Wednesday	Thursday	Friday
8:30	Soft start/ Play invite Breakfast	Soft start/ Play invite Breakfast	Soft start/ Play invite Breakfast	Soft start/ Play invite Breakfast Water planters	Soft start/ Play invite Breakfast	Soft start/ Play invite Breakfast
9:30	Welcome Routine	Daily Schedule Water Planters	Daily Schedule Water Planters	Daily Schedule Field Trip to Canada Games Centre @9:30am	Depart for Spirit Canyon and Kusawa Beach Fun Day 9:30am	Daily Schedule Pine Lake Swimming Rules Water Planters
	Morning Activity	Gym games and bouldering fun!	Daku visit with John Finland!	Lunch at CGC Swimming begins at 1pm	Hike Spirit Canyon, picnic lunch	Forest Group Game
11:45	wash up	wash up	wash up	wash up	wash up	wash up
12:00	Lunch	Lunch	Lunch	Lunch picnic	Lunch picnic	Lunch
12:30	Recess	Recess	Recess	Recess	Recess	Recess
1:00	Afternoon Activity #1	Monday Splash! water games at Convention Centre grounds (Senior field/gym 1:00pm - 4:30pm)	Rock Glacier Hike with Parks Leave at 1:00pm	Swimming	Afternoon relaxing and playing at Kusawa Campground Beach	Leave for Pine Lake Beach Day and Dugout canoe Must sign waiver
2:30	Snack	Snack	Snack picnic	Snack picnic	Snack picnic	Snack picnic
3:00	Afternoon Activity #2	uncy Castle! Must sign waiver	Visit Dezadeash Campground time permitting return by 5:00pm	Leave by 3pm for 5pm return	Leave Kusawa by 4:00pm for 5:00pm return at camp	Pine Lake until 5:00
4:00	Reminders for tomorrow	Return by 5:00pm	Return by 5:00pm Reminders for tomorrow *CGC Consent Form*	Reminders for tomorrow Playground/free play *Field Trip Consent Form*	Return by 5:00pm	Reminders for tomorrow Playground/free play
4:45 - 5:15	pick up	pick up	pick up	pick up	pick up	pick up

For more information contact Danielle: hjmanager@bgcyukon.com



SHAJĒ KWĀ'Ā
SUNSHINE CAMP
DAKWAKADA -
HAINES JUNCTION

Juniors
6-9 y/o

*Bikes and helmets
needed Tuesday and
Wednesday*



Yukon

July 28 - August 1 Week 6

Time	Activity	Monday	Tuesday	Wednesday	Thursday	Friday
8:30	Soft start/ Play invite Breakfast	Soft start/ Play invite Breakfast Water planters	Soft start/ Play invite Breakfast	Soft start/ Play invite Breakfast Water planters	Soft start/ Play invite Breakfast	Soft start/ Play invite Breakfast
9:30	Welcome Routine	Daily Schedule Field Trip to Canada Games Centre @9:30am, Ailis and Kaelynn to join 12:30-3:00	Daily Schedule Water Planters	Daily Schedule Water Planters	Daily Schedule Prepare for overnight camping: Dezadeash Lake Campground and morning hike	Camping wake up and Breakfast
	Morning Activity	Lunch at CGC Swimming begin at 1pm	Printmaking with Yukon Literacy! 10am - 12pm (Senior group 1:00pm-3:00pm)	Bike Scavenger Hunt!	Morning prepping gear and packing bus, leave for hike/campground at 10:00am	Pack up camp, load bus
11:45	wash up	wash up	wash up	wash up	wash up	wash up
12:00	Lunch	Lunch picnic	Lunch	Lunch	Lunch picnic	Lunch picnic
12:30	Recess	Recess	Recess	Recess	Recess	Recess
1:00	Afternoon Activity #1	Swimming	Bike/Walk to Da Ku for cultural activity with John Fingland! 1:30pm	Dug out Canoe at Pine lake and beach fun	Hike down Mush Lake Road trail then go to Dezadeash Campground	Afternoon at the Dezadeash Lake beach, exploring, fishing and paddle boards with Senior group
2:30	Snack	Snack picnic	Snack	Snack	Snack picnic	Snack picnic
3:00	Afternoon Activity #2	Leave by 3pm for 5pm return	Softball, Forest Group games, playground and field games	Return to camp 5:00pm	Set up tents and camping equipment, afternoon games	Return to camp by 4:30pm
4:00	Reminders for tomorrow	Reminders for tomorrow	Reminders for tomorrow Playground/free play	Reminders for tomorrow Playground/free play *Consent Form Camping*	Bus return to school for 5:30pm for parent pick-up of non-sleeper participants	Reminders for tomorrow Playground/free play
4:45 - 5:15	pick up	pick up	pick up	pick up	pick up	pick up

For more information contact Danielle: hjmanager@bgcyukon.com



*Bikes and helmets needed Tuesday, Thursday and Friday!
*



Ausut 4 - August 8 Week 7

Time	Activity	Monday	Tuesday	Wednesday	Thursday	Friday
8:30	Soft start/ Play invite Breakfast	Soft start/ Play invite Breakfast Water planters	Soft start/ Play invite Breakfast	Soft start/ Play invite Breakfast Water planters	Soft start/ Play invite Breakfast	Soft start/ Play invite Breakfast
9:30	Welcome Routine	Daily Schedule Field Trip to Canada Games Centre @9:30am	Daily Schedule Water Planters	Daily Schedule Water Planters Whitehorse Field Trip @9:30am	Daily Schedule Water Planters Carnival Day (diy games and fun)	Daily Schedule Pine Lake Swimming Rules Water Planters
	Morning Activity	Lunch at CGC Swimming begins at 1pm	Bike to Daku for Cultural Activity with John Fingland 10am-12pm	McIntyre Creek trail for Eagle Watching (bring binoculars!)	Set up Games, mat maze, fortune teller, face painting, coloring/craft table	Forest Group Game
11:45	wash up	wash up	wash up	wash up	wash up	wash up
12:00	Lunch	Lunch picnic	Lunch	Lunch picnic	Lunch	Lunch
12:30	Recess	Recess	Recess	Recess	Recess	Recess
1:00	Afternoon Activity #1	Swimming	Plan carnival games and bake treats\candy apples	Visit Rotary Park, play in playground/splash park and ride trolley!	Host Senior group at our Carnival! Enjoy carnival treats and candy apples	Leave for Pine Lake Beach Day
2:30	Snack	Snack picnic	Snack	Snack picnic	Snack	Snack picnic
3:00	Afternoon Activity #2	Leave by 3pm for 5pm return	Playground break	Visit Rotary Park, play in playground/splash park and ride trolley!	Clean up and freetime/playground	Pine Lake return by 5:00pm
4:00	Reminders for tomorrow	Reminders for tomorrow Playground/free play	Reminders for tomorrow Playground/free play	Leave Whitehorse at 3pm for 5pm return	Reminders for tomorrow	Reminders for tomorrow Gym/stage free play
4:45 - 5:15	pick up	pick up	pick up	pick up	pick up	pick up

For more information contact Danielle: hjmanager@bgcyukon.com



SHAJE KW'A
SUNSHINE CAMP
DAKWAKADA -
HAINES JUNCTION

Juniors
6-9 y/o

*Bikes and helmets
needed Daily! (except
Tuesday)*



Yukon

August 11 - August 15 Week 8

Time	Activity	Monday	Tuesday	Wednesday	Thursday	Friday
8:30	Soft start/ Play invite Breakfast	Soft start/ Play invite Breakfast	Soft start/ Play invite Breakfast	Breakfast and Pack up	Soft start/ Play invite Breakfast	Soft start/ Play invite Breakfast
9:30	Welcome Routine	Daily Schedule Water Planters	Daily Schedule Water Planters, Leave for Kluane Research Station 9:30am	Daily Schedule Water Planters STEM with Yukon U (Spheros & Little Bits)	Daily Schedule Water Planters STEM with Yukon U (Tie Dye and Outdoor activities)	Daily Schedule Water Planters Last Day of Camp STEM with Yukon U (3D pens & shirt painting with flowers)
	Morning Activity	Bike to Daku for Cultural Activity with John Finland 10am-12pm	STEM with Yukon U activites and Glaciologist	STEM with Yukon U (Spheros & Little Bits)	STEM with Yukon U (Tie Dye and Outdoor activities)	STEM with Yukon U (3D pens & shirt painting with flowers)
11:45	wash up	wash up	wash up	wash up	wash up	wash up
12:00	Lunch	Lunch	Lunch picnic	Lunch	Lunch	Lunch BBQ
12:30	Recess	Recess	Recess	Recess	Recess	Recess
1:00	Afternoon Activity #1	Berry Picking locally	STEM with Yukon U activites and Glaciologist	Scavenger Hunt Finale!	Slime making to take home!	Pine Lake Beach day. Camp and Family BBQ. Leave at 12:00pm (Guests arrive 1pm)
2:30	Snack	Snack	Snack picnic	Snack	Snack	Snack picnic
3:00	Afternoon Activity #2	Jam & Bannock making with Hayley!	Leave KSR by 4:00pm for 5:00pm return	Playgound playing and Sprinklers	Free gym time, group games, mat maze, dance party	Parent welcome and pick up by 4:30pm at Pine Lake *Take all extra gear home*
4:00	Reminders for tomorrow	Reminders for Tomorrow Field Trip Consent Form	Reminders for Tomorrow	Reminders for tomorrow	Reminders for tomorrow *Take all extra gear home*	Thank you for the best summer yet! xoxo
4:45 - 5:15	pick up	pick up	pick up	pick up	pick up	pick up

For more information contact Danielle: hjmanager@bgcyukon.com

Shajē Kwá'a - Sunshine Camp

Registration Form BGC Yukon/ CAFN



Child Information

Name: _____

Gender identity: _____

Home Phone: _____ Cell Phone: _____

Date of Birth: _____ Age: _____

Street Address: _____

Postal Code: _____ City: _____

Cultural Identity: _____

CAFN Member (Yes or No): _____

Physician: _____

Physician Phone: _____

Child's Yukon Health Care Number: _____

Does your child have any concerns in the following areas: Respiratory, Diabetes, Hypoglycaemia, Dizziness, Seizures, Joints, Back/Neck, Neurological, Psychological, Heart, Behavioural, other (please indicate below)

If your child has any allergies, please list them below:

Does your child require any additional support to be successful at camp? If so, please describe.

If your child is currently taking medications and if they will be bringing them, please list them below:

Are there any physical concerns that you wish to share with us to help us support your child better (i.e. recurring injury)?

Shajē Kwà'ą - Sunshine Camp

Registration Form BGC Yukon/ CAFN



Parent/Guardian Information:

#1 Parent/Guardians Name: _____

Cell Phone: _____ Other Phone: _____

Email: _____

Authorized to Pick Up (please choose for Parent/Guardian #1): YES or NO

#2 Parent/Guardians Name: _____

Cell Phone: _____ Other Phone: _____

Email: _____

Authorized to Pick Up (please choose for Parent/Guardian #2): YES or NO

Emergency Contact Information

Emergency Contact Name: _____

Cell Phone: _____ Other Phone: _____

Email: _____

Relationship to Child: _____

Authorized to Pick Up (please choose for Parent/Guardian #1): YES or NO

If I am not available, I authorize BGC Yukon or CAFN staff to secure the medical services deemed necessary for the well-being of my child.

Please provide parent/guardian initial: _____

Child Pick Up

Please list the full names of anyone who is authorized to pick up your child from Shajē Kwà'ą Sunshine Camp:

Authorized Person Name #1: _____

Relationship to child: _____

Authorized Person Name #2: _____

Relationship to child: _____

Authorized Person Name #3: _____

Relationship to child: _____

Authorized Person Name #4: _____

Relationship to child: _____

Shajē Kwà'ą - Sunshine Camp

Registration Form BGC Yukon/ CAFN



Please initial here if your child is authorized to sign themselves in/out of Shajē Kwà 'ą Sunshine Camp (initial) _____

Registration:

I would like to register for (choose one):

- All eight weeks/ June 24th – August 16th, 2024 _____

- ONLY Specific Dates/Weeks _____

Please provide which dates: _____

I acknowledge that there will be a joint overnight camping with Shajē Kwà 'ą Sunshine Camp at a date/location TBD, chaperoned by BGCY & CAFN. Initial _____

What t-shirt size does the participant wear (youth size or adult size): _____

Permission

I, the undersigned parent/guardian, give permission for my child to participate in the Boys and Girls Club of Yukon's "Shajē Kwà 'ą Sunshine Camp" Program in partnership with Champagne and Aishihik First Nations Youth Programs. The BGC Yukon & CAFN sanctioned outings and field trips are included and covered by this registration form. I understand that care and attention will be given to the safety of all participants, but that BGC Yukon and CAFN staff and volunteers CANNOT be held liable for any injury or loss. BGC Yukon and CAFN reserves the right to remove a child from the program if the team deems necessary. I also give permission for media (audio/visual) of my child to be used for evaluation and publicity purposes connected with the promotion of the Boys and Girls Club of Yukon and Champagne & Aishihik First Nations. I understand that the parent/guardian signature is mandatory in order to register for the Shajē Kwà 'ą Sunshine Camp.

Parent/Guardian Signature: _____ Date: _____

Water Activities Permission

I, the undersigned parent/guardian, give permission for my child to participate in water activities, supervised by BGC Yukon and CAFN Staff, which may involve swimming, canoeing, paddle boarding, and kayaking. Please indicate if your child is required to wear a life jacket during swimming. Life jackets will be mandatory for canoeing, paddle boarding, and kayaking.

Shajē Kwà'ą - Sunshine Camp

Registration Form BGC Yukon/ CAFN



Parent/Guardian Signature: _____ Life Jacket (Yes/No) _____

LIABILITY & INSURANCE DISCLAIMER

I AGREE THAT the Boys and Girls Club Yukon & Champagne and Aishihik First Nations, its officers, directors, agents, contractors, employees, trainers, volunteers, members and representatives are not responsible for any injury, negligence, loss or damage of any kind sustained by any person while participating in any and all activities, events, or social activities sponsored or attended by the Boys and Girls Club Yukon & Champagne and Aishihik First Nations (the “Shajē Kwà'ą Sunshine Camp”), including injury, loss or damage which might be caused by the negligence of Boys and Girls Club Yukon & Champagne and Aishihik First Nations. I AGREE TO RELEASE the Boys and Girls Club Yukon & Champagne and Aishihik First Nations from any liability from any injury, negligence, loss or damage expense that I may suffer, or that my next of kin may suffer as a result of my participations in the “Shajē Kwà'ą Sunshine Camp” due to any cause whatsoever, including negligence, breach of contract, or breach of any statutory duty of care. I AGREE TO HOLD HARMLESS AND INDEMNIFY the Boys and Girls Club Yukon & Champagne and Aishihik First Nations from any and all liability for any damage to the property of, or personal injury of, any third party, resulting from my participation in the “Shajē Kwà'ą Sunshine Camp”. I AGREE TO HOLD HARMLESS AND INDEMNIFY the Boys and Girls Club Yukon & Champagne and Aishihik First Nations in connection with the services and, or incidents/accidents of any train, vessel, carriage, aircraft, bus, privately owned or rented motor vehicle or other conveyance, which may be used during my participation in the “Shajē Kwà'ą Sunshine Camp”. Neither will the Boys and Girls Club Yukon & Champagne and Aishihik First Nations assume any liability for any injury loss, accident or delay which may be occasioned by reason of any defect in any mode of transportation or through the act, error, neglect, negligence or default of any company or person engaged in transporting persons to the “Shajē Kwà'ą Sunshine Camp”.

MEDICAL/HEALTH AND TRAVEL INSURANCE

I AM SOLELY RESPONSIBLE to select and purchase adequate medical or health insurance. No medical or health insurance will be provided by the Boys and Girls Club Yukon & Champagne and Aishihik First Nations. In the event of a medical or health problem, the Boys and Girls Club Yukon & Champagne and Aishihik First Nations accepts no responsibility for any costs associated with a medical or health problems. I AM SOLELY RESPONSIBLE to select and purchase adequate travel insurance when and if required. The Boys and Girls Club Yukon & Champagne and Aishihik First Nations will provide no travel insurance. The travel insurance should provide cover against theft, personal accident, personal liability, repatriation and cancellation of travel. The Boys and Girls Club Yukon & Champagne and Aishihik First Nations accepts no

Shajē Kwà'a - Sunshine Camp

Registration Form BGC Yukon/ CAFN



responsibility for any costs associated with these types of problems nor will Boys and Girls Club Yukon & Champagne and Aishihik First Nation pay for any expenses that may be incurred relating to these matters. I freely accept and assume all responsibility to provide myself with medical/health and travel insurance coverage.

Parent/Guardian Signature: _____ Date: _____

Shajē Kwà'a Sunshine Camp Information:

Child Drop off: 8:30am to 9:30am

Child Pick up: 4:30pm to 5:00pm

Ages 6 to 9 will be based out of the St. Elias Community School

Ages 10 to 13 will be based out of Anda Ta Youth Center (60A-B Joe Street)

Breakfast, Lunch and Snack will be provided for camp participants. Free of charge.

We will be closed on statutory holidays. If there is a closure, a notice will be sent out to parents/guardians.

We may also close due to unforeseen circumstances or "out of respect" under CAFN government policy.

Camp Weekly Dates:

Week 1: June 24th to June 28th

Week 2: July 2nd to July 5th (we will be Closed Monday, July 1st for Canada Day)

Week 3: July 8th to July 12th

Week 4: July 15th to July 19th

Week 5: July 22nd to July 26th

Week 6: July 29th to August 2nd

Week 7: August 5th to August 9th

Week 8: August 12th to August 16th (STEM week with Yukon U)

(Farewell BBQ will be at Pine Lake on August 16th)



SHAJĒ KWĀ'Ą
SUNSHINE CAMP
DAKWĀKĀDA -
HAINES JUNCTION

CONTINGENCY PLAN

For

Shajē Kwā'ą Sunshine Camp

Location: Pine Lake Haines Junction

**Date: Every Friday Starting June 28, 2024
to August 16, 2024**

Prepared By: BGC Yukon

1. Introduction

What is the plan: CAFN/BGCY Shajē Kwà'q: Sunshine Camp Junior & Senior Groups are going to Pine Lake to enjoy the recreational site, wading, swimming and beach activities.

A. Purpose and Location of the Gathering:

Hosted for: CAFN/BGCY Shajē Kwà'q: Sunshine Camp – Pine Lake Beach Field Trip

Location: Pine Lake Haines Junction

Dates: June 28, July 5, July 12, July 19, July 26, August 2, August 9 and August 16.

Staff Chaperoning: Staff & Youth Staff

On call staff: Shannon, Danielle and Sean

B. Emergency Numbers **911**

Police: 867-634-5555

How to contact during event: Satellite Phone or Cell Phone (depending on signal)

HJ Health Centre/Ambulance: 867-634-4444

How to contact in the event: Satellite Phone or Cell Phone (depending on signal)

Fire: 1-888-798-3473

How to contact in the event: Satellite Phone or Cell Phone (depending on signal)

(please notify police and Health Center of your event: number of people, location and dates in case of an emergency)

C. Responsibility of Individual Departments and or Staff

CAFN Sr. Director: XX Additional Support in case of Emergency

BGCY Sr. Director: XX Additional Support in case of Emergency

CAFN Community Wellness Director: XX Additional Support in case of Emergency

BGCY Director: XX Additional Support in case of Emergency

CAFN Youth Program Manager: XX Emergency Contact Person in HJ

BGCY Program Manager: Danielle Bray 867-689-7011 Emergency Contact Person at Pine Lake

Support Staff: XX – list number Satellite Number : # Pin #

2. Allocation of Resources

The following is a list of equipment that may be used for public safety during the event or in the event of an incident:

Hand held radios: n/a

Emergency Phone location: Each Staff Member attending the Pine Lake Beach Field Trip will have personal cell phones. [Insert Name of staff] will have the satellite phone if there is no cell service.

3. Communications

Cell phones:

Field staff and on-call team contact names and numbers listed here

Satellite phone :

4. Event Signage

Bus will be the muster point in case of an emergency. A BGCY sign will be taped on the bus, minimum standards of 8 ½ X11 paper with bold visible letters

5. Evacuation Plan

If the location is to be partially or fully evacuated the following actions will be considered:

Making a decision to evacuate: The following are people who may gather to make a decision to evacuate the public from event location: Danielle, Rachel, Cindi, Maddy, Jena and Denise

Safety person: Cindi Cowie

Procedure: Event coordinators will call people together to discuss the incident and how to proceed.

A. Organizing the evacuation:

There will be a second car at all times in case of evacuation of a small number of participants and the bus in case everyone needs to be evacuated. Cindi is responsible for the bus and Senior Group Staff for the first car and Danielle for the second car.

B. Communication:

Procedure: On-call support team – identify the team and each cell contact is listed here

Note: staff make contact with 1st call that answers. That support staff (Danielle or Sean (or Sean coverage) informs all other necessary people.

C. Exits:

Procedure: In case of emergency exit, participants and staff will drive back to the Youth Centre on the bus or access EMS

(In the event that all roads are closed and are not passable, we will consider other means of transporting people out such as helicopter rescue. In the event we cannot access highway the decision makers will contact RCMP to initiate Search and Rescue if it has not already been done)

D. Informing outside emergency services upon their arrival:

Procedure: In case of a minor incident On-call support team will drive to Haines Junction in their personal vehicle. Shannon is on call substitute support staff.

E. Directing the emergency services when outside help arrives

Procedure: In case of a 911 call, Danielle will be the point of contact with emergency services. First responders can delegate calls depending on the scene. In the case of a single participant having to go off site, a staff member will go with the participant. In the event of several participants going off site, follow BGC protocol.

F. Official Closing of Event:

Procedure: The event will be deemed closed when the activity has been able to be reestablished or there has been a transfer of care to parents or guardians of the participant.

G. To account for participants:

Procedure: Participants will have to follow staff instructions at all times. All participants are under loco parentis.

6. First Aid Services

Location of First Aid Station: White School Bus and blue backpacks. The First Aid designated area will be ready for use once the crew has arrived and has it set up.

Onsite First Aid Attendant: Cindi Cowie

Procedure: All staff will have access to first aid kits, either on bus or in backpacks. Danielle and Maddy Cave will be responsible for keeping the first aid kits up to date.

7. Emergencies to consider at this event:

A. Missing persons:

Procedure: Continuous participant head count and buddy system to prevent a missing person. In case of a missing person, Staff will group all participants together and do a head count and call for the missing person. Staff not required for ratio will search for the missing person. If the missing person hasn't been found in 30 min, Search and rescue will be called.

Important fact: No one should attempt to search for anyone in deep wilderness without proper instruction. You could do more damage than good. I.e... you could erase clues by walking over tracks or get lost yourself.

B. Highway/Road Emergencies:

Procedure: In case of vehicle accident or mechanical problems, the bus will pull over on the side of the highway, make sure that all the participants are safe then call Shannon to arrange another transportation. In case of any injured participants, we would check if we can help and if it is over our capabilities, we would call 911.

C. Illness/personal injury

The first aid attendant shall be contacted in the event of an injury or illness. The First Aid attendant will fill out the first aid record report. A copy will go with the patient to the hospital and one will stay with the Occupational Health and Safety Officer to be documented.

Procedure: As seen in mitigation plan

D. Fire

In the event of a wildland forest fire, CAFN or Danielle will contact fire management. If the fire is near, CAFN Management will discuss the possibility of initiating an evacuation.

In the event of a local structural fire: CAFN or Danielle will call the local fire department. If the fire is small we will attempt to put it out. Fire extinguisher on the White Bus.

Procedure: In case of a small fire in a fire pit, we will put out with buckets of water. In the event of a forest fire visible from our location we will cancel the event and head back to Haines Junction.

E. Bear/Wildlife Encounters:

Procedures: In case of wildlife encounter, we will keep together and Cindi, Rachel, Maddy, Denise and Jena will have bear spray in their backpacks. Once we are back to a safe location, we will call the Conservation Officer to report the encounter.

F. Water Accidents

Procedures: All parent identified participants will wear a PFD and there will be a designated BGC Yukon staff to make sure that everyone is safe in the water and will give a Water Safety Brief upon arrival. All staff members are also tasked to ensure PFDs are worn and participants are being safe in the water.

All PPE, such as helmets, PDFs (life preservers) must be worn if specified by parent for any CAFN led events that occur on the water. Camp or event coordinator is responsible for their own safety.

G. Other:

Personal Cell Phones: Staff are encouraged to bring cell phones, satellite phones along with CAFN and BGCY vehicles for use in the event of an emergency.

Participants: all participants are attending the Event at their own risk and responsibility, CAFN/BGCY Shajē Kwà'q: Sunshine Camp participants have signed a waiver releasing any liability for loss, accident, injury, death for CAFN & BGCY . CAFN & BGCY staff will do their best to inform participants of emergency procedures.

Disability: CAFN & BGCY staff will ensure to the best of their ability that disability access issues are addressed – outhouses, additional support, etc.

Dog Owners: Must keep dogs in designated areas and clean-up after their dogs. Dogs need to be contained; tied up, on a leash and not left running around. Owners will be liable for any accident, injury or death caused by their dog. Owners/staff cannot work program and be liable for the dog. A dog/animal exit plan must be established prior to dog joining a program that does not impact the staff to participant ratio or participant safety.

8. Emergency Contact Numbers **911**

Haines Junction RCMP:	1-867-634-5555
RCMP for non-emergency	1-867-634-2677
Haines Junction Health Center and Ambulance:	1-867-634-4444
Whitehorse Ambulance:	1-867-667-3333
Whitehorse General Hospital	1-867-393-8700
Whitehorse Emergency Measures Organization:	1-867-667-5220
Fuel & Oil Spills:	1-867-667-7244
Fire Management Branch:	1-888-798-3473

Whitehorse Poison Control:	1-867-393-8700
Champagne and Aishihik First Nations: HJ Office	1-867-634-4200
Whitehorse	1-867-456-6888
CAFN Municipal Shop HJ:	1-867-634-2021
CAFN Municipal Manager:	1-867-634-5104
Takhini Municipal shop:	1-867-393-2404

**9. Informing Staff of Responsibilities:
Mitigation Plan**

Scenario	Trigger	Response	Key Roles	Timeline	Likelihood (1 = Low , 5 = High)	Consequence (1 = Low , 5 = High)
Minor Injury Participant	During an activity a participant is injured	BGCY Staff provides participant with first aid care	BGCY and CAFN communicate together in regards to who takes the first aid and who takes the lead with the rest of the group.	If the intervention requires the interruption of the activity, Please reach out to Shannon for support and Supervision of the group.	5	2
AWOL	A registered participant is absent (did not arrive when supposed to, left premises)	AWOL BGC Yukon Policy & procedure	First staff to notice start AWOL procedure.	Procedures to start right away, Communicate with Supervisor Shannon for support.	3	4
Wildlife Encounter	Wildlife encounter while out with Participants	Outing & off-site Program Policy	Trained Staff will take lead with Bear Spray	Lead First Responder takes the lead with Bear Spray while stays with the group. Contact Director on-	3	3

				call as soon as it is safe to do so.		
Scenario	Trigger	Response	Key Roles	Timeline	Likelihood (1 = Low , 5 = High)	Consequence (1 = Low , 5 = High)
Undesirable Visitor	Encountering Strangers while off-site	Outing & off-site Program Policy Constantly assess & evaluate	If Indoors, Communicate with Danielle for support, If outdoors come back to.	BGC Yukon Staff to assess imminent risk. Use judgment to retrieve back to camp or pursue activity.	3	2
Serious Injury Participant	During an activity a participant seriously is injured.	BGCY Staff provides participants with first aid care, Communicate with Danielle right away.	First responder phones the emergency service, then communicates with Shannon and Danielle for parent call.	2nd Staff lead the group & debrief.	1	4
Serious Injury Staff	During an activity (or after the hours of camp) a Staff is injured.	Staff will communicate with Danielle and Shannon to receive help\care.	Danielle or first responder phones the emergency service, then communicates with On-call Support team.	Evaluate support needed to continue or terminate camp..	1	5
Staff Sickness	Staff does not feel well, before, during or after their scheduled shift.	communicate to Danielle and evaluate the need of Staff \ rest\ medical attention. Need to return home	On-call Support team can support the program. Ratio participants\adults	give notice as soon as possible to plan alternatives for less impact on the camp.	1	2
Scenario	Trigger	Response	Key Roles	Timeline		

					Likelihood (1 = Low , 5 = High)	Consequence (1 = Low , 5 = High)
Natural Disaster	Natural disaster happens during program or after-hours while in the community	Weather and Natural Disasters Policy & Procedures.	Communicate to Shannon Ensure everyone is safe. BGCY communicates with CAFN if ability to facilitate camp is compromised.	Start the procedure as soon as it is safe to do so.	1	5
Motor Vehicle Incident (staff)	Incident involving Motor Vehicle while in transit to and from camp. (Only Staff will be in vehicle, at no point in time will participants be driven by BGC Yukon Staff)	From Whse to Haines Jct; single vehicle traveling, X and X are the drivers. If any incident occurs X is to be called right away (after ems if needed).	Shannon and Lindsay will be contacted by Danielle. If EMS called, emergency contact of staff involved will be contacted by Danielle after informing Shannon. If Danielle is involved in the Incident Cindi will make the call to Director on call	EMS On-call Support team Emergency Contacts	1	5

Have a safe event 😊



Village of Haines Junction Delegation Request

As per s. 15. of Bylaw 352-19, Council Procedural Bylaw

- 15.1. Any person or delegations wishing to appear before council or committee must give notice prior to 11:00 am on the second last business day prior to the meeting.
- 15.2. Persons or delegations are requested to provide any information materials by the second last business day so that the documents may be included in the Agenda Package.
- 15.3. Persons or delegations are required to provide their name, address, contact information and reason for wishing to appear before council or committee.
- 15.4. Persons or delegations addressing council or committee are required to state their names, addresses, and the purpose of their presentation.
- 15.5. Persons or delegations will be given five (5) minutes with which to make their presentation.
- 15.6. Council or committee may agree by vote to extend the time available for a presentation if the persons or delegations has given advance notice to the Chief Administrative Officer or designate.
- 15.7. Council will only hear up to a maximum of three delegations at one meeting.
- 15.8. If a Member asks the delegation a question of clarification, the delegation may answer the question.
- 15.9. A general discussion or dialogue shall not take place unless Council adopts a resolution to suspend the rules.

Requested Council Meeting Date: Mar. 14 2025

Individual, Group or Association: Elbows Up

Representative(s) of the Above: _____

Main Spokesperson: Kari Johnston

Topic(s): Elbows up strategy fro Haines Junction

Written Materials Submitted (if applicable): Attached

Projector or Other Electronic Support Required: no

Request Made By: Kari Johnston Date: March 14th, 2025

March 12, 2025

Re: A Friendly Haines Junction “Elbows Up” Strategy in the midst of geopolitical tensions

Dear Mayor Strand and Council,

I wanted to reach out with an idea—one that’s about celebrating who we are as Canadians, keeping things neighbourly, and, yes, making sure we stand strong in the face of the "unpredictable" geopolitical times we find ourselves because of the consistent threats from the President of the United States to make the “51st State.”

First, let me just say—big kudos for the Village’s recent efforts in cross-border relations. Hosting the Mayor of Haines, Alaska, was a fantastic show of the kind, community-minded spirit that makes Haines Junction so special. Being good neighbours is important. But let’s be honest, it’s also time to make sure we’re standing tall and proud and asserting our Canadian sovereignty.

So, here’s an idea: Let’s paint the town red and white—figuratively, of course! What if we added more Canadian symbols and colours along the Alaska Highway? Think tasteful, think fun—banners, decorations, a little extra Canadian flair to remind everyone, including our visitors from the south, that we are proudly True North Strong and Free. We could also look at getting some Canadian flags, pins, and other little bits of national pride for residents to display as they see fit—so when the spring and summer traffic rolls through, they get the full, warm, friendly, "but-don’t-mess-with-us" Canadian experience.

Of course, this is just one idea, and I know the community of Haines Junction will have plenty more. I would be happy to volunteer my experience in design and organizing to help make this happen.

Looking forward to working together as a community on this and, as always, celebrating what makes this community and country so great.

Sincerely,

Kari Johnston





Village of Haines Junction Delegation Request

As per s. 15. of Bylaw 352-19, Council Procedural Bylaw

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- 15.6. Council or committee may agree by vote to extend the time available for a presentation if the persons or delegations has given advance notice to the Chief Administrative Officer or designate.
- 15.7. Council will only hear up to a maximum of three delegations at one meeting.
- 15.8. If a Member asks the delegation a question of clarification, the delegation may answer the question.
- 15.9. A general discussion or dialogue shall not take place unless Council adopts a resolution to suspend the rules.

Requested Council Meeting Date: 26 March 2025

Individual, Group or Association: Julie Bauer

Representative(s) of the Above: _____

Main Spokesperson: Julie Bauer

Topic(s): Cliff Swallows nesting on the Convention Center

Written Materials Submitted (if applicable): Attached

Projector or Other Electronic Support Required: No

Request Made By: Julie Bauer Date: 20 March 2025

Letter to Mayor and Council re: nesting Cliff Swallows on the Convention Center
March 19/2025

Mayor and Council,

In 2024 there was much public concern about the nesting cliff swallows on the convention center. That spring prior to nesting season all the old nests were removed by public works and plastic piping was put in place to deter all nesting. This created a problem as the swallows have been nesting on this building since construction, many years utilizing the same location. This is typical of a colonial nester to return to the same site every year.

Upon return of this migratory species there were attempts to use their past locations of the south and east sides of the convention center. Because of the plastic pipe the birds were constantly circling the entire building and attempting to nest in areas not used before. There was more guano on the front of the center than ever before. Many people at the Bluegrass Festival had concerns about the displaced swallows and were advised to send emails or letters to the council. The Yukon News was contacted and had an article on this issue. See attached

Because of my lifelong interest and work on birds I had many community members contacting me and voicing their concerns about the swallows. There was a June 12/2024 council meeting about the swallows and a decision was made to remove the piping from the south side of the building. Please see the attached council notes from June 12/2024. I participated on zoom as I was outside the territory. On my return I did a delegation and presented again to council and mayor. See attached council notes from July 24/2024.

Decision of council was:

#163-24 THAT Council directs Public Works to remove the pipes on the south side of the Convention Center and investigate options for creating free standing nesting platform structures for swallow habitat this fall.

Unfortunately, only some of the piping could be removed as a few nests were near the piping and it was illegal to remove those nests due to the migratory bird act. Sadly, the colony had poor nesting success. There were many late attempts happening in other areas of the community and especially in the Bearberry subdivision.

In the OCP(Official Community Plan) there is a section mentioning these birds. Direct Quotes” Aerial insectivores such as swallows and nighthawks are declining more than any other bird group. Haines Junction supports healthy populations of these birds, which consume millions of insects” Also “Birds are an integral part of our heritage”

Many people come to look and enjoy the cliff swallow colony. It is an ideal location for interpretation and people have suggested this should be done.

As this is a time sensitive issue I would recommend that the remaining piping be removed from the south and east sides of the building. There have been no alternate nesting platforms provided for this year. This was also the recommendation of Pam Sinclair, bird biologist with Environment Canada, who was contacted in 2024.

Please note that the nesting platforms at the Dezadeash River need maintenance.

Thanks for your consideration

Julie Bauer

#161-24 It was moved and seconded

THAT discussion on the 411-21 2024 Zoning Bylaw be closed.

Motion #161-24 was **CARRIED**.

Old Business

New Business

Accounts Payable to June 12, 2024

Materials provided: Municipal Accounts Payable to June 12, 2024

#162-24 It was moved and seconded

THAT the Municipal Accounts Payable to June 12, 2024 be approved as presented.

Motion #162-24 was **CARRIED**.

RTC Convention Centre Swallows

Materials provided: Report to Council

CAO Report:

- Staff made aware that swallows were struggling to find a nest on south and east walls of convention centre
- Recommendation, after consulting with CWS and letter from Julie Bauer, is to build an alternative nesting site as quickly as possible.
- Appended to the Report is a letter from Julie Bauer from 2018 which helped to inform the initial decision to put up the pipes to prevent nesting on the building
- The bird nests were removed in April from the south and east side of the building when the pipes were installed, which is the correct time of year to do this type of work prior to nesting season.
- As Julie is on the line, she was invited to clarify her position on this, recognizing this is stepping out of order for a bit.

Discussion:

- Julie indicated she wanted to stand corrected – her 2018 letter indicated that the alternative nesting platform must be constructed prior putting up the pipes and prior to birds arriving in the spring. Julie indicated that she understood pipes were put up because of guano, and suggested this problem can be solved by putting up a parking barrier to move cars back so they are not parked beneath nests, or a board could be hung underneath the nests to collect the guano and that would solve the problem right there. Colony is much larger now than when the 2018 letter was written, there were

80 nests last year. Birds are trying desperately to nest and trying even on the front of the building where this hasn't happened before. They have been here for over 20 years. We are blessed to have a population of these insectivores; we can learn to live with the swallows.

- The CAO apologized for not emphasizing that the error made – to take down nests and put up pipe before an alternate nesting structure was built – was on the part of staff and that a decision was made without Council's input, and that Julie's 2018 letter clearly advised on the timing of putting up a nesting structure before the swallows arrive.
- Council clarified that Convention Centre is advertised as a place to hold a wedding and barbeques are held as additional reasons why the nests were removed.
- Council indicated that this decision should have come to Council first prior to removing the nests and installing pipes.
- There is still a chance of successful nesting if the pipes are removed.
- Julie advised that it may take time for swallows to move from nesting on the building to the nesting platforms, and to gradually re-install the pipe over a period of several years.

#163-24 It was moved and seconded

THAT Council directs Public Works to remove the pipes on the south side of the convention centre and investigate options for creating free standing nesting platform structures for swallow habitat this fall.

Motion #163-24 was **CARRIED**.

RTC Business License Review

Materials provided: RTC.

CAO Report:

- The purpose of this exercise was to clarify what businesses are operating, ensuring operating businesses have a license, and support listing those licensed businesses on the website who want to be listed, and notify owners of STRs of changes proposed in the Draft Zoning Bylaw.
- There are 74 businesses licensed to date this year
- There are 86 businesses listed on the Village website
- There are 45 businesses on the Village website that are licensed
- 41 businesses on the Village website are unlicensed
- Recommendations include
 - Send letters to the 23 known and active businesses operating within the Municipality without a license with a warning
 - Send letters to the 22 business operating within the Municipality for which we are uncertain about whether they are active to request confirmation of their status

Proclamations

Delegations

Delegation: Klassen Enterprises Home Solutions

Delegate: Wade Klassen

Presentation:

- Klassen Enterprises Home Solutions is a solutions-based company that is looking to make home construction easier amidst the current housing shortage, and difficulties in finding qualified tradespeople.
- The housing proposal, included in Council package, presents modular homes that are manufactured in Alberta by Little Rock. The homes are customizable; for example, an Arctic Entry could be added. While some of the models presented are under the minimum house square footage for lots in the Urban Residential (R-1) zone in the current Zoning Bylaw, they would be above the minimum house size in the R-1 zone in the new draft Zoning Bylaw.
- Wade has reached out to another modular company, Grandeur, that is based in Winnipeg that specializes in multi-unit modular homes (e.g. apartment blocks); they also have a net-zero, super-green model.
- Homeowners can also purchase these homes direct from the manufacturer.
- Wade has also been in contact with Pacific Homes on Vancouver Island that specialize in manufacturing a prefab wall panel system called the Pacific SmartWall that is more energy efficient than a typical wall

Discussion:

- Prices quoted in proposal are inclusive of the foundation, modular home kit, connecting to services, driveway, culvert installation, and installation.
- If someone is interested in purchasing several homes, they could be offered at a discounted rate.
- The Village's Call for Expressions of Interest for Affordable Housing Projects came out after this proposal was brought forward for Council's consideration. An Expression of Interest has not yet been submitted.
- Klassen Enterprises was encouraged to submit an EOI before the deadline on July 31st, 2024.

Delegation: Julie Bauer re: Swallows

Delegate: Julie Bauer

Presentation:

- Swallows have been nesting at the Convention Centre for 20 years.
- It is highly likely that they will continue to try to use the building even if alternative nesting structures are built, and that this will be an ongoing concern.
- Julie spoke with Pam Sinclair at Environment Canada; both recommend continuing to let the birds use the south side of the convention centre.

- Migratory Bird Protection is part of the Haines Junction's Official Community Plan.
- Nesting platforms at Dezadeash day-use area are not being used as much as they were in the past. They need some maintenance.
- When new nesting platforms are constructed, they will need to be higher than the ones installed at the Dezadeash day-use area, as the swallows are using the building because they like the height.
- Interpretive signage could be erected around the Convention Centre because of the prime opportunity it provides to observe, and enjoy, the birds.

#200-24 It was moved

THAT the required maintenance work on the nesting platforms at the Dezadeash day-use area be completed.

Motion #200-24 was withdrawn and deferred for later consideration

Delegation: Julie Bauer re: Composting

Presentation:

- Letter included in the Council package addresses the fact that food waste is a large part of the garbage in our community and makes recommendations for how to encourage composting and recycling.
- Need to ensure the Boreal Compost Enterprises composter, promised from YG, arrives at the landfill. We may need a larger structure than other Yukon communities are using.
- Education of the community will be needed
- We need to be proactive especially because we will be accepting garbage from other communities.
- Requiring the use of clear plastic bags is recommended. This could support the future gate attendant to assess whether garbage includes compost or recycling, which in turn should be reflected in the tipping fees – garbage that includes compost or recyclables should be charged a larger fee for disposal.
- Other recommendations for how to promote composting and recycling at events, within rental agreements and the custodial contract, and how to best arrange Convention Centre washrooms to encourage disposal of paper towels into compost bins.

Discussion:

- The Mayor thanked Julie for her submission, and indicated that these considerations will be brought forward to the new policies and bylaws that are being drafted regarding the landfill.

Public Hearings and Public Input Sessions

Municipal Accounts Payable to March 26, 2025

<u>Cheque No.</u>	<u>Name</u>	<u>Amount</u>	<u>Department</u>	<u>Description</u>
Transfer	Payroll Account #4305418	\$ 31,318.18	Administration	Net Pay - Pay Period 6
		\$ 4,984.40	Administration	RRSP Contribution - Pay Period 6
		\$ 8,862.06	Administration	Group Insurance - Pay Period 6
		\$ 45,164.64		
Bill Pay	Visa	\$ 1,246.07	Administration	Postage, first aid equip, office supplies, phone
		\$ 94.18	Administration	Interest
		\$ 2,841.70	Capital Project	Shelving, wireless driveway alarm, concrete
		\$ 2,474.20	Convention Centre	Shelving, signs, ceiling tiles, toilet repair parts
		\$ 2,503.45	Landfill	Rubber mat, safety supplies, gatehouse equip.
		\$ 327.41	Legislative	Mayor and Chief forum room rental
		\$ 166.73	Mezzanine	electrical contactor, toilet repair parts,
		\$ 1,170.86	Public Works	Small tools, trailer parts, cleaner set, gloves,
		\$ 31.49	Recycling Centre	Disposable gloves
		\$ 1,223.58	Water & Sewer	Training, phone adapter, payment flow meter
280420	535902 Yukon Inc.	\$ 1,300.00	Public Works	Heavy trucks safety inspections
280421	Annika Eckervogt - Brewster	\$ 681.25	Administration	Poll Clerk By Election for Council 2025
280422	Association of Yukon Communities (AYC)	\$ 85.00	Administration	Inter - Municipal Business License # 5
280423	BGC Yukon	\$ 1,080.80	Administration	Rec. grant *
280424	Cathy MacKinnon	\$ 1,818.40	Administration	Returning Officer By Election for Council 2025
280425	Cimco	\$ 4,206.29	Arena	Propylene glycol, freight
280426	David Fairbank	\$ 218.40	Administration	Travel Mayor and Chief forum
280427	Diane Strand	\$ 234.30	Legislative	Travel Mayor and Chief forum

* Denotes an item not directly funded by the Village

** Grant funded

Municipal Accounts Payable to March 26, 2025

280428	Ellen Stutz Petty - Cash	\$ 427.55		Recycling Centre	Refundables paid out
		\$ 90.25		Public Works	Hand wrench top key
		\$ 250.00	\$ 767.80	Landfill	Gate house float
280429	Emco Corporation		\$ 787.17	Water & Sewer	Water parts
280430	Government of Yukon		\$ 17,528.86	Administration	Assessment services 2024
280431	Hvactech Systems		\$ 2,087.59	Landfill & Recycling	Recycling Centre furnace repair
280432	Jacobs Industries		\$ 497.70	Water & Sewer	Co2
280433	Jacob Spence		\$ 1,302.00	Fire Department	Class 3 training
280434	Kluane Vac Services		\$ 357.00	Recycling Centre	Sewer pump out
280435	Laurette Sylvain		\$ 681.25	Administration	Poll Clerk By Election for Council 2025
280436	MacKellar Contracting		\$ 1,680.00	Roads & Streets	Grade work on roads
280437	Margueritte Richard		\$ 817.50	Administration	Dep.Returning Officer By Election Council 2025
280438	Martin Eckervogt		\$ 433.40	Fire Department	First Aid, travel
280439	Melanson Construction		\$ 5,712.00	Water & Sewer	Vac Truck for water repair
280440	Response Specialities		\$ 721.88	Fire Department	Council report, briefing, meeting participation
280441	Source Motors	\$ 3,529.87		Arena	Heating Fuel February 2025
		\$ 2,388.23		Fire Department	Heating Fuel February 2025
		\$ 2,957.44		Administration	Heating Fuel February 2025
		\$ 2,957.44		Convention Centre	Heating Fuel February 2025
		\$ 960.26		Recycling Centre	Heating Fuel February 2025
		\$ 87.85		Arena	Propane

* Denotes an item not directly funded by the Village

** Grant funded

Municipal Accounts Payable to March 26, 2025

		\$ 2,317.78		Landfill & Recycling	Fuel February 2025
		\$ 4,825.35		Public Works	Fuel February 2025
		\$ 73.34	\$ 20,097.56	Fire Department	Fuel February 2025
280442	Workers' Safety and Compensation Board		\$ 10,466.65	Administration	Installment payment
280443	Xerox		\$ 514.98	Administration	Printing and photocopies
280444	Yukon Service Supply	\$ 622.13		Water & Sewer	Sodium hypochlorite
		\$ 1,111.64	\$ 1,733.77	Convention Centre	Vacuum, mopheads
280445	Yukon University	\$ 1,302.00		Public Works	Class 3 training
		\$ 250.00	\$ 1,552.00	Fire Department	First aid training

Municipal Accounts Payable **\$ 134,607.86**

Adopted on _____

Mayor _____ CAO _____

* Denotes an item not directly funded by the Village

** Grant funded



Land Development in Yukon

Presented by:
Land Development Branch, Community Services

Presented to:
Newly Elected Yukon Officials





Outline

- Who we are & what we do
- The role of municipalities in land development
- Our role and the land development process
- Navigating changes & emerging challenges
- Overview and next steps

Land Development Team

- Diverse project management support. expertise:
 - planners, engineers, GIS, feasibility, public engagement specialists, etc.
- Structured in two - Planning and Implementation - groups.
- Community leads and team



Our Mandate

1. Restore and maintain lot inventories in Yukon communities;
2. Support and partner with Yukon First Nations in developing their land;
and
3. Create opportunities to foster private sector land development.





Land Development Branch (LDB)

- Primary developer of Yukon Government owned land (Commissioner's Land) in the territory;
- Work primarily within municipal boundaries;
- Work on residential, commercial, and industrial projects;
- We do not build homes or buildings – we prepare subdivisions that build the foundation for new neighbourhoods; and
- We partner with municipalities and First Nations.

Land Development in the Yukon



Follow the stages of development to understand how it works.



Role of Communities in Land Development

- Primary lead in identifying the need, demand, and type of development required for the community into the future
- Develops housing needs assessments and commercial/industrial land studies
- Primary lead in identifying the location of development through Official Community Plans (OCPs) and Zoning Bylaws
- Lead for community engagement: designing how it should look like and being the face of the engagement stage
- Land use approving authority at key decision points – master plan approvals, OCP and Zoning Bylaw amendments, subdivision authority, and detailed design/construction support

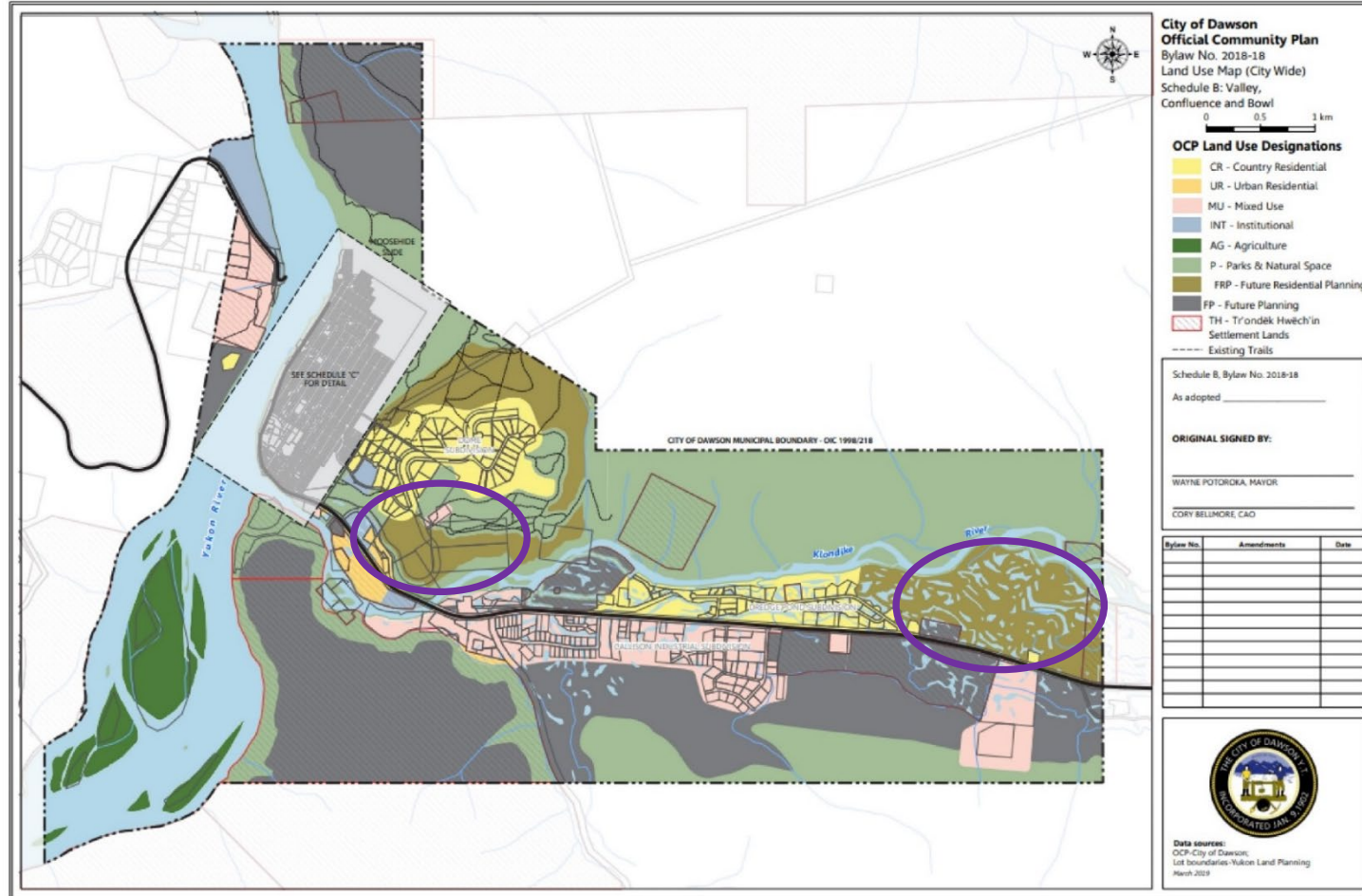


The Importance of Official Community Plans

Official Community Plans should:

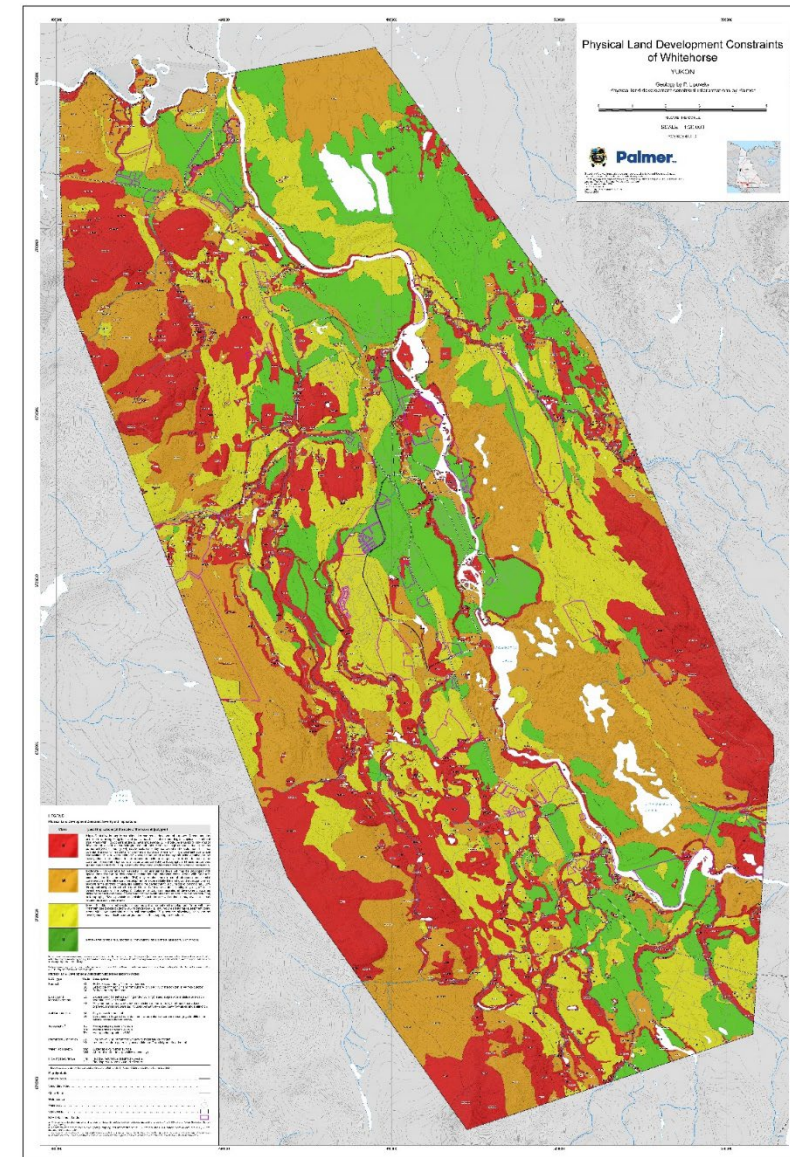
- Identify priorities in terms of land development, housing, and economic opportunities
- Forecast anticipated population growth and demographic changes to help inform what type of housing is needed, where, and how much
- Help determine future economic conditions to inform how much commercial and industrial land is needed, where, and what it should look like (lot sizes, allowable uses, etc)

An Example of a Official Community Plan



Examples of LDB Support

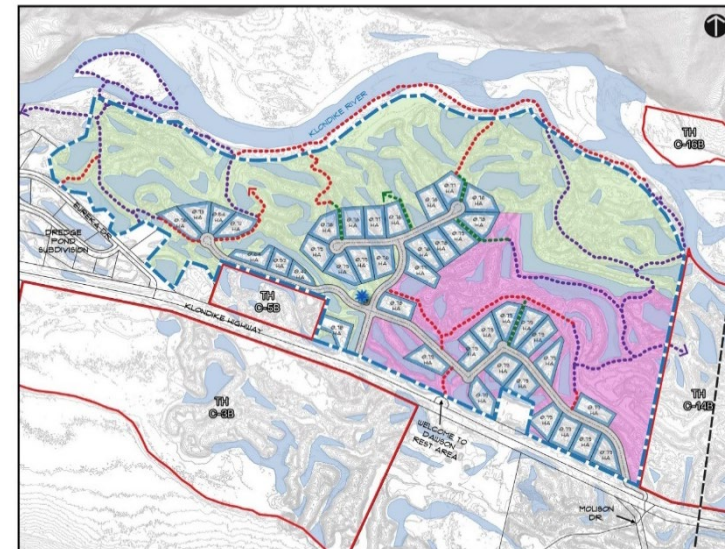
- Feasibility Studies – Complete environmental, geotech, heritage work on specific areas of interest
- High-level community-wide development studies (e.g. constraints mapping)
- Internal guidance and support



Land Development Process - Feasibility



Land Development Process – Master Plans



Land Development Process - Construction





Navigating the Land Development Process and Overcoming Challenges

- Escalating development costs and meeting cost recovery
- Small and localized developer market
- Developing in increasingly complex and challenging terrain
- Project complexities, external factors, and increasing regulatory processes = longer timelines
- Not in my backyard (NIMBY) and public perceptions

Wrap UP

Questions?

Land Development in the Yukon



LDB Contacts

Laura Prentice – Director, laura.prentice@yukon.ca, 867-332-2493

Ben Campbell – Planning Team Manager, ben.campbell@yukon.ca, 867-332-0576

Brian Crist – Implementation Team Manager, brian.crist@yukon.ca, 867-335-0235

EXTRA PHOTOS TO POSSIBLY USE



EXTRA PHOTOS TO POSSIBLY USE



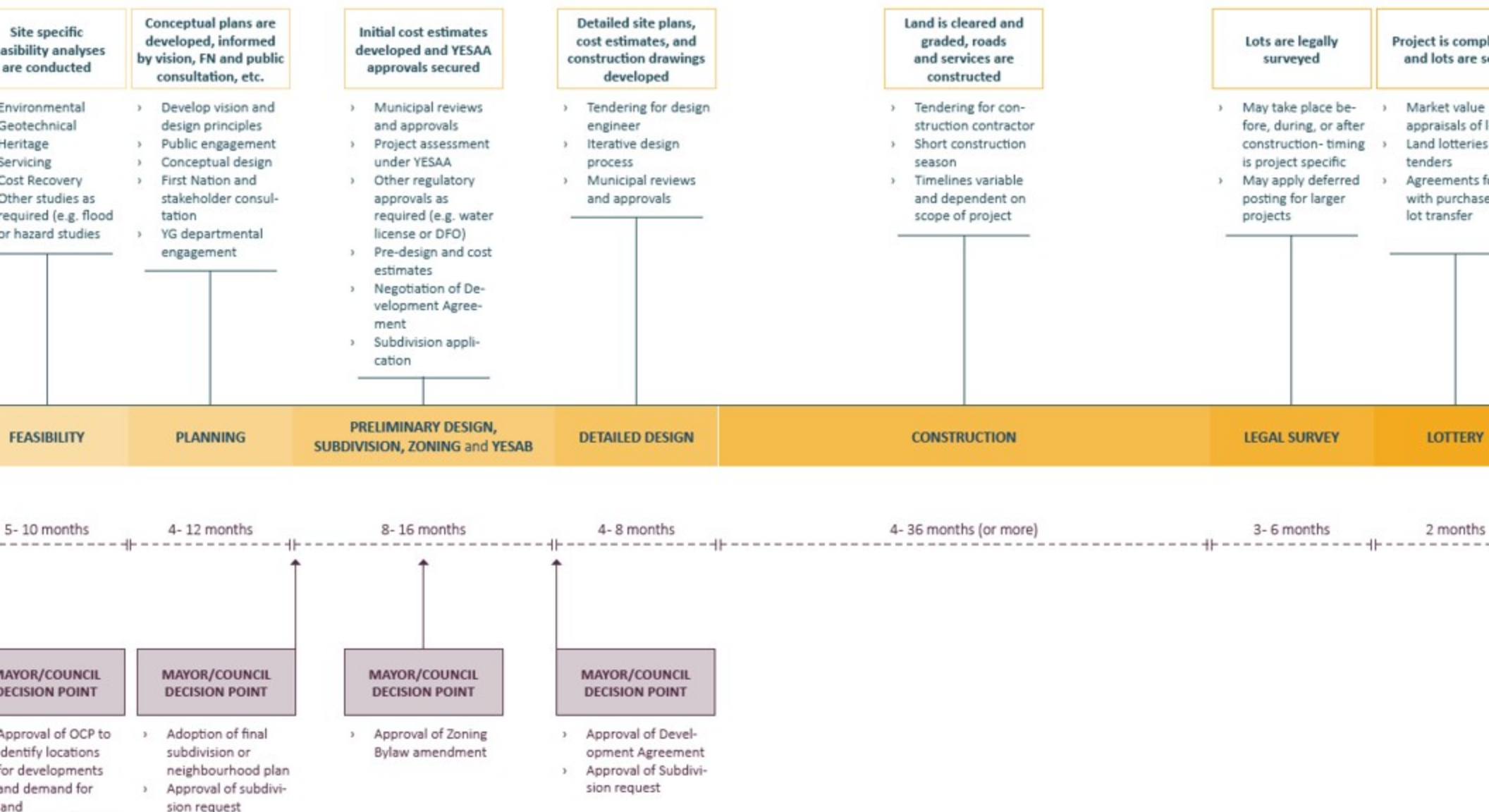


Diagram: General Land Development Process showing typical Mayor/Council decision points

Note: the land development process also involves municipal staff and Mayor/Council input and review throughout most phases, for example through design reviews, construction inspections, etc.

Land Development in the Yukon

Communities create their land use vision through Official Community Plans or Integrated Land Use Plans. Land developers help communities realize their vision through the development of land for houses, businesses, industry or public services such as libraries, recreation centers and firehalls.

The Land Development Branch (LDB) in Community Services is Yukon's primary land developer but this is shifting as First Nations and private sector developers play an increasingly important role.

The land development process involves many steps, many players, public and stakeholder input and decisions by a range of authorities. Land development is the foundation for housing and building strong, resilient communities. A foundation to a good land development project is that it applies **the highest and best use of land**.

Mandate

- Restore and maintain lot inventories in Yukon communities;
- Support and partner with Yukon First Nations in developing their land; and
- Create opportunities to foster private sector land development.



Creating Community



Follow the stages of development to understand how it works.

Confirm land use needs

01



Identify new land areas

02

03

Site feasibility

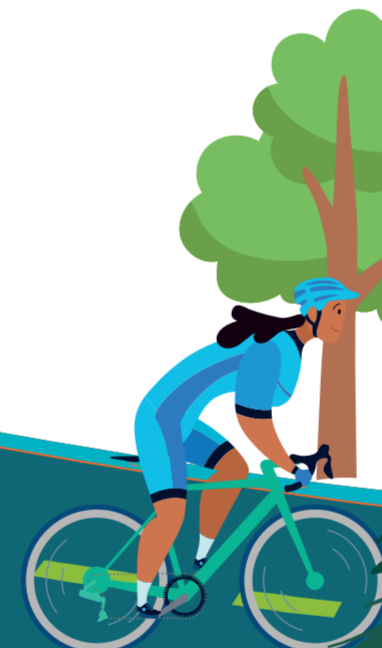


Subdivision Construction

06

Lottery, tender and sales

08



Regulatory Approvals and Detailed Design

05

Planning and Pre-Design

04

Construction and site beautification

09

**Report to Council
Village of Haines Junction
Open Meeting
March 26, 2025**

RE: **2025 Property Taxation Levy Bylaw**

Recommendation

That Council receive and file the report *2025 Property Taxation Levy Bylaw* as information.

Background

The Property Assessment and Taxation Branch provides assessment roll services to the Village of Haines Junction, for use in calculating and collecting annual property taxes. The final assessment roll provided in October / November is used in calculating property taxes for the following year.

Pursuant to the *Assessment and Taxation Act*, Council must, by bylaw made on or before April 15 in each year, levy taxes in accordance with the *Act* on all taxable real property that is in its jurisdiction.

- (3) A taxing authority may, in respect of taxes levied under this section,
 - (a) vary tax rates from year to year;
 - (b) divide its jurisdiction into regions, and vary the tax rate from region to region; and
 - (c) establish different classes of real property, and vary the tax rate according to the class of real property to be taxed. S.Y. 2002, c.13, s.55.

Analysis

Taxable assessment values have increased by **\$1,126,840** for 2024.

	2024 Final Assessment Roll	Increase over 2023	
		Taxable	Non-taxable
Land	\$21,056,000	\$26,650	Lot amalgamation
Improvements	\$79,108,940	\$1,100,190	New construction
			\$108,300 New construction
Total	\$100,164,940	\$1,126,840	\$108,300

**Report to Council
Village of Haines Junction
Open Meeting
March 26, 2025**

The following table shows the 2025 estimated tax revenues using 2024 rates, for an increase of **\$12,611.75** over 2024 revenues.

2025 Property Tax Estimate					
Class		Assessment	Tax Rate	Min Tax	Amount
Residential		\$49,664,130	1.15%		\$571,137.50
	61	\$930,320		\$400	\$24,400.00
Non-Residential		\$17,965,950	1.15%		\$206,608.43
	57	\$798,060		\$400	\$22,800.00
Agricultural Ltd.		\$4,078,390	0.92%		\$37,521.19
Agricultural General		\$597,930	0.42%		\$2,511.31
	2	\$167,610		\$400	\$800.00
Fed/ YG/ CBC GIL		\$12,575,380			\$144,616.87
Total					\$1,010,395.30

Conclusion

Council by reviewing this report will be exercising their oversight role as the taxing authority of the municipality.

Prepared by

Donna Istchenko, Treasurer

VILLAGE OF HAINES JUNCTION

BYLAW #424-25

A Bylaw for the Village of Haines Junction to Levy Real Property Taxes for the Year 2025.

WHEREAS, Sections 55 (2) of the Assessment and Taxation Act, being Chapter 13 of the Revised Statutes of the Yukon, 2002, states that each taxing authority other than the Commissioner in Executive Council shall, by bylaw made on or before April 15 in each year, levy taxes in accordance with this Act on all taxable real property that is in its jurisdiction; and,

WHEREAS, Section 55 (3) (c) of the Assessment and Taxation Act, being Chapter 13 of the Revised Statutes of the Yukon, 2002 states that a taxing authority may, in respect of taxes levied under this section, establish different classes of real property, and vary the tax rate according to the class of real property to be taxed; and,

WHEREAS, Sections 60 (1) of the Assessment and Taxation Act, being Chapter 13 of the Revised Statutes of the Yukon, 2002, states that except as provided by subsection (2), the minimum tax payable in any year under Section 55 is \$100 in respect of the total assessed value of any real property under subsection 13(7); and,

WHEREAS, Sections 60 (2) of the Assessment and Taxation Act, being Chapter 13 of the Revised Statutes of the Yukon, 2002, states that a municipality may by bylaw provide for a different amount for the minimum tax payable under subsection (1) in respect of real property located in the municipality, and it may establish a minimum amount of tax for land on which there is no improvements that is different from the minimum amount of tax for other real property; and,

THEREFORE, the Council for the Municipality of the Village of Haines Junction, in open meeting duly assembled, ENACTS AS FOLLOWS:

Short Title

This Bylaw shall be cited as the **2025 Property Taxation Levy Bylaw**.

Taxation Rates

There shall be levied upon all taxable real property in the Municipality of the Village of Haines Junction, a general tax rate established as follows:

A tax rate for the year 2025 shall be levied upon the assessed value of all taxable real property which is Residential, of 1.15 (one point one five) percent.

A tax rate for the year 2025 shall be levied upon the assessed value of all taxable real property which is Non-Residential, of 1.15 (one point one five) percent.

A tax rate for the year 2025 shall be levied upon the assessed value of all taxable real property which is Agricultural Limited, of 0.92 (zero point nine two) percent.

A tax rate for the year 2025 shall be levied upon the assessed value of all taxable real property which is Agricultural General, of 0.42 (zero point four two) percent.

Minimum Tax Levy

A minimum of \$400.00 (four hundred dollars) shall be applied to all properties described above when the percent rate applied to the assessed value will result in an amount less than or equal to the minimum rate.

Bylaw Repeal

Bylaw 409-24, 2024 Property Taxation Levy Bylaw is repealed.

Enactment

This Bylaw shall come into force and effect on the final passage thereof.

Read a first time on the 26th day of March, 2025.
Read a second time on the _ day of 2025.
Read a third time and adopted on the _ day of 2025.

Diane Strand
Mayor

David Fairbank
Chief Administrative Officer

Village of Haines Junction

Bylaw #423-25

A Bylaw to Create the Annual Operating and Capital/Projects Budgets for 2025.

WHEREAS Section 238 of the *Municipal Act* (R.S.Y. 2002) provides that Council shall by bylaw cause an annual operating budget for the current year and an annual capital budget for the current year and the capital expenditure program for the next three financial years to be prepared and adopted; and;

WHEREAS Section 239(1) of the *Municipal Act* states that no expenditure shall be made that is not provided for in the Annual Operating Budget and Section 239(2) provides that Council may establish by bylaw a procedure to authorize and verify expenditures that vary from the annual operating or capital/projects budget expenditure programs;

NOW, THEREFORE, the Council of the municipality of the Village of Haines Junction in open meeting assembled **HEREBY ENACTS AS FOLLOWS:**

1. Short Title

This Bylaw may be known as Bylaw #423-25, 2025 Annual Operating and Capital/Projects Budget Bylaw.

2. Section 239 Procedure

No expenditure may be made that is not provided for in the 2025 annual Operating or Capital/Projects Budget unless such expenditure is approved:

- 1) by resolution of council to a maximum expenditure of \$500,000.00 upon receiving a report in a public meeting explaining the process of approving the expenditure and the rationale for the proposed expenditure; or
- 2) by bylaw for expenditures in excess of \$500,000.00.

3. Umbrella Budget Bylaw

Expenditures authorized in accordance with section 2(1) of this bylaw that result in an increase in total expenditures above what was approved in the 2025 Operating budget or Capital/Projects budget shall be brought forward for final approval through an umbrella bylaw at year end.

4. Chief Administrative Officer Re-Allocation Limits

The Chief Administrative Officer is hereby authorized to re-allocate funds among the line items in Appendix "A" and Appendix "B" to a maximum expenditure of \$25,000.00; and such allocation decision will be reported to Council at the next Council Meeting.

5. Appendices

Appendices A and B showing the 2025 Annual Operating Budget and the 2025 – 2028 Capital/Projects Budget attached hereto are a fundamental part of this bylaw.

6. Bylaw Repeal

The following Bylaw is hereby repealed:

1. Bylaw 410-24, 2024 Annual Operating and Capital /Projects Budget Bylaw

7. Effective Date

This Bylaw will come into effect January 1, 2025.

8. Readings

Read a first time this 26th day of March, 2025.

Read a second time this _____ day of _____, 2025.

Read of third time and adopted this _____ day of _____, 2025.

Diane Strand
Mayor

David Fairbank
Chief Administrative Officer

Appendix "A" - Village of Haines Junction 2025 Annual Operating Budget					
O&M REVENUES	2024 Actual (Unaudited)	2024 Budget	2025 Provisional	2025 Preliminary	
LEGISLATIVE					
Taxes and Grants in Lieu	\$ 1,014,870.84	\$ 1,018,808.56	\$ 1,018,808.56	\$ 1,031,420.30	
Tax Penalties	\$ 6,913.21	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	
Carbon Tax Rebate	\$ 45,883.27	\$ 45,883.27	\$ 45,883.27	\$ 57,942.47	
CMG Block Funding	\$ 2,209,128.00	\$ 2,209,128.00	\$ 2,209,128.00	\$ 2,525,583.00	
Return on Investments	\$ 347,292.57	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	
Housing Accelerator Fund	\$ 111,936.04	\$ 308,659.28	\$ 308,659.28	\$ 308,659.28	
Total Legislative	\$ 3,736,023.93	\$ 3,739,479.11	\$ 3,739,479.11	\$ 4,080,605.05	
ADMINISTRATION					
Grant Funding	\$ 23,493.00	\$ 25,493.00	\$ 25,493.00	\$ 25,493.00	
Licenses and Fees	\$ 12,251.67	\$ 12,650.00	\$ 12,650.00	\$ 12,650.00	
Interest Earned	\$ 619.17	\$ 2,560.00	\$ 2,560.00	\$ 2,560.00	
Contract Services	\$ 23,885.24	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	
Total Administration	\$ 60,249.08	\$ 58,703.00	\$ 58,703.00	\$ 58,703.00	
PUBLIC WORKS					
Contract Services	\$ 10,680.11	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00	
Surplus Goods Sales	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	
Grant Funding	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	
Total Public Works	\$ 10,680.11	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	
WATER AND SEWER					
Services and Bulk Sales	\$ 296,305.45	\$ 294,800.00	\$ 294,800.00	\$ 294,800.00	
Contract Services / Asset Sales	\$ 1,503.86	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	
Grant Funding	\$ -	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	
Total Water and Sewer	\$ 297,809.31	\$ 304,300.00	\$ 304,300.00	\$ 304,300.00	
ROADS AND STREETS					
Contract Services / Asset Sales	\$ 5,748.75	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	
Total Roads and Streets	\$ 5,748.75	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	
LANDFILL AND RECYCLING					
User Fees	\$ 32,535.32	\$ 27,880.00	\$ 27,880.00	\$ 252,000.00	
Grant Funding	\$ 103,112.24	\$ 48,120.00	\$ 48,120.00	\$ 148,120.00	
Beverage Container Refunds	\$ 59,702.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	
Programs (Food Cycler)	\$ 13,800.00	\$ 6,600.00	\$ 6,600.00	\$ 6,600.00	
Total Landfill and Recycling	\$ 209,149.56	\$ 152,600.00	\$ 152,600.00	\$ 476,720.00	
ANIMAL CONTROL					
Licenses and Fines	\$ 254.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	
Total Animal Control	\$ 254.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	
FIRE DEPARTMENT					
Contract Services	\$ 17,059.23	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	
Lease Fees	\$ 26,273.00	\$ 26,208.00	\$ 26,208.00	\$ 26,208.00	
Total Fire Department	\$ 43,332.23	\$ 41,208.00	\$ 41,208.00	\$ 41,208.00	
FIRESMART					
Grant Funding	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	
Total Firesmart	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	
FACILITIES					
Rental Fees - Convention Centr	\$ 15,214.90	\$ 15,200.00	\$ 15,200.00	\$ 15,200.00	
Rental Fees - Mezzanine	\$ 6,789.29	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	
Rental Fees - Arena	\$ 3,019.03	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	
Grant Funding	\$ -	\$ 1,333.00	\$ 1,333.00	\$ 1,333.00	
Total Facilities	\$ 25,023.22	\$ 26,033.00	\$ 26,033.00	\$ 26,033.00	
TOTAL O&M REVENUES	\$ 4,413,270.19	\$ 4,372,823.11	\$ 4,372,823.11	\$ 5,038,069.05	

O&M EXPENSES					
		2024 Actual (Unaudited)	2024 Budget	2025 Provisional	2025 Preliminary
LEGISLATIVE					
	Honoraria / Per Diems	\$68,861.28	\$81,792.00	\$81,792.00	\$89,725.00
	Travel / Training	\$8,069.09	\$12,000.00	\$12,000.00	\$21,000.00
	Grants and Hospitality	\$22,519.84	\$16,500.00	\$16,500.00	\$16,500.00
	Supplies and Services	\$1,156.00	\$5,650.00	\$5,650.00	\$5,650.00
	AYC Membership	\$22,091.28	\$22,091.28	\$22,091.28	\$25,255.83
	HAF Expenditures / Grants				\$308,659.28
	Total Legislative	\$ 122,697.49	\$ 138,033.28	\$ 138,033.28	\$466,790.11
ADMINISTRATION					
	Wages and Benefits	\$ 590,231.57	\$ 712,378.00	\$ 712,378.00	\$ 712,378.00
	Contract Services	\$ 164,826.95	\$ 156,791.16	\$ 156,791.16	\$ 156,791.16
	Equipment and Supplies	\$ 14,522.65	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
	Utilities	\$ 28,256.62	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00
	Training, Travel, Memberships	\$ 6,037.76	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
	Grants and Hospitality	\$ 27,543.55	\$ 28,493.00	\$ 28,493.00	\$ 28,493.00
	Advertising	\$ 10,281.26	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
	Bank Charges	\$ 14,422.05	\$ 6,200.00	\$ 6,200.00	\$ 6,200.00
	Total Administration	\$ 856,122.41	\$ 971,362.16	\$ 971,362.16	\$ 971,362.16
PUBLIC WORKS					
	Wages and Benefits	\$ 457,272.75	\$ 624,945.00	\$ 624,945.00	\$ 624,945.00
	Contract Services	\$ 20,642.27	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00
	Equipment and Supplies	\$ 60,336.75	\$ 66,000.00	\$ 66,000.00	\$ 66,000.00
	Maintenance	\$ 27,549.05	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00
	Utilities	\$ 15,997.99	\$ 27,285.00	\$ 27,285.00	\$ 27,285.00
	Insurance	\$ 18,336.62	\$ 17,575.00	\$ 17,575.00	\$ 18,366.09
	Training and Travel	\$ 5,184.76	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
	Total Public Works	\$ 605,320.19	\$ 817,805.00	\$ 817,805.00	\$ 818,596.09
WATER AND SEWER					
	Wages and Benefits	\$ 149,702.99	\$ 109,085.00	\$ 109,085.00	\$ 109,085.00
	Contract Services	\$ 68,055.35	\$ 29,000.00	\$ 29,000.00	\$ 67,000.00
	Equipment and Supplies	\$ 68,628.60	\$ 63,240.00	\$ 63,240.00	\$ 73,240.00
	Maintenance	\$ 51,851.33	\$ 26,000.00	\$ 26,000.00	\$ 51,000.00
	Utilities	\$ 106,504.69	\$ 118,500.00	\$ 118,500.00	\$ 118,500.00
	Insurance	\$ 58,859.71	\$ 56,500.00	\$ 56,500.00	\$ 59,218.70
	Training and Travel	\$ 4,953.63	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
	Total Water and Sewer	\$ 508,556.30	\$ 414,325.00	\$ 414,325.00	\$ 490,043.70
ROADS AND STREETS					
	Wages and Benefits	\$ 55,463.77	\$ 53,000.00	\$ 53,000.00	\$ 53,000.00
	Contract Services	\$ 2,620.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
	Equipment and Supplies	\$ 5,834.00	\$ 23,000.00	\$ 23,000.00	\$ 23,000.00
	Maintenance	\$ 819.77	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
	Utilities (streetlights)	\$ 39,203.79	\$ 38,000.00	\$ 38,000.00	\$ 38,000.00
	Total Roads and Streets	\$ 103,941.33	\$ 125,500.00	\$ 125,500.00	\$ 125,500.00
LANDFILL AND RECYCLING					
	Wages and Benefits	\$208,816.74	\$225,104.00	\$225,104.00	\$246,464.14
	Contract Services	\$58,321.25	\$61,300.00	\$61,300.00	\$61,300.00
	Equipment and Supplies	\$22,227.43	\$19,000.00	\$19,000.00	\$32,000.00
	Maintenance	\$5,280.46	\$4,000.00	\$4,000.00	\$10,000.00
	Utilities	\$14,128.80	\$13,750.00	\$13,750.00	\$17,450.00
	Insurance	\$4,366.85	\$3,710.00	\$3,710.00	\$4,824.02
	Training and Travel	\$219.98	\$2,900.00	\$2,900.00	\$2,900.00
	Recycle Refunds Paid Out	\$39,510.40	\$40,000.00	\$40,000.00	\$40,000.00
	Landfill Closure Fees	\$0.00	\$15,000.00	\$15,000.00	\$15,000.00
	Total Landfill and Recycling	\$ 352,871.91	\$ 384,764.00	\$ 384,764.00	\$ 429,938.16

ANIMAL CONTROL					
	Wages and Benefits	\$ 1,142.25	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00
	Maintenance	\$ -	\$ 150.00	\$ 150.00	\$ 150.00
	Equipment and Supplies	\$ 75.86	\$ 320.00	\$ 320.00	\$ 320.00
	Total Animal Control	\$ 1,218.11	\$ 1,570.00	\$ 1,570.00	\$ 1,570.00
FIRE DEPARTMENT					
	Honoraria	\$ 51,965.59	\$ 52,200.00	\$ 52,200.00	\$ 65,070.00
	Contract Services	\$ 19,735.41	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
	Equipment and Supplies	\$ 1,627.75	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00
	Maintenance	\$ 14,160.57	\$ 23,000.00	\$ 23,000.00	\$ 23,000.00
	Utilities	\$ 16,920.90	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
	Insurance	\$ 15,013.08	\$ 14,900.00	\$ 14,900.00	\$ 14,191.16
	Training and Travel	\$ 300.00	\$ 11,500.00	\$ 11,500.00	\$ 11,500.00
	Total Fire Department	\$ 119,723.30	\$ 164,100.00	\$ 164,100.00	\$ 176,261.16
FIRESMART					
	Contract Services	\$ 24,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
	Total Firesmart	\$ 24,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
CONVENTION CENTRE					
	Contract Services	\$ 31,330.32	\$ 34,000.00	\$ 34,000.00	\$ 34,000.00
	Equipment and Supplies	\$ 13,814.17	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00
	Maintenance	\$ 29,736.62	\$ 19,000.00	\$ 19,000.00	\$ 19,000.00
	Utilities	\$ 23,451.03	\$ 29,500.00	\$ 29,500.00	\$ 29,500.00
	Insurance	\$ 43,945.43	\$ 42,100.00	\$ 42,100.00	\$ 44,061.68
	Total Convention Centre	\$ 142,277.57	\$ 141,600.00	\$ 141,600.00	\$ 143,561.68
MEZZANINE					
	Contract Services	\$ 8,350.00	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00
	Equipment and Supplies	\$ 824.43	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
	Maintenance	\$ 960.91	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
	Utilities	\$ -	\$ 500.00	\$ 500.00	\$ 500.00
	Total Mezzanine	\$ 10,135.34	\$ 14,500.00	\$ 14,500.00	\$ 14,500.00
COMMUNITY HALL, CURLING RINK, POOL					
	Maintenance	\$ -	\$ 500.00	\$ 500.00	\$ 500.00
	Utilities	\$ 2,668.99	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
	Insurance	\$ 105.96	\$ 300.00	\$ 300.00	\$ 300.00
	Total Community Hall, Curling Rink, Pool	\$ 2,774.95	\$ 3,800.00	\$ 3,800.00	\$ 3,800.00
ARENA					
	Wages and Benefits	\$ 47,940.35	\$ 82,700.00	\$ 82,700.00	\$ 82,700.00
	Contract Services	\$ 1,454.42	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
	Equipment and Supplies	\$ 6,906.19	\$ 11,300.00	\$ 11,300.00	\$ 11,300.00
	Maintenance	\$ 29,334.03	\$ 27,000.00	\$ 27,000.00	\$ 27,000.00
	Utilities	\$ 116,857.67	\$ 95,500.00	\$ 95,500.00	\$ 95,500.00
	Insurance	\$ 44,897.22	\$ 45,000.00	\$ 45,000.00	\$ 45,468.06
	Training and Travel	\$ 29.99	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
	Total Arena	\$ 247,419.87	\$ 264,700.00	\$ 264,700.00	\$ 265,168.06
TOTAL O&M EXPENSES		\$ 3,097,058.77	\$ 3,467,059.44	\$ 3,467,059.44	\$ 3,932,091.12
NET O&M SURPLUS		\$ 1,316,211.42	\$ 905,763.67	\$ 905,763.67	\$ 1,105,977.93
CAPITAL REVENUE		\$ 527,893.46	\$ 3,195,500.00	\$ 4,295,500.00	\$ 4,295,500.00
CAPITAL RESERVES		\$ -	\$ 1,580,000.00	\$ 45,000.00	\$ 45,000.00
CAPITAL / PROJECTS EXPENSES		\$ 2,285,438.27	\$ 5,752,500.00	\$ 4,145,000.00	\$ 4,437,050.00
NET CURRENT YEAR SURPLUS		-\$ 441,333.39	-\$ 71,236.33	\$ 1,101,263.67	\$ 1,009,427.93

Appendix "B" 2025 -2028 Capital and Projects Budget

	Project Name	Year				2025 Funding Source			
		2025	2026	2027	2028	Operating Funds	Reserves	Other Source	Description
	Recycling Centre & Landfill								
BF	SWMP Design Implementation (2023)(Landfill Back Area)	1,000,000	1,000,000	1,000,000			1,000,000	Gas Tax	
CF	Landfill Front Area Modernization	150,000					650,000	YG (pending regionalization)	
	Convention Centre								
CF	Historic Mural Upgrade	60,000					60,000	Gas Tax	
	Convention Centre/Arena								
CF	2021 Arena Replace Single Walled Oil Tank	16,000				16,000			
CF	2020 Seismic Renovations Convention Centre	1,200,000					1,200,000	Gas Tax	
CF	2023 CC/Arena Heating System (Cost TBD)								
CF	Fire Alarm (pending cost estimate)	120,000				120,000			
	Public Works Mobile Equipment								
New	Flail mower	15,000				15,000			
	Fire Department								
CF	Fire Department Crew cab	82,000					82,000	Yukon Gov't	
CF	SCUBA Gear (2023)	45,000					45,000	Fire Dept Reserve	
CF	SCUBA Gear		47,000						
CF	Floor drainage (2023)	15,000				15,000			
	Administration								
CF	Asset Management Plan (2023)	100,000				100,000			
CF	Emergency Response Plan (2023)	75,000					75,000		
CF	Communications Strategy (2023)	25,000				25,000			
CF	Truth and Reconciliation Policy and Statement	20,000				20,000			
	Public Works								
CF	Develop a Removal of Abandoned Assets Plan for Water Tower, Uplift Station, Pool/Curling Rink (2021)	25,000				25,000			
CF	Floor Drainage Public Works Shop (2023)	15,000				15,000			
CF		8,000				8,000			
	Water and Sewer								
CF	Water License Lagoon Hydrogeological Assessment (2023)	50,000				50,000			
New	Flow Meter	6,050				6,050			
New	Wet Well Wizard	45,000				45,000			
	Roads and Streets								
CF	Repair and Resurface	1,200,000	750,000	250,000	250,000		1,200,000	Gas Tax	
	Recreation and Parks/Greenspaces								
Ongoing	Summer Recreation Programming / Equipment	75,000				75,000			
CF	Trail Assets (benches, garbage cans) (2023)	25,000					25,000	Trans Canada Trail	
Ongoing	Trail Care Event	10,000				6,500	3,500	Trans Canada Trail	
CF	Trail Signage / App Project	25,000				25,000			
CF	Heritage Structure Project (2023)	30,000				30,000			
	Total Capital and Projects	4,437,050	1,797,000	1,250,000	250,000	596,550	45,000	4,295,500	
	Reserve Allocations								
	Reserve Allocation - Public Works Equipment								
	Reserve Allocation - Fire Department Equipment								
	Reserve Allocation - Recreation Facility								
	Reserve Allocation - Other?								
	Total Reserves	0	0	0	0	0	0	0	
	TOTAL	4,437,050	1,797,000	1,250,000	250,000	596,550	45,000	4,295,500	

Total 2025 Capital and Project Expenditures \$4,437,050
 Total 2025 Capital and Project Revenues \$4,937,050
 Replenish reserves used in 2024 -\$500,000

BF Brought forward from 2025 - 2027 Budget
 CF Carry Forward from 2024 (not completed)
 Ongoing Same every year

VILLAGE OF HAINES JUNCTION
Bylaw #422-25 Consolidated Municipal Fees Bylaw #343-19 Amendment #8

WHEREAS the *Municipal Act*, being Chapter 154 of the Revised Statutes of the Yukon, 2002 and amendments thereto, Section 220 provides for the power to amend a bylaw; and

WHEREAS Council deem it proper and expedient to consider such an amendment, in accordance with the objectives, policies and practices approved by Council;

WHEREAS The Waste Management Cost Recovery and Sorting Requirements Bylaw Bylaw #415-24 states, in S5.1 that Tipping Fees shall be set by Consolidated Municipal Fees Bylaw #343-19 and subsequent Bylaw Amendments

WHEREAS Due to the adoption of Bylaw #415-24, the Waste Management Cost Recovery and Sorting Requirements Bylaw on September 24, 2024 which establishes a new tipping fee structure, Council repealed Bylaw #174-03-A Landfill User Fees Bylaw along with corresponding Schedule 9 in the Consolidated Municipal Fees Bylaw at their February 11, 2025 meeting (Motion #57-25)

WHEREAS At their February 11, 2025 meeting, Council passed the following motion regarding next steps on the outcomes from the public engagement on the landfill (Motion #53-25):

THAT staff will Bring forward an amended Consolidated Municipal Fees Bylaw to reduce the by-volume residential waste from \$60/m³ to \$20/m³.

NOW THEREFORE the Council for the Village of Haines Junction, duly assembled, hereby enacts as follows:

1. Short Title

1.1 This bylaw shall be cited as **Bylaw# 422-25, Consolidated Fees Bylaw Amendment #8**

2. Interpretation

2.1 For this bylaw all definitions are described in Bylaw #415-24 Waste Management Cost Recovery Bylaw and its amendments thereto including this bylaw.

3. Amendments

3.1 Amend Schedule 16 as follows:

SCHEDULE 16

Bylaw Authorization: "Bylaw 415-24 Waste Management Cost Recovery and Sorting Requirements Bylaw" and "Bylaw #422-25 Consolidated Municipal Fees Bylaw #343-19 Amendment #8"

Tipping fees for FY 2025

March 5 – December 31, 2025

Volume Visualizations
1m high x 1m wide x 1m deep = 1 m ³
Bed of full-size pickup (8-foot box) loaded level full (1.5 feet high) = 2 m ³
Bed of full-size pickup (8-foot box) loaded 4 feet high = 3.5m ³

Tipping Fee Category	Suggested by volume
Recyclables	FREE / Refundable
Compostables	TO BE ACCEPTED SOON (FREE)
Clean fill	FREE
Yard trimmings and brush	FREE
Wood chips and sawdust, untreated	FREE
Mixed waste – by volume	\$20/m ³
Mixed waste – prepaid bag tags	Kitchen catcher bags (45 L) \$1 Large garbage bags (90 L) \$2
Mixed waste – paid at landfill	Kitchen catcher bags (45 L) \$1.25 Large garbage bags (90 L) \$2.50
Construction/demolition waste	\$15/m ³
Grubbing	\$25/m ³
Stripping	\$10/m ³
Concrete	\$200/m ³
Materials containing asbestos	\$90/m ³
Bulky item	\$20/item
White goods with refrigerant	\$50/item
White goods without refrigerant	\$20/item
Uncontaminated scrap metal	\$30/m ³
Oil tanks	\$125 each
Vehicle	\$900/vehicle
Tires 24.5” or less, on rim	\$50 each
Tires 24.5” or less, not on rim	FREE
Automotive batteries	FREE
Electronic waste	FREE
Emergency callout to open landfill outside of regular hours	\$200
Special waste	
Paint cans	FREE
Oil/fuel filters	FREE
1lb propane bottles	FREE
Oily debris (empty oil containers)	FREE
Waste oil up to 10 liters	FREE
Kitchen oil up to 10 liters	FREE
Unknown liquids/chemicals	\$5/liter or \$5,000/m ³
Hydrocarbon contaminated soil up to 1m ³ , with prior approval	\$5/liter or \$5,000/m ³
Hydrocarbon contaminated water and waste leachate up to 200 liters, with prior approval	\$1.75/liter or \$350 for 200 liters

1. Uncovered loose loads (e.g. open top transport vehicles) will be subject to a 10% surcharge.
2. Loads measured by volume may be prorated if less than 1 m³ at the discretion of Landfill Staff.
3. Waste from outside the region will be subject to a 50% surcharge.
4. Special waste, concrete and materials containing asbestos will not be accepted if they originated from outside the region
5. The Village reserves the right to refuse any materials from the landfill at the sole discretion of staff.
6. The Village reserves the right to ban a user who is routinely not meeting sorting requirements.
7. Concerns regarding the above may be directed to the Public Works Manager or CAO. 867-634-7100.

3.1 Amend Schedule 9 as follows:

SCHEDULE 9

Bylaw Authorization: "Landfill User Fee Bylaw" – 174-03-A

-- Schedule 9 was REPEALED by Bylaw #422-25 Consolidated Municipal Fees Bylaw #343-19 Amendment #8 --

4. Effective Date

4.1 This Bylaw will come into effect on March 5, 2025.

5. Readings

Read a first time this 12th day of March, 2025

Read a second time this 12th day of March, 2025

Read a third time and adopted this 26th day of March, 2025

Diane Strand, Mayor

Dave Fairbank, CAO

VILLAGE OF HAINES JUNCTION

Bylaw #426-25

A Bylaw to Provide for an Amendment to the Haines Junction Zoning Bylaw #411-24

WHEREAS the *Municipal Act*, being Chapter 154 of the Revised Statutes of the Yukon, 2002 and amendments thereto, Section 220 provides for the power to amend a bylaw; and

WHEREAS the *Municipal Act*, being Chapter 154 of the Revised Statutes of the Yukon, 2002 and amendments thereto, Sections 294 and 296 describes the provisions for a Public Notice and Public Hearing on any proposed zoning bylaw or amendment thereto; and

WHEREAS Council deem it proper and expedient to consider such an amendment, in accordance with the objectives, policies and practices approved by Council;

NOW THEREFORE the Council for the Village of Haines Junction, duly assembled, hereby enacts as follows:

SHORT TITLE

1. This bylaw shall be cited as "Zoning Bylaw #426-25 Amendment #1 Bylaw".

INTERPRETATION

2. For this bylaw all definitions are described in Bylaw #411-24 and its amendments thereto including this bylaw.

PROVISIONS

3. Appendix 'A' forming part of this Bylaw is attached and defines the area in which zoning is to be amended:
For greater certainty, this Bylaw provides for the rezoning of Block 7, Lots 14 and 17, LTO Plan 19794, from Tourist Commercial (TC) to Commercial Mixed X (CMx).

ENACTMENT

4. This bylaw shall come into full force and effect upon the final passage thereof.

READINGS

Read a first and second time the 26th day of March, 2025.

A Public Hearing was held on the ___ day of ___, ____.

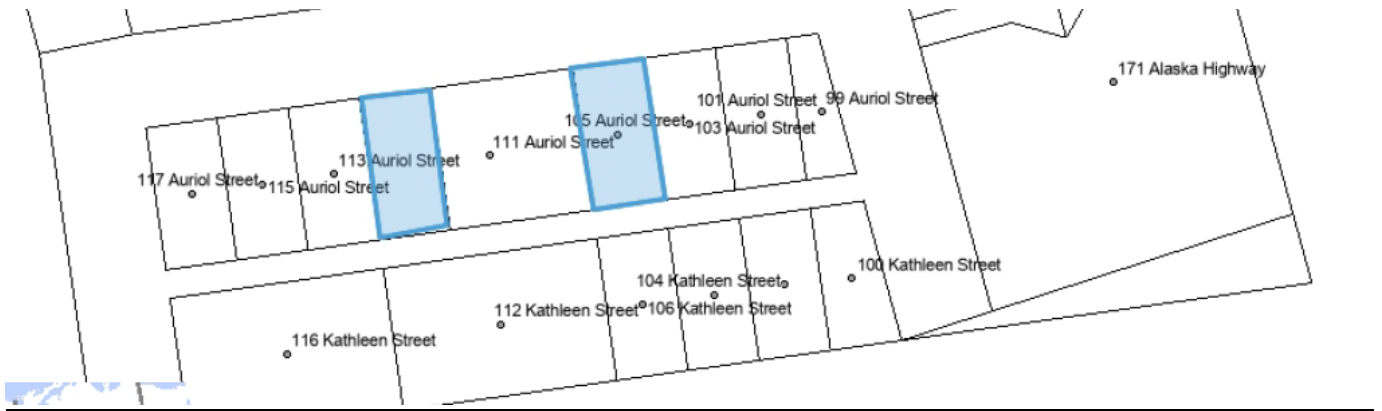
Read a third time and finally passed the ____ day of ____, ____.

Diane Strand, Mayor

David Fairbank, CAO

Zoning Bylaw #104-96 Amendment# 39 Bylaw

Appendix "A"



Block 7, Lots 14 and 17, LTO Plan 19794.



VILLAGE OF HAINES JUNCTION

BYLAW #427-25

HAINES JUNCTION VOLUNTEER FIRE DEPARTMENT EMPOWERMENT BYLAW

This bylaw provides for the administration and operation of the Haines Junction Volunteer Fire Department (HJVFD) and for the prevention of fires, the prevention of the spread of fire, and for the preservation of life and property within the Village of Haines Junction.

WHEREAS the Municipal Act, being Chapter 154 of the Revised Statutes of the Yukon, 2002, and amendments thereto, Section 256 provides that a Council of a municipality may regulate by Bylaw matters respecting the safety, health and welfare of people and protection of persons and property including fire protection and emergency services; and

WHEREAS the Village of Haines Junction has established various service areas and levels for the purpose of providing Fire Protection and other emergency response both within the jurisdictional boundary as well as outside it, through agreement with other governing bodies; and

WHEREAS Village Council deems it expedient to regulate and to oversee the operation of the Fire Department in connection with the provision of Fire Protection and emergency services.

NOW THEREFORE, the Council of the Village of Haines Junction, in the Yukon, duly assembled, hereby enacts as follows:

TITLE:

This bylaw shall be cited as the Haines Junction Volunteer Fire Department Empowerment Bylaw

DEFINITIONS:

In this bylaw, including in the recitals hereto, unless the context otherwise requires, the following terms have the following respective meanings:

- a. "Council" means the elected Council of the Village of Haines Junction;

- b. “CAO” means the Chief Administrative Officer for the Village of Haines Junction;
- c. “Dangerous Goods” means hazardous materials, including any product, substance or organism which is of highly combustible and flammable, or explosive nature, all as set out in the Transport of Dangerous Goods Act, RSBC 1996, c. 458, or any other material which, because of its toxic or other inherent characteristics constitutes a fire hazard or a hazard to life, safety or health;
- d. “Emergency Equipment” means any vehicle, firefighting & rescue apparatus, tools or equipment acquired for use by a Fire Department;
- e. “Fire Chief” means the officer in charge of a Fire Department as appointed, after Consultation, by the CAO, and in the absence of the Fire Chief, his designate;
- f. “Fire Department” means the established volunteer fire department;
- g. “Fire Protection” means all aspects of fire safety including, but not limited to: fire prevention, fire suppression, pre-fire or pre- emergency planning, fire investigation, public education and information, and fire administration;
- h. “Fire Protection Service Area” means the jurisdictional limits of the Village of Haines Junction, and any areas outside that jurisdiction as described in related service agreements, and as amended from time to time;
- i. “Fire Service” means, collectively, the services provided by the Haines Junction Volunteer Fire Department as directed within this Bylaw;
- j. “Fire Prevention Act” means the *Fire Prevention Act*, RSY 2002, c. 89, or any successor legislation or amendment thereto;
- k. “IDLH Environment” means an environment where the hazards present an immediate danger to life or health through fire, smoke, gas or imminent combustion of explosive condition;
- l. “Incident” means a situation to which a Fire Department has responded or would ordinarily respond, including but not limited to:
 - (i) where a fire or explosion has occurred, or has the potential of being imminent;
 - (ii) a motor vehicle or other transportation incident;
 - (iii) where Dangerous Goods and/or Hazardous Materials may reasonably be expected to present a danger to persons, property or the environment; and,

- (iv) other classes of emergencies as occasionally arise and are deemed to be appropriate for fire service response via either this Bylaw or the Fire Chief;
- m. “IC” means the Incident Commander, being the Member on scene, as authorized by the Fire Chief, to be in charge of an Incident response in accordance with recognized incident command operations and safety protocols;
- n. “ICS” means Incident Command System, being a standardized at-scene emergency management concept specifically designed to allow its user(s) to adopt an integrated organizational structure equal to the complexity and demands of single or multiple incidents;
- o. “Municipal Act” means the *Municipal Act*, being Chapter 154 of the Revised Statutes of the Yukon, 2002, and amendments thereto;
- p. “Medical First Responder” first responder Member of Fire Department capable and qualified to provide first aid to incident patients in support of Yukon EMS response;
- q. “Member” means, subject to applicable HJVFD policy and Operational Guidelines, any person appointed by the Fire Chief as a member of a Fire Department and includes without limitations the Officers, every level of firefighter, and support and administrative personnel of the Fire Department;
- r. “Officer” means, subject to applicable HJVFD policy and Operational Guidelines, a Member appointed by the Fire Chief as an officer of the Fire Department;
- s. “Operational Guidelines” means the documents developed by HJVFD in accordance with this bylaw, applicable to the carrying out of training, administration, operations and emergency responses of the HJVFD;
- t. “Rescue” means any situation where an entrapped person or persons are removed or extricated from a hazardous situation, where they are unable to self-extricate, through HJVFD use of various methods and equipment. Such incidents include, but are not limited to, a motor vehicle or industrial incident;
- u. “Level of Service” means, in respect of the established Fire Protection Service Area, the training and operational capabilities that the HJVFD is authorized and empowered to carry out by Council, as described within Schedule A of this Bylaw;

- v. “Workers Safety and Compensation Act” means the *Workers’ Safety and Compensation Act*, RSY 2021, c. 11 or any successor legislation thereto;
- w. “Workplace Health and Safety Regulations” means the *Workplace Health and Safety Regulation*, OIC 2006/178, as part of the *Occupational Health and Safety Act*, RSY 2002, c. 159 or any successor legislation thereto.

INTERPRETATION:

1. In this bylaw:

- (a) wherever the singular or the masculine is used in this bylaw, the same shall be deemed to include the plural or the feminine or the body politic or corporate where the context or the bylaw requires; and
- (b) any reference in this bylaw to a statute, regulation, ministerial order or other bylaw, means such statute, regulation, ministerial order or other bylaw as updated, amended, revised or replaced, unless otherwise specifically noted.

2. This bylaw does not contemplate or extend in its purpose, to any of the following:

- (a) the protection of any person from economic loss;
- (b) a guarantee or warranty by the Village of Haines Junction, or any of its agents, as to the service level expectations of the HJVFD under this bylaw, or any other applicable codes, enactments, agreements or standards; or
- (c) providing to any person a warranty with respect to the Services of the HJVFD with respect to the certainty of timely responses. The list of Services does not, of itself, mean that the Fire Department guarantees such Services or will, in relation to any particular Incident, be able to deliver such Services.
- (d) in relation to the exercise of operational authorities or powers by the Fire Department at or in connection with an Incident, any reference in this bylaw to the Fire Chief or IC includes any Member designated by the Fire Chief or IC, as the case may be.
- (e) notwithstanding anything herein to the contrary, this Bylaw shall not diminish or restrict in any way the authority granted to the CAO pursuant to the *Municipal Act*.

3. Administration

The operation of the Fire Department shall be administered and overseen by the CAO, and the Fire Chief shall be delegated responsibilities by the CAO sufficient to safely and effectively operate the Fire Department.

4. Limits of Jurisdiction

The jurisdiction of the Fire Department, and powers granted to the Fire Department and its Fire Chief and Members under this bylaw, are generally restricted to the boundaries of the Fire Department Fire Protection Service Area, as defined within the Village's Letters Patent. The Fire Department shall not respond to any Incident outside of the boundaries of its Fire Protection Service Area except as follows:

- (a) when, in the opinion of the IC, an Incident that occurred in the Fire Protection Service Area or started outside the Fire Protection Service Area and is considered to be a threat to persons or property within the Fire Protection Service Area or has spread outside the Fire Protection Service Area, is considered to be a threat to persons or property within the Fire Protection Service Area; or
- (b) when a service or aid agreement is in place permitting assistance to be provided, in which case, the response shall be restricted to the area covered by the agreement; or
- (c) when requested by a Yukon Ministry, Wildland Fire Management, other government service or agency, or an emergency operations centre.

When providing aid to another Fire Department or jurisdiction the HJVFD maintains, and must follow, the operational powers, limitations, and authorities provided in this bylaw.

Where an external fire department, which is not governed or established under this bylaw, provides emergency response services within Village jurisdictional boundaries, under an aid or service agreement, the external department, in relation to any particular Incident:

- (a) shall be authorized to exercise the powers and authorities specified in the relevant

agreement, as the case may be; or

(b) where the relevant agreement does not expressly address the issue of powers and authority, shall be entitled to exercise the same powers and authority as the HJVFD under this Bylaw.

5. Administration and Operation of the Fire Service

The Council shall designate, by bylaw or policy, the Service Level for the Fire Department in accordance with the standards established by the Yukon Fire Marshal's Office and consistent with the *Fire Protection Act*. The Council may revise, amend or change the Service Level of the Fire Department by revision to the relevant policy or bylaw, and may provide that the Service Level may be temporarily restricted or changed by the CAO where appropriate to do so.

Subject to any necessary budget approvals or directions of Council, and reporting on same, the CAO may, after Consultation, establish, or restrict the authorized Level of Service for the Fire Department, provided that the Fire Department shall always provide Fire Protection, in some Manner as outlined in relevant Yukon Fire Marshal policy and guidelines. The Services currently approved are set out in Schedule A, but may be amended by the CAO in accordance with this section and in consultation with the Fire Chief.

The Fire Department is not required to provide an authorized Service if, in the absolute discretion of the Fire Chief or IC, there is insufficient apparatus and/or trained Members to deliver such authorized Service safely in accordance with applicable standards, including those set out in the *Fire Protection Act* and/or the *Workers Compensation and Safety Act*.

The Fire Chief is authorized to establish an appropriate training program for the Fire Department and ensure Members are qualified to safely perform the scope of work authorized by this bylaw and the Level of Service designation. The training program shall comply with standards established by the Yukon Fire Marshal's Office, the *Fire Protection Act* and the *Workers' Safety*

and Compensation Act, and shall be appropriate to the chosen Level of Service and authorized Services.

The Fire Chief, in consultation with the CAO, is authorized to develop and implement a set of Operational Guidelines and Safe Work Procedures which cover the authorized Services of the Fire Department, but are not limited to:

- (a) minimum training and proficiency requirements for each position within the Fire Department;
- (b) an incident command and personnel accountability system compliant with the current version of training as administered by Yukon FMO;
- (c) all applicable training, and certifications as applicable, to cover all equipment and procedures expected to be carried out by Members of the Fire Department;
- (d) all necessary guidelines for principal or expected emergency response activities, including, where relevant, IC assessment and size up, scene safety, safe work procedures, and firefighter wellness and health;
- (e) the management of aid responses and other extra-jurisdictional responses;
- (f) any matters required by the *Workers Compensation and Safety Act* or the *Fire Protection Act* to be covered by such Operational Guidelines;
- (g) all necessary instructions for completion and retention of all Fire Department records as required by legislation or Village policy; and,
- (f) such other matters as the Fire Chief, or CAO, may consider appropriate or necessary for the proper operation of the Fire Department.

The Fire Chief, with consultations from the Village, will develop and implement a comprehensive and compliant occupational health and safety program, including covering matters such as joint committees and worker representative systems, use of personal protective equipment and workplace hazardous materials information systems.

The Fire Chief shall regularly report to the CAO on the state of operations of their Fire

Department as deemed appropriate by the CAO. The CAO shall be responsible for ensuring timely reporting to Council regarding the Fire Service, including on operational issues, administrative and financial matters, and the state of the Fire Department's statutory and regulatory compliance.

Notwithstanding the Service Level or authorized Services approved for the Fire Department, in relation to any particular Incident response, the Fire Department shall undertake only those emergency response activities for which its responding Members are properly trained and equipped. The IC may, in his or her sole discretion, restrict or terminate emergency response activities in any circumstances where the Incident is considered to exceed the training or capabilities of the responding Members, or emergency equipment available to them.

6. Authority of the Fire Chief and IC

The Fire Chief shall be appointed by the CAO. Once appointed the Fire Chief shall have operational responsibility and authority over the Fire Department, subject to the administrative direction of the CAO. Without limitation, the Fire Chief shall be responsible for:

- (a) implementing or managing all necessary training programs and occupational health and safety programs for the Fire Department which, in each case, meet all statutory and regulatory requirements;
- (b) ensuring that the Fire Department maintains all required records, including those relating to training, responses, and occupational health and safety matters;
- (c) developing, in consultation with the CAO, the annual budget and financial plan for the Fire Department in accordance with, and subject to the guidelines established by, the CAO and subject to approval by Council;
- (d) care, custody and control of all assets, emergency equipment, buildings, and other chattels in the care and control of the Fire Department; and,
- (e) recruit Members to the Fire Department and to appoint Officers in accordance with

the Fire Department structure. Officers must be appointed through open competition and in accordance and support of the CAO.

The CAO will request that the Fire Chief be designated by the Yukon Fire Marshal as the Local Assistant to the Fire Marshal under the *Fire Protection Act* s. 6(1). Upon such designation, the Fire Chief is responsible for carrying out the Services and fulfilling the responsibilities of a Local Assistant as provided in the *Fire Protection Act*.

The IC shall have control, direction and management of all emergency equipment and Fire Department personnel assigned to an Incident.

- (a) An IC may direct one or more properly trained Members to undertake traffic control at or near an Incident for scene safety;
- (b) In connection with an Incident, the IC, or any Member under the direction of the IC, is authorized to take measures to prevent and suppress fires, or to mitigate the Incident;
- (c) The IC is empowered to cause any building, structure or thing to be pulled down, demolished or otherwise removed if they deem it necessary to prevent the spread of fire to other buildings, structures or things or otherwise necessary to mitigate an Incident;
- (d) The IC, together with Members and Emergency Equipment, may enter at any time, buildings, premises, structures or property in connection with an Incident;
- (e) The IC may direct a Member to, at any time enter, remain on, or pass through or over buildings, premises, structures or property to gain access to or to protect any person or property in connection with an Incident.

7. Correction of Immediate Hazards

Under the Authority of the Fire Marshal and the *Fire Protection Act*, the Local Assistant may:

- (a) whenever combustible or explosive material, flammable liquids or hazardous chemicals are being used, stored or kept in such a manner as to constitute a threat to persons or property, may verbally or in writing, order the owner, tenant, occupant or agent responsible

to remove the combustible or explosive material, flammable liquid, or hazardous chemical immediately from the building or premises;

(b) whenever a building, structure or premise or part thereof is found which is unoccupied and which, in the opinion of the Fire Chief, is not being kept in a safe condition to guard against fire or the risk of fire or other dangerous risk or accident, the Fire Chief may order the owner, tenant, occupant or agent responsible to remedy the dangerous condition and to secure the building, structure or premise or part thereof in such a manner as to prevent any unauthorized use by any person while it is unoccupied;

(c) in the event of an immediate hazard, if the owner, tenant, occupant or agent responsible refuses or neglects to comply with the order of the Fire Chief to remedy the hazardous condition, or if the owner, tenant, occupant or agent responsible for the building or area cannot be located, the Fire Chief may take such action as is appropriate, without notice and at the expense of the owner, and the Village of Haines Junction shall recover the expense thereof with costs, in a like manner as property taxes.

Without limiting the generality of the foregoing, when immediate measures must be taken to avoid imminent danger of fire or risk of accident, the Fire Chief may cause the evacuation of any building or area, he may order that the building or area remain evacuated until the hazard is removed, and the Fire Chief may direct the Royal Canadian Mounted Police and other municipal officials to assist in this regard.

8. Offences

(i) No person at an Incident shall obstruct, hinder or delay a Member or other person assisting or acting under the direction of the IC.

(ii) No person shall drive any vehicle over any Emergency Equipment, including fire hose, without the permission of the IC.

(iii) No person shall obstruct or otherwise interfere with access roads or streets or other approaches to any Incident, fire hydrant, cistern, or any connections provided to a fire main, pipe, standpipe, sprinkler system or any body of water designated for firefighting purposes.

(iv) No person shall damage or destroy, or obstruct, impede or hinder the operation of any emergency equipment.

(v) No person shall falsely represent himself as a Fire Department Officer or Member.

(vi) No person shall enter the boundaries or limits of an area prescribed as off limits to persons not authorized to enter by the Fire Chief or IC.

9. Bylaw Enforcement

In relation to the Fire Protection Service Area, the Fire Chief or designate may enforce the provisions of this bylaw.

Any person authorized to enforce this bylaw may inspect any building or premises in such area for compliance with the requirements of this bylaw. In relation to any entry onto property or into premises, other than in connection with an Incident, the entry shall be made subject to and in accordance with:

- (a) the provisions of *Municipal Act* and/or
- (b) the provisions of the *Fire Protection Act* and the regulations made thereunder,
- (c) as determined to be appropriate in circumstances by the Fire Chief or his designate.

The Fire Chief may order any person who contravenes this bylaw to take such measures as are specified in the order to forthwith remedy the non-compliance with this bylaw.

A person who commits an offense may, in addition to any other penalty, be removed from the scene of an incident by a peace officer, Fire Chief or IC.

10. Right to Appeal

All orders or enforcement of this bylaw may be appealed to the CAO, provided that any such appeal must be made within 15 days of receipt of such order.

11. Penalties

Every person commits an offence who:

- (a) Fails to comply with an order issued pursuant to this bylaw; or,
- (b) Fails to provide information or assistance as required by this bylaw; or,
- (c) Knowingly states anything false in information delivered or furnished to the Fire Chief or any Member of the Fire Department in relation to a matter governed or covered by this bylaw; or,
- (d) Obstructs or interferes with an inspection under this bylaw.

Nothing in this bylaw shall restrict the Village of Haines Junction from utilizing any other remedy that would otherwise be available at law.

Each day's continuance of an offence under this bylaw constitutes a new and distinct offence.

A person commits an offence who violates any provision of this bylaw and shall be liable, on Conviction to a fine or other penalty consistent with the *Municipal Act* and any other applicable legislation or regulation.

Notwithstanding any section of this bylaw, where a person upon whom an order has been served fails to comply with the order and has not appealed from the order, or has appealed from the order and a decision has been rendered against him, the Council may take the necessary action to perform the work required by the order, and the Council may recover the expenses thereof with costs, in a like manner as property taxes pursuant to the provisions of the *Municipal Act*.

12. Severability

If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted

without the portion so severed.

13. Repeal of Bylaws

Upon this bylaw coming into force, the following bylaw is repealed:

*A Bylaw to regulate the Operations of the Haines Junction Volunteer Fire Department,
Bylaw 372-20, and all amendments thereto;*

READ A FIRST, SECOND TIME this 26th day of March, 2025.

READ FOR A THIRD TIME AND ADOPTED this ____ day of ____, ____.

Mayor Diane Strand _____

CAO signature _____

DRAFT

Schedule “A”

Fire Protection Service Level

The Level of Service for the Haines Junction Volunteer Fire Department, as mandated by the Council of the Village of Haines Junction, is designated as **Exterior Firefighting Fire Department**. This Level of Service is described and defined within the service levels identified by the Yukon Fire Marshal’s Office.

The HJVFD is authorized to train for, and provide, the following Services, as per the definitions and expectations contained within the applicable Yukon FMO designated service level, and in accordance with this Bylaw:

- a) Exterior Fire Suppression – suppression of structural and vehicular fires from the exterior of the object only. No entry into an IDLH environment is permitted at any time.
- b) Vehicle Extrication and Rescue – perform patient extrication utilizing common and specialized rescue tools, as provided and trained by the HJVFD
- c) Medical First Responder – provision of basic first aid in support of Yukon EMS utilizing a recognized first aid certification
- d) Property Fire Inspections – fire safety inspections of public buildings in compliance with the *Fire Prevention Act* RSY 2002, c. 89, and all amendments
- e) Other:

News

Dakwàkàda Nda Dän Kù Haines Junction Health Centre

March 2025

March is Nutrition Month

When we practice healthy eating habits, we take care of our families and ourselves. Good nutrition and healthy eating habits help us to live longer and live healthier.

They help manage weight, improve digestion, and promote good mental health. A healthy diet can prevent or delay onset of chronic diseases like Type 2 diabetes, high blood pressure and certain kinds of cancers.

How much protein should you eat? What about daily fiber intake? The clinic health information board features information about nutrition, including tips on how to read food labels, limit added sugars and prioritize portion size. Rural dietitian referrals are available through our clinic.

Change in hours of operation

As of April 1, 2025, the hours of operation of the clinic will be from 8:00 am to noon and 1:00 pm to 4:30 pm. Community Nursing is adjusting all rural clinic hours to be consistent across the Yukon.

Appointments at Haines Junction Health Centre are available daily for nursing care and as available to see Dr. Froud.

Your care is our priority, and we strive to ensure you are seen by a nurse as quickly as possible. If you do need to wait, we appreciate your patience and understanding.

Hours of operation

Monday to Friday: 8:30 am to 5 pm
**For emergencies after hours,
please call 867-634-4444 or 911.**

Appointments

Appointments are available daily.
Please call 867-634-4444.

Nurse appointments

**Monday, Tuesday, Thursday and
Friday:** 9 am to 11:30 am
**Monday, Tuesday, Wednesday and
Friday:** 1 pm to 4:30 pm

Lab hours

Tuesday: 1 pm to 4:30 pm
Wednesday: 9 am to 11:30 am

Administration time

Thursday: 1 pm to 3 pm
Open for emergencies 24/7

Doctor services

Call **867-634-3838** to inquire about medical travel or to book an appointment with Dr. Froud.

March 13, 2025

To: Canada's Mayors, Wardens, Chairs, and Local Government Leaders

As Mayor of Brampton, I am writing to you today about the *Stand for Canada* campaign, designed to encourage local governments across Canada to take a united stand in protecting local interests and fostering a stronger, more resilient Canadian economy in the face of U.S.-imposed tariffs.

In recent months, we have witnessed significant challenges to our nation's economy, particularly with the imposition and looming deadlines of new tariffs by the United States on Canadian goods. These actions have highlighted the need for a coordinated effort from all levels of government to ensure the protection and growth of Canadian businesses, workers, and communities – and our strong future together.

As part of this initiative, I am urging all levels of government to consider taking impactful steps:

- 1. Banning US-owned companies or their subsidiaries from bidding on new municipal contracts for goods and services. By doing so, we will send a clear message that Canadian communities and businesses must be prioritized, especially in the face of unfair trade practices.**
- 2. Reviewing existing contracts to pivot to Made in Canada solutions.**

The *Stand For Canada* campaign calls for a *Team Canada* approach to trade — one where local leaders work together to defend our country's economic interests and create opportunities for Canadian businesses to thrive. Through this collective action, we will ensure local government contracts are awarded to companies supporting Canadian jobs and our Canadian economy.

I invite you to join this critical movement by visiting our campaign website, Stand4Canada.ca where you can learn more about the initiative and sign the pledge to stand with Canada.

We are pleased to share your support for Team Canada on the website, if you email your name and the logo/crest of the city, township, region, county or district you represent to stand4canada@brampton.ca. By signing the pledge, you are taking a meaningful step toward building a more competitive and self-sustaining Canadian economy.

Together, we can remain strong, resilient and prosperous in the face of external challenges. I look forward to your support as we continue to stand for Canada.

Sincerely,



Patrick Brown, Mayor of Brampton