



Village of Haines Junction
February 26, 2025
Regular Council Meeting 7:00 pm

This meeting will be held in Council Chambers. Attendance at this meeting is also available through Zoom web or teleconferencing (see below for instructions).

AGENDA

- 1. Call to Order**
- 2. Acknowledgement of Champagne and Aishihik First Nations Traditional Territory**
- 3. Adoption of Agenda**
- 4. Declaration of Pecuniary Interest**
- 5. Adoption of Minutes of Regular and Special Council Meetings**
 - a. Draft Minutes – Regular Council Meeting, January 22, 2025
 - b. Draft Minutes – Committee of the Whole Meeting, January 29, 2025
- 6. Proclamations**
- 7. Delegations**
- 8. Public Hearings and Public Input Sessions**
- 9. Old Business**
- 10. New Business**
 - a. Accounts Payable to February 26, 2025
 - b. CMG Update
- 11. Bylaws – Reports, Readings and Adoption**
 - a. Draft Bylaw 421-25 2025 Municipal By-Election (Councillor) – for third reading
- 12. Correspondence**
 - a. Haines Junction Health Centre Newsletter February 2025
 - b. Request for Memorial Bench to honor long-time resident Joann Graham
 - c. Letter from Mayor of Haines Alaska
- 13. Council Reports and Notice of Motions**
- 14. Questions from the Public**
- 15. Motion to Close Meeting to the Public**
 - a. Draft letter to Mayor of Haines Alaska
 - b. Proposal from FoodCycle Science
 - c. Report from WCB
- 16. Adjournment**

The next Regular Council Meeting will take place at 7:00 pm on March 12, 2025 in Council Chambers and via Zoom.

Join Zoom Meeting

<https://us02web.zoom.us/j/8676347100>

Meeting ID: 867 634 7100

*The Village of Haines Junction respectfully acknowledges that we are situated on the
Traditional Territory of the Champagne and Aishihik First Nations.*

One tap mobile

+17806660144,,8676347100# Canada

+12042727920,,8676347100# Canada

Dial by your location

- +1 780 666 0144 Canada
- +1 204 272 7920 Canada
- +1 438 809 7799 Canada
- +1 587 328 1099 Canada
- +1 647 374 4685 Canada
- +1 647 558 0588 Canada
- +1 778 907 2071 Canada

Meeting ID: 867 634 7100

Find your local number: <https://us02web.zoom.us/j/8676347100>

Please call the Village Office (634-7100) during regular office hours for assistance in joining via zoom.

Municipal Accounts Payable to February 26, 2025

<u>Cheque No.</u>	<u>Name</u>	<u>Amount</u>	<u>Department</u>	<u>Description</u>
Transfer	Payroll Account #4305418	\$ 32,763.83	Administration	Net Pay - Pay Period 4
		\$ 35,667.51	Administration	RRSP Contribution - Pay Period 4
		\$ 8,412.98	Administration	Group Insurance Pay Period 4
Bill Pay	Visa	\$ 646.90	Administration	Postage, filing boxes, garb. bags, video card, adobe
		\$ 332.31	Administration	Interest
		\$ 249.92	Arena	Cleaner, connectors, propane
		\$ 1,374.82	Landfill & Recycling	Fire Ext., comp. tower, cc debit machine
		\$ 5,790.92	Water & Sewer	Usb adapter, magnetic flowmeter, chlorine pwd
		\$ 1,491.99	Public Works	I Pad case, gas, gloves, iPad,
280379	M&D Services	\$ 2,549.61	Convention Centre	Custodial Services Jan. 2025
		\$ 1,318.76	Mezzanine	Custodial Services Jan. 2025
		\$ 367.66	Administration	Custodial Services Jan. 2025
		\$ 215.80	Fire Department	Custodial Services Jan. 2025
280380	Workers Safety and Compensation Board	\$ 1,587.32	Fire Department	Workers comp. coverage for February 2025
280381	Acklands - Grainger Inc.	\$ 80.77	Cap/Landfill	Traffic Sign
		\$ 719.88	Public Works	Safety clothing
		\$ 287.07	Landfill & Recycling	Oil pads, absorbent pads for spills
280382	Ajax Steel Limited	\$ 155.54	Landfill & Recycling	White absorbent pads
		\$ 39.03	Public Works	Trailer coupler
280383	Association of Yukon Communities	\$ 11,814.65	Legislative	Jan-Aug. 2025 membership fee
280384	Discovery Woodworks Inc.	\$ 14,648.13	Cap/Landfill	Gate house doors, deck, labour and material
280385	Ellen Stutz Petty-Cash	\$ 1,371.70	Recycling Centre	Refundables paid out

* Denotes an item not directly funded by the Village

** Grant funded

Municipal Accounts Payable to February 26, 2025

280386	Grime Stoppers		\$	318.68	Convention Centre	Table cloth and skirting cleaning	
280387	Inkspirationz		\$	446.63	Cap/Landfill	Signs for landfill and recycling	
280388	Jacob's Industries		\$	373.28	Water & Sewer	Co2	
280389	Kluane Vac Services		\$	357.00	Landfill & Recycling	Sewer pump out	
280390	NF Electrical and Event Production Ltd.	\$	362.25		Mezzanine	Trouble shooting and repair heating circuit	
		\$	252.00	\$	614.25	Water & Sewer	Trouble shoot and test pump at pump house 3
280391	Receiver General for Canada		\$	332.58	Fire Department	Radio License renewal 2025	
280392	Source Motors Ltd.	\$	2,580.55		Arena	Heating Fuel January 2025	
		\$	284.66		Arena	Propane	
		\$	2,262.42		Fire Department	Heating Fuel January 2025	
		\$	2,672.33		Administration	Heating Fuel January 2025	
		\$	2,672.34		Convention Centre	Heating Fuel January 2025	
		\$	1,038.86		Recycling Centre	Heating Fuel January 2025	
		\$	5,503.85		Public Works	Fuel January 2025	
		\$	2,195.93		Landfill & Recycling	Fuel January 2025	
		\$	1,290.58		Water & Sewer	Fuel January 2025	
		\$	86.40	\$	20,587.92	Fire Department	Fuel January 2025
280393	Superior Propane		\$	1,899.20	Public Works	Utilities heat	
280394	Xerox		\$	451.72	Administration	Printing and photocopies	
280395	**Yukon Hardwater Racing		\$	3,437.56	Administration	Lottery funding grant	
280396	Yukon Service Supply		\$	1,036.88	Water & Sewer	Sodium Hypochlorite	

* Denotes an item not directly funded by the Village

** Grant funded

Municipal Accounts Payable to February 26, 2025

Municipal Accounts Payable **\$ 124,329.52**

Adopted on _____

Mayor _____ CAO _____

* Denotes an item not directly funded by the Village

** Grant funded



Village of Haines Junction
Report to Council

February 26, 2025

Council Decision
 Council Direction
 Council Information
 Closed Meeting

RE:

Recommendation

That Council take this report into consideration during the budgeting and strategic planning processes.

Background

With municipalities facing increasing financial constraints each year, the ACY prepared a report for YG titled *Comprehensive Municipal Grant Review – Analysis*. This report documented how municipal costs are rising beyond the rate of inflation due to factors such as:

- Increasing regulatory requirements and reporting
- Expanded legislated core programs and services
- Additional service provision and downloading
- Impacts of climate change

These changes demonstrated that the CMG was not keeping pace with the rising costs of operating municipal governments in the Yukon. As a result, a negotiating group was established to review the current CMG calculation, ultimately reaching an agreement on an updated formula.

Current Status

The updated CMG formula has resulted in an increase for Haines Junction beyond the standard annual Consumer Price Index (CPI) adjustment.

For 2025, the Village will receive an additional ~9% increase in its CMG contribution after accounting for inflation. The CMG accounts for approximately 69% of the Village's total revenue. In real terms, the 2025 CMG increase will represent a ~5.5% increase in total Village revenue for the year, adjusted for inflation.

Fiscal Impact

In absolute terms, the year-over-year increase in CMG is \$316,455. After adjusting for inflation, the net increase is approximately \$209,000.

Draft Resolution

That Council, having reviewed this report, will file it for further consideration in the strategic planning and 2025 budgeting processes.

Prepared by

David Fairbank
Chief Administrative Officer

VILLAGE OF HAINES JUNCTION

BYLAW #421-25

A Bylaw to regulate the 2025 Municipal By-Election (Councillor)

WHEREAS, Section 56 (1) of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that a Council of a municipality shall by bylaw (a) appoint a returning officer to be responsible for the administration of the election or public vote; (b) establish the place for making nominations; (c) establish places that are reasonably accessible to electors who are physically incapacitated at which polls will be held if a poll is required and, subject to section 85, set hours during which polls shall be open; (d) appoint deputy returning officers as required, or delegate to the returning officer the power to appoint deputy returning officers; (e) otherwise arrange for the holding of the election or public vote; and

WHEREAS, Section 60 (1) (a) of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that Council may by bylaw dispense with the requirement of a list of electors for an election; and

WHEREAS, Section 60 (1) (b) of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that Council may by bylaw prescribe procedures and forms governing the conduct of elections otherwise consistent with the Act; and

WHEREAS, Section 61 (1) (b) of the *Municipal Act*, RSY 2002, c. 154, and amendments thereto, provides that Council may by bylaw provide for a system of registration of persons entitled to vote at an election which shall include the prescribed oath required to be signed by each person applying to vote;

THEREFORE, the Council for the Municipality of the Village of Haines Junction, in open meeting duly assembled, ENACTS AS FOLLOWS:

1.0 Short Title

1.1. This Bylaw shall be cited as the **2025 Municipal By-Election Bylaw (Councillor) #421-25**.

2.0 Purpose

2.1 The purpose of this bylaw is to regulate the conduct of the 2025 Municipal Councillor By-Election.

3.0 Definitions

3.1 “Election Official” means a person appointed to work in the election process.

3.2 “Returning Officer” means a person appointed by Council to conduct the election by receiving nominations, attending the polling place and having the power to ask the questions and receive the declarations or oaths authorized by law to be asked of and made by electors.

- 3.3 “CAO” means the Chief Administrative Officer for the Village of Haines Junction.
- 3.4 “Council” means the Village of Haines Junction Council, duly assembled, whose members are sworn to office.
- 3.5 “Deputy Returning Officer” means the person or persons appointed by the Returning Officer to act in his or her absence or as otherwise delegated by the Returning Officer.
- 3.6 “Poll Clerk” means a person or persons appointed by the Returning Officer to assist the Returning Officer in conduct of the election.

4.0 Election Officials

- 4.1 Cathy Mackinnon is hereby appointed Returning Officer for the Village of Haines Junction 2025 Municipal Election.
- 4.2 Council hereby delegates to the Returning Officer authority to appoint Deputy Returning Officers and Poll Clerks, as necessary.
- 4.3 For the purposes of fulfilling the requirements of Part 3 of the Municipal Act, the CAO or their designate is appointed as the Designated Municipal Officer.
- 4.4 Election officials shall, during their appointment term, refrain from any active or public support or criticism of any candidate.

5.0 Nominations

- 5.1 Nomination day is Wednesday February 12th, 2025.
- 5.2 The Municipal Office in the St. Elias Convention Centre, is hereby designated as the place for nomination proceedings.
- 5.3 Nominations will be accepted by the Returning Officer before noon on Wednesday February 26th, 2025.
- 5.4 A completed nomination paper which has been witnessed by either the Returning Officer, Notary Public or Designated Municipal Officer, may be faxed to the Returning Officer or Designated Municipal Officer at 867 634 2008 by 12:00 o'clock noon Wednesday February 26th, 2025. It is the responsibility of the nominee to ensure the fax has been received.

6.0 Voting Opportunities

- 6.1 Where the Returning Officer declares that an election is required the following voting opportunities will be made available:
 - 6.1.1 Advance Poll;
 - 6.1.2 Mobile Poll;
 - 6.1.3 Special Ballot; and,
 - 6.1.4.1 General Polling Day.

7.0 Advance Poll

- 7.1 The St. Elias Convention Centre, on the main floor in the Atrium, is hereby designated as the place for Advance Poll proceedings.
- 7.2 The Advance Poll will take place on Thursday March 6, 2025, between the hours of 8:00 a.m. and 8:00 p.m.
- 7.3 The Advance Poll is available to those voters who meet the legislated criteria for the

Advance Poll.

8.0 Mobile Poll

- 8.1 The Mobile Poll will take place on Thursday March 6, 2025, between the hours of 8:30 a.m. and 4:00 p.m.
- 8.2 The Mobile Poll is available to those voters who, due to physical incapacity, are incapable of attending a poll.
- 8.3 Polling will occur by arrangement with the Returning Officer.

9.0 Special Ballots

- 9.1 Special Ballots will be made available on Monday March 3rd, 2025, by request to those voters who meet the legislated criteria.
- 9.2 Special Ballots must be returned to the Returning Officer by 2:00 p.m. on Thursday March 13th, 2025.

10.0 General Polling Day

- 10.1 General Polling Day will take place on Thursday March 13th, 2025, between the hours of 8:00 a.m. and 8:00 p.m. in the Atrium of St. Elias Convention Centre.

11.0 Fees

- 11.1 The following rates shall be paid to persons acting as election officers:
 - 11.1.1 Returning Officer \$40.00 per hour
 - 11.1.2 Deputy Returning Officer \$30.00 per hour
 - 11.1.3 Poll Clerks \$25.00 per hour

12.0 Registration of Voters

- 12.1 The Village of Haines Junction shall dispense with the requirement for a list of electors for the 2025 Municipal By-Election.
- 12.2 All persons meeting the eligibility criteria contained in Section 48 of the Municipal Act and wishing to cast a ballot shall be required to record their Name, Civic Address and Signature on the Approved Voter Registration List attached hereto as Schedule "A".
- 12.3 The Returning Officer and Deputy Returning Officers appointed pursuant to Section 56 of the Municipal Act shall have the authority to administer the system of registration provided for in this bylaw, pursuant to Section 57 of the Municipal Act.

13.0 Prescribed Oaths

- 13.1 The Village of Haines Junction will use the forms and oaths provided by the Yukon Government.

14.0 Notice to Electors

- 14.1 Signage shall be displayed at all polling stations which shall inform voters of the following:
 - 14.1.1 The offences contained in Section 160 of the Municipal Act;
 - 14.1.2 The penalties associated with the offences contained in Section 164 of the Municipal Act; and
 - 14.1.3 A statement that, pursuant to this bylaw, the name of any individual challenged by a Returning Officer, Deputy Returning Officer, a candidate or candidate’s agent, or by an elector, who swears an oath of eligibility and votes in the election may be forwarded to the appropriate authorities for investigation and possible prosecution.

15.0 Enactment

- 15.1 This Bylaw shall come into force and effect on the adoption thereof.

16.0 Readings

- 16.1 Read a First time on the 12th day of February, 2025
- 16.2 Read a Second time on the 12th day of February, 2025
- 16.3 Read a Third time and adopted on the 26th day of February, 2025

Diane Strand, Mayor

Dave Fairbank, CAO

News

Dakwàkàda Nda Dän Kù Haines Junction Health Centre

February 2025

February is Heart Health Month

One of the best ways to keep your heart healthy is to know your blood pressure and checking it regularly. Heart disease is the second highest cause of death in Canada.

High blood pressure can lead to increased risk of stroke, heart failure, dementia, kidney disease, sexual dysfunction and eye problems. Before you can address high blood pressure, you must know you're at risk. Know your numbers!

Blood pressure can be checked by a nurse at the health centre by appointment or drop in from Monday to Friday on the first floor. Call us to ask about availability.

Healthy living behaviours

Life can feel very stressful, but there are ways that we can take control of our health and wellbeing. Most of our days run on habit. Even a little awareness of how we spend our time can make a big difference.

Walking more, going to bed earlier, spending extra time outdoors and drinking more water can really help us feel better. Cutting back on screen time, alcohol, smoking and junk food – even a little at a time – can also make a big difference over time.

What can you do to improve your health by just a little bit today?

Hours of operation

Monday to Friday: 8:30 am to 5 pm
For emergencies after hours, please call 867-634-4444 or 911.

Appointments

Appointments are available daily.
Please call 867-634-4444.

Nurse appointments

Monday, Tuesday, Thursday and Friday: 9 am to 11:30 am
Monday, Tuesday, Wednesday and Friday: 1 pm to 4:30 pm

Lab hours

Tuesday: 1 pm to 4:30 pm
Wednesday: 9 am to 11:30 am

Administration time

Thursday: 1 pm to 3 pm
Open for emergencies 24/7

Doctor services

Call **867-634-3838** to inquire about medical travel or to book an appointment with Dr. Froud.

FW: Memorial benches

From Haines Junction Administration <admin@hainesjunction.ca>

Date Mon 17-Feb-25 9:25 AM

To Haines Junction CAO <cao@hainesjunction.ca>

Request for Mayor and Council

Ellen Stutz

Office Administrator

Village of Haines Junction, Yukon

Phone: 867-634-7100

Fax: 867-634-2008

Email: admin@hainesjunction.ca

Web: www.hainesjunctionyukon.com

178 Backe St. Box 5339 Haines Junction YT Y0B 1L0

The Village of Haines Junction respectfully acknowledges that we are situated on the Traditional Territory of the Champagne and Aishihik First Nations.

From: Lee Graham <jimlee@northwestel.net>

Sent: February 17, 2025 8:49 AM

To: Haines Junction Administration <admin@hainesjunction.ca>

Subject: Memorial benches

External Email

*** WARNING *** This e-mail originated from outside your organization. Verify the contents and do not click links, open attachments or reply, unless you recognize the sender and their e-mail address. If you are uncertain about any e-mail received, please contact Tangerine Technology at info@TangerineTechnology.ca.

Mayor and council of Haines Junction:

I am writing this letter as an application for permission to have a bench placed in mom's honor. Joann Graham was a long-time Haines Junction resident and valued volunteer in the community. We moved to Haines Junction in 1972, and mom left, not willingly, but for medical purposes in 2022. She loved to walk toward the weigh scales as she spent many years working there so the path from the intersection with Alaska Highway and Haines Road toward the scales would be her first choice. If nothing is available there then the path going up toward Source Motors would be her second choice as she walked up there to visit her daughter often. She often walked toward Pine Lake so that is another option.

I understand there are a lot of benches along these paths and do not know the status of them, but I am willing to pay for an existing bench and putting a nice plaque on for mom, or we would pay to have one built. In any case we do not expect the town to cover the cost, just the opposite as I believe the town has far more important expenditures.

Any consideration on this matter would be greatly appreciated. I understand that there are a few past residents that have passed, and families want to do the same so I believe this would present a great opportunity to raise money from existing benches and at the same time keeping control of size, style and placement to keep the trail system attractive.

Look forward to hearing from you on this matter

Thank you for your time

Jim and Lee Graham

867-333-9631

867-334-1288



HAINES BOROUGH, ALASKA

P.O. BOX 1209

HAINES, AK 99827

(907) 766-6400 * FAX (907) 766-2716

Feb. 12, 2025

Mayor Diane Strand
Box 5339
Haines Junction, Y.T.
YOB1LO

Mayor Strand:

The Haines Borough would like to reaffirm a relationship of friendship, cooperation and mutual assistance that Haines and Haines Junction have enjoyed for years.

Our communities are bound by bonds that are centuries old and include strong and mutually beneficial relationships that are familial, cultural, social, economic and political.

We are grateful for the goodwill that Haines Junction has shown us for decades, including an Olympia ice conditioner your town gifted us a few years back in exchange for a load of salmon.

We are grateful for the cooperation between our cities that makes possible events like the Kluane Chilkat International Bicycle Relay, the Southeast Alaska State Fair, the Haines Sportsman's Association Coho Derby, Great Alaska Craft Beer and Homebrew Festival, school and adult sporting competitions, and myriad other events.

We are grateful for the many services and opportunities that our proximity to Canada affords us, including emergency hospital services, veterinary service, RCMP coverage, parks, shopping and social events held in your city.

We recognize that as northerners, we sometimes have as much in common with our Canadian neighbors as we do with our own countrymen in the southern latitudes.

We stand steadfast for continued warm and peaceful relations with our Canadian neighbors and family members, in perpetuity. Our hand is extended and our welcome mat is out.

Sincerely,

A handwritten signature in black ink, appearing to read "Tom Morphet". The signature is fluid and cursive, written in a professional style.

Mayor Tom Morphet
for the people of Haines, AK

Junction Arts & Music Presents

GLACIER NIGHTS

SNOW FESTIVAL



Junction Arts & Music

Box 2039 Haines Junction, YT Y0B 1L0

hainesjunctionjam@gmail.com

February 24, 2025

The Honorable Diane Strand

Mayor of Haines Junction

Box 5339, Haines Junction, Yukon Y0B 1L0

Subject: Invitation to Judge the Glacier Nights Snow Festival Sculpting Competition

Dear Mayor Strand,

I hope this letter finds you well. On behalf of Junction Arts & Music, I am honoured to invite you to serve as a distinguished judge for the upcoming **Glacier Nights Snow Festival's Sculpting Competition**, which will take place on **March 8, 2025**, on the grounds of St. Elias Convention Centre.

This annual event brings together talented artists, local residents, and visitors to celebrate creativity, winter artistry, and community spirit. Your presence as a judge would not only add prestige to the amateur competition but also demonstrate your support for the local arts and community engagement.

As a judge, your role will involve evaluating the sculptures based on criteria such as creativity, technique, and overall impact. There will be a total of three judges, and judging is expected to take approximately 1 hour starting at 4:00 p.m. on March 8. We have included the judging criteria in your information package, as well as a link to the festival's information page. We announce the winners at 5 pm March 8th.

[LINK HERE](#)

We truly believe your participation would make this event even more special for the competitors and attendees. We warmly invite you to join us and would be delighted to discuss any details and answer any questions at your convenience. If you could **RSVP by February 28th**, that would be appreciated.

Thank you for your time and consideration. We look forward to your possible involvement in this exciting community event.

Best regards,

Leigh-Anne Larsen

Executive Director

Junction Arts & Music

hainesjunctionjam@gmail.com



Glacier Nights Snow Festival

Snow Sculpting Competition Judging Criteria

1. Creativity and Originality (5 points)

- Does the sculpture present a unique or imaginative concept?
- Does it demonstrate artistic innovation and originality?
- Is the design engaging and thought-provoking?

2. Technical Skill and Craftsmanship (5 points)

- How well is the snow medium manipulated?
- Are the details crisp and precise?
- Does the piece demonstrate a high level of difficulty and execution?

3. Design and Composition (5 points)

- Is the sculpture well-balanced and aesthetically pleasing?
- Are the proportions and symmetry well-executed?
- Does the sculpture have a strong visual impact from multiple angles?

4. Structural Integrity (5 points)

- Does the sculpture maintain stability and durability?
- Are there risks of collapse due to weak points?
- Does it effectively utilize the snow medium's properties?

5. Overall Presentation and Wow Factor (5 points)

- Does the sculpture captivate and inspire viewers?
- Is it visually striking and memorable?
- Does it stand out among the competition?

Bonus Points (Up to 5 Points)

- Effective use of lighting, shadows, or special effects.
- Creative storytelling or meaningful symbolism.
- Audience engagement or interactive elements.

Total Possible Score: 30 Points

Judging Process:

- Each judge will score independently based on the above criteria.
- Scores will be averaged to determine the final rankings.
- In case of a tie, judges will deliberate based on the overall impact and execution of the sculptures.

GLACIER NIGHTS SNOW FESTIVAL

Judging Scoresheet

TEAM	CREATIVITY & ORIGINALITY	TECHNICAL SKILL & CRAFTSMANSHIP	DESIGN & COMPOSITION	STRUCTURAL INTEGRITY	OVERALL PRESENTATION	BONUS POINTS	TOTAL SCORE
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							

Judging Criteria: Each team can receive up to a maximum of 30 points from 6 categories. Judge each team in all 6 categories with a score between 1 - 5.




 1 2 3 4 5