



**Village of Haines Junction
June 26, 2024
Regular Council Meeting 7:00 p.m.**

This meeting will be held in Council Chambers. Attendance at this meeting is also available through Zoom web or teleconferencing (see below for instructions).

AGENDA

- 1. Call to Order**
- 2. Acknowledgement of Champagne and Aishihik First Nations Traditional Territory**
- 3. Adoption of Agenda**
- 4. Declaration of Pecuniary Interest**
- 5. Adoption of Minutes of Regular and Special Council Meetings**
 - a. Draft Regular Council Meeting Minutes June 12, 2024
 - b. Draft Special Council Meeting Minutes June 17, 2024
- 6. Proclamations**
- 7. Delegations**
 - a. Klassen Enterprises Home Solutions
- 8. Public Hearings and Public Input Sessions**
- 9. Old Business**
- 10. New Business**
 - a. Accounts Payable to June 26, 2024
 - b. RTC Yukon 125 Historical Mural
- 11. Bylaws – Reports, Readings and Adoption**
 - a. Bylaw #412-24 2024 O&M and Capital Projects Bylaw Amendment First Reading
- 12. Correspondence**
- 13. Council Reports**
- 14. Questions from the Public**
- 15. Motion to Close Meeting to the Public**
- 16. Adjournment**

The next Regular Council Meeting will take place at 7:00 p.m. on July 10, 2024 in Council Chambers and via Zoom.

*The Village of Haines Junction respectfully acknowledges that we are situated on the
Traditional Territory of the Champagne and Aishihik First Nations.*

Join Zoom Meeting

<https://us02web.zoom.us/j/8676347100>

Meeting ID: 867 634 7100

One tap mobile

+17806660144,,8676347100# Canada

+12042727920,,8676347100# Canada

Dial by your location

• +1 780 666 0144 Canada

• +1 204 272 7920 Canada

• +1 438 809 7799 Canada

• +1 587 328 1099 Canada

• +1 647 374 4685 Canada

• +1 647 558 0588 Canada

• +1 778 907 2071 Canada

Meeting ID: 867 634 7100

Find your local number: <https://us02web.zoom.us/u/kbq7uk0jkn>

Please call the Village Office (634-7100) during regular office hours for assistance in joining via zoom.



Village of Haines Junction Delegation Request

As per s. 15. of Bylaw 352-19, Council Procedural Bylaw

- 15.1. Any person or delegations wishing to appear before council or committee must give notice prior to 11:00 am on the second last business day prior to the meeting.
- 15.2. Persons or delegations are requested to provide any information materials by the second last business day so that the documents may be included in the Agenda Package.
- 15.3. Persons or delegations are required to provide their name, address, contact information and reason for wishing to appear before council or committee.
- 15.4. Persons or delegations addressing council or committee are required to state their names, addresses, and the purpose of their presentation.
- 15.5. Persons or delegations will be given five (5) minutes with which to make their presentation.
- 15.6. Council or committee may agree by vote to extend the time available for a presentation if the persons or delegations has given advance notice to the Chief Administrative Officer or designate.
- 15.7. Council will only hear up to a maximum of three delegations at one meeting.
- 15.8. If a Member asks the delegation a question of clarification, the delegation may answer the question.
- 15.9. A general discussion or dialogue shall not take place unless Council adopts a resolution to suspend the rules.

Requested Council Meeting Date: _____

Individual, Group or Association: _____

Representative(s) of the Above: _____

Main Spokesperson: _____

Topic(s): _____

Written Materials Submitted (if applicable): _____

Projector or Other Electronic Support Required: _____

Request Made By: _____ Date: _____



Yukon Housing Proposal

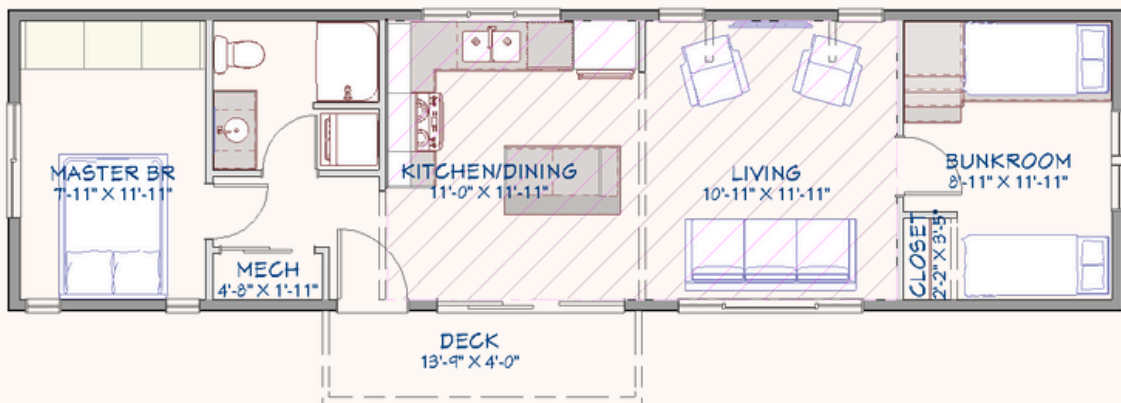
Municipality of Haines Junction

With a rich history of excellence and a reputation for top-notch workmanship, we stand as one of the leading builders in the industry. We are dedicated to crafting exceptional homes that are tailored to meet your unique lifestyle needs.



The DIXON

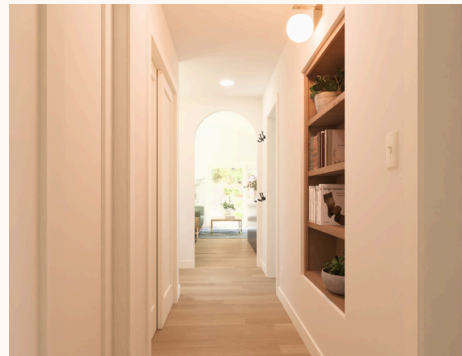
- 2 Bedrooms
- 1 Bathroom
- 624 square feet
- \$375,000



The

DENVER

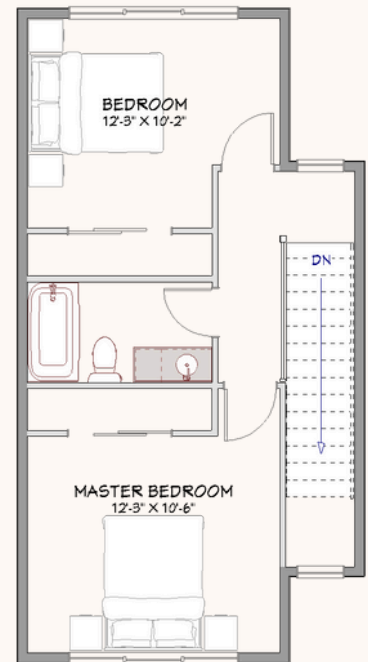
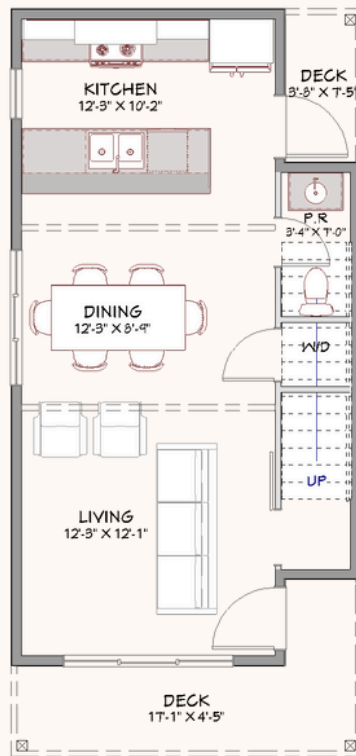
- 2 Bedrooms
- 1 Bathroom
- 705 square feet
- \$410,000



The

NEWPORT

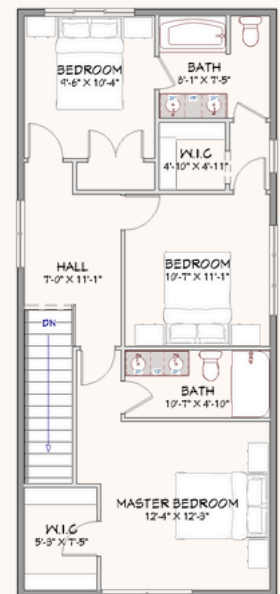
- 2 Bedrooms
- 1.5 Bathrooms
- 940 square feet
- \$460,000



The

PALMER

- 3 Bedrooms
- 2.5 Bathrooms
- 1582 square feet
- \$553,000



the SPEC SHEET

FOR ALL MODELS
TIN ROOF
HARDI BOARD SIDING
TRIPLE PANE WINDOWS
R VALUES FOR ZONE 8 REQUIREMENTS
INSULATED CRAWLSPACE
HEAT RECOVERY VENTILATION (HRV)
HIGH EFFICIENCY FURNACE
ELECTRIC HOT WATER TANK
FINISHES SIMILAR TO RENDERINGS

Municipal Accounts Payable to , 2024

<u>Cheque No.</u>	<u>Name</u>	<u>Amount</u>	<u>Department</u>	<u>Description</u>
Transfer	Payroll Account #4305418	\$ 45,964.58	Administration	Net Pay - Pay Period 12
		\$ 7,848.72	Administration	RRSP Contribution - Pay Period 12
		\$ 8,457.43	Administration	Group Insurance Pay Period 12
		\$ 27,857.43	Administration	Receiver General May 2024
28029	NU Maintenance	\$ 5,207.41	Water & Sewer	Services provided
28030	Ackland's Grainger Inc.	\$ 6,118.67	Public Works	Spill kits, coveralls, drum spill containment
28031	Bedard Resources Inc.	\$ 17,096.75	Administration	Recruitment Service
28032	Big Bud Contracting	\$ 4,200.00	Recycling Centre	Recycle pick - up Month May & June 2024
28033	Dave Fairbank	\$ 866.04	Administration	Computer Monitor
28034	Ellen Stutz Petty - Cash	\$ 2,699.55	Recycling Centre	Refundables paid out
		\$ 175.00	Administration	Canada day Prizes
28035	Food Cycle Science Corporation	\$ 12,029.77	Landfill	Food Cycler machines and Carbon Refill filters
28036	Gordon Neitz Infinity Service	\$ 390.00	Recycling Centre	Septic Pump out June 2024
28037	Hach Sales & Service Canada LP	\$ 1,073.10	Water & Sewer	Chlorine Pocket colorimeter
28038	Jacob's Industries Ltd.	\$ 497.70	Water & Sewer	Co2
28039	Laura Gorecki	\$ 2,576.72	Administration	Rec. grant
28040	Listers Motor Sports	\$ 613.07	Public Works	Blades, Stihl trimmer harness
28041	Mack Built Contracting Inc.	\$ 1,443.75	Capital	Tetra Tech test holes
28042	Manitoulin Transport	\$ 304.74	Water & Sewer	Freight

Municipal Accounts Payable to , 2024

28043	Metrix Group LLP		\$ 22,050.00	Administration	2023 Audit
28044	Norton Rose Fulbright		\$ 1,915.20	Administration	Legal Fees
28045	Source Motors Ltd.	\$ 247.83		Landfill & Recycling	Gas May 2024
		\$ 1,820.75		Public Works	Gas May 2024
		\$ 1,049.01		Public Works/Parks	Gas May 2024
		\$ 169.69		Fire Department	Gas May 2024
		\$ 62.37	\$ 3,349.65	Roads & Street	Gas May 2024
28046	Spruce Cottage Farm		\$ 1,206.75	Public Works	Flowers
28047	Xerox		294.83	Administration	Printing and photocopies
28048	Yukon Service Supply		712.69	Water & Sewer	Pallet wrap, sodium hypochlorite

Municipal Accounts Payable **\$ 174,949.55**

Adopted on _____ Motion# _____

Mayor _____ CAO _____



**Village of Haines Junction
Report to Council**

June 26 2024

Council Decision
 Council Direction
 Council Information
 Closed Meeting

RE: Yukon 125 Historical Mural

Recommendation

That Council review this report and provide staff with direction to move forward with the proposed Historical Mural concept

Background

In 2023, the Village applied for, and was awarded \$7,500 in funding through Yukon 125 to produce a design to extend the Millenia exhibit in the Convention Center foyer. Council Motion 172-23 moved to match the award funding creating a budget of \$15,000 to produce the design. Brent Liddle was awarded the project through an RFP and has been working with Village staff and CAFN citizens to produce a conceptual design and to draft storyboards for the exhibit. The story boards are still in review, but the conceptual design has advance to a decision point for Council. \$60,000 was included in the 2024 Budget to complete this project.

Current Status

Three options are presented here for the conceptual design, this is the overall layout of the proposed exhibit and does not include specific text or images to be used in the storyboards.

Inkspirationz has provided cost estimates for the three options:

Option A: \$6,406

Option B: \$13,211

Option C: \$16,619

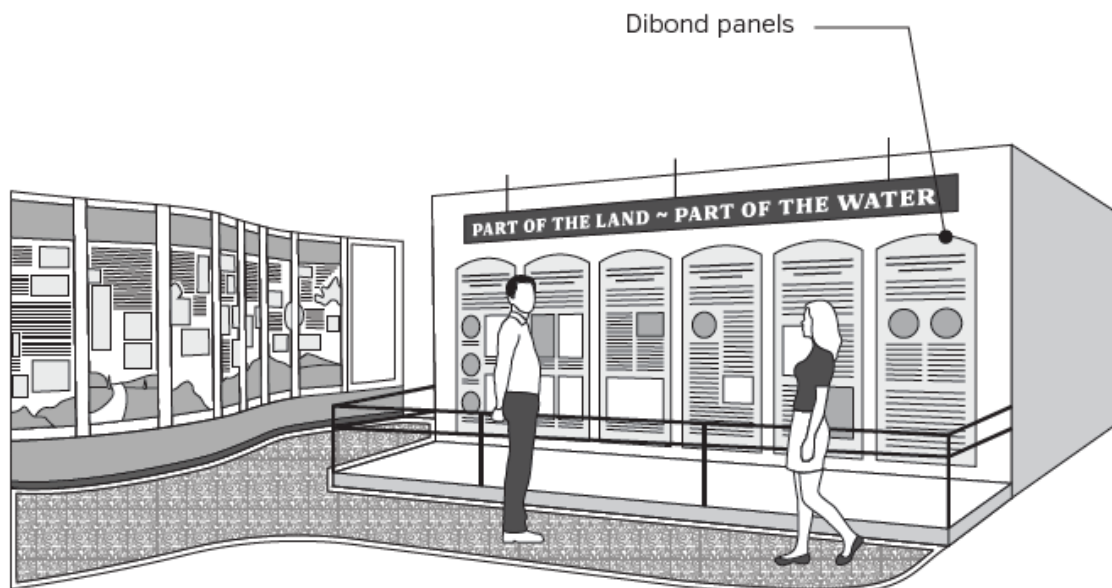
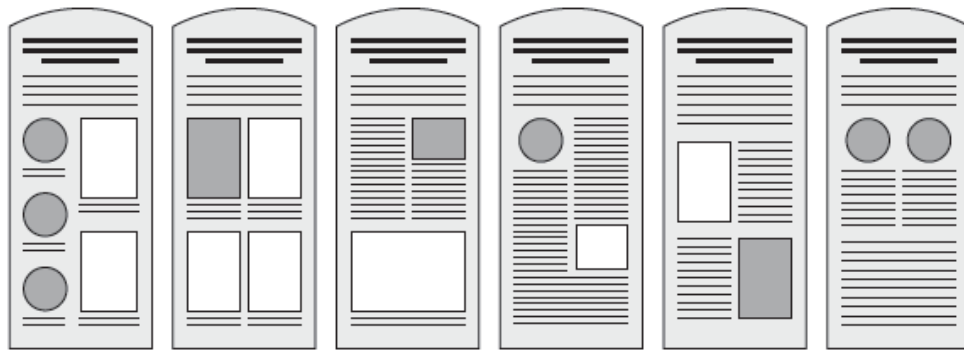
These cost estimates include the fabrication and installation of the exhibit. Additional costs may include electrical/lighting, flooring, and backer material for the displays. The additional costs will vary depending on the design chosen. All options allow for an additional freestanding display that could include audio/visual elements such as interactive video or audio recordings (as shown in Option B below).

Option A

Linear arrangement of exhibit panels.

Conceptual Historical Mural Layout #1

- Six dibond panels approximately 30" x 72".
- Pebbled trail design to guide visitor flow.
- Arrangement of images and text, interspersed with Tutchone words throughout.
- Large overhead theme statement with sub-themes on each panel
- Baseboard entire length of wall, optional display boxes of artifacts.
- Security rail atop baseboard.

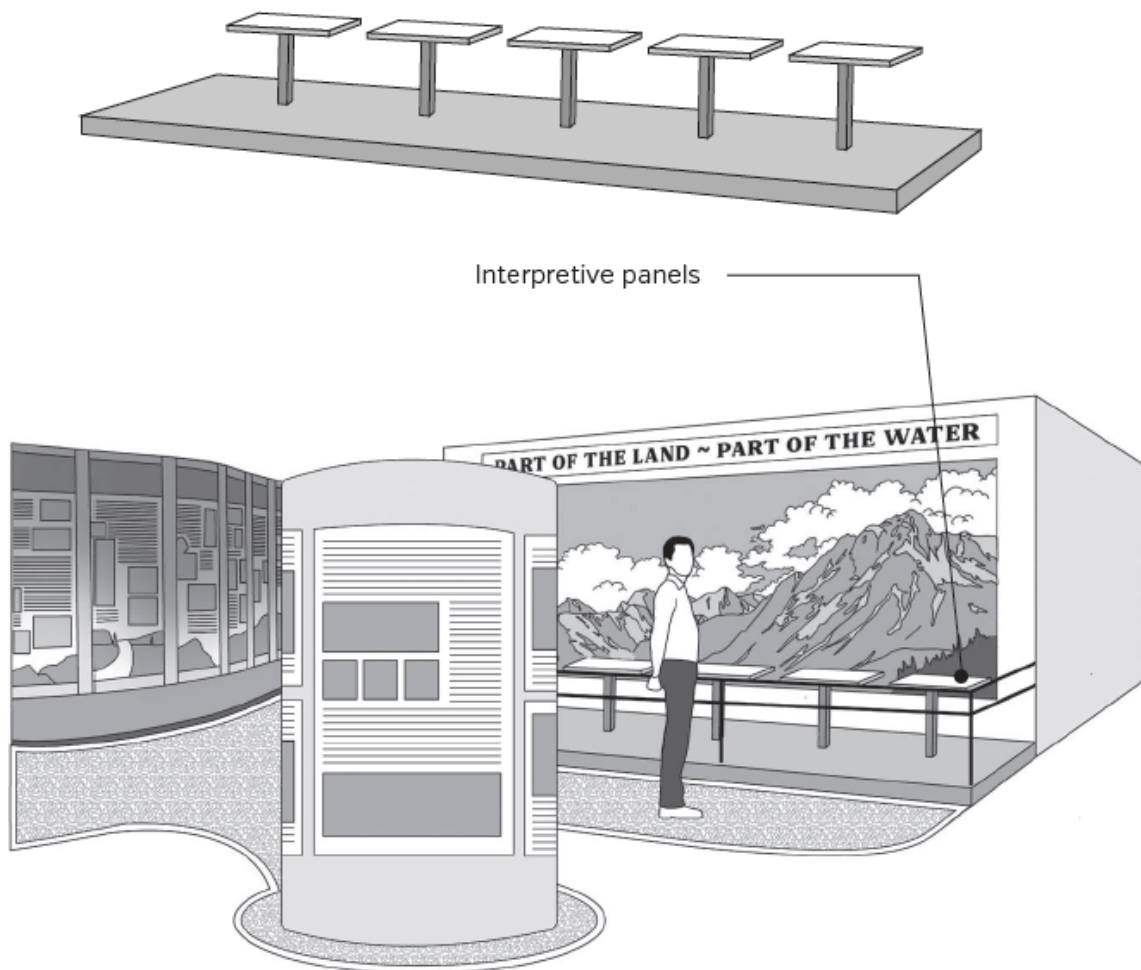


Option B

Panoramic image of the frontal Kluane Ranges, locally known as “Auriol” or in Tutchone “Nash at’äy”, describing how the sun rises across the mountains.

Conceptual Historical Mural Layout #2

- Three large dibond panels to form panorama with photograph or art mural of any view showing the land and water.
- High visual impact, with separate low profile interpretive panel.
- Pebbled trail design to guide visitor flow.
- Theme statement and sub-theme on free standing or suspended panels, without blocking the panorama.
- Text and graphics separated offering more flexibility.
- Central interactive kiosk with audio playbook of interpretive stories.
- Security rail atop baseboard.

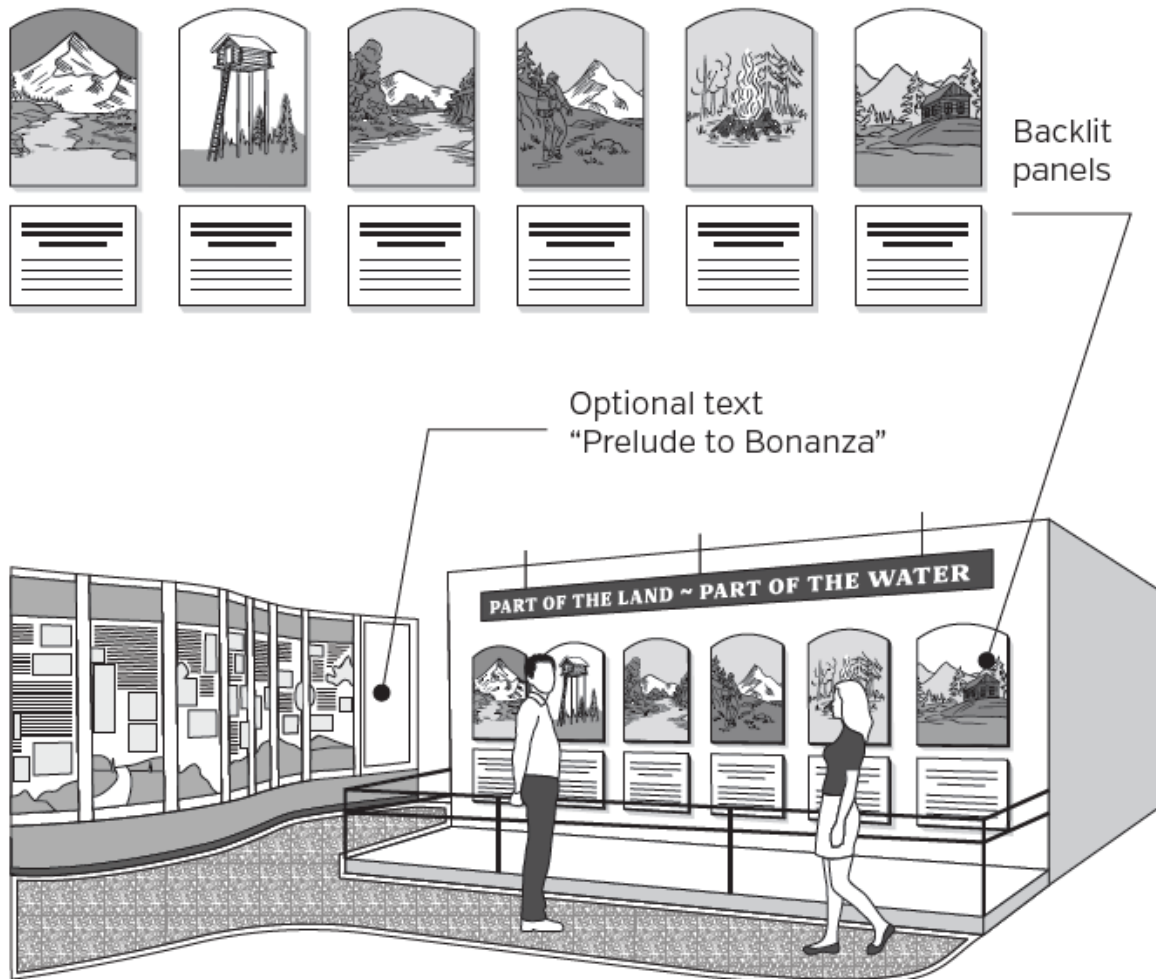


Option C

Lineal arrangement of backlit panels with interpretive text.

Conceptual Historical Mural Layout #3

- Brightly backlit images, collage of landscapes, animals and people.
- Interpretive text on separate panels beneath each backlit image.
- Pebbled trail design to guide visitor flow.
- Optional addition of display boxes atop baseboard.
- Security rail atop baseboard.
- Optional video screen to project images or short documentary on one or more of the panels.



Discussion/Analysis

The three options provided will all fall under the \$60,000 cap budgeted for the project. The remainder of the budget can be saved or used to develop the freestanding interactive display. Prior to the storyboards being printed the drafts will be brought to Council for final review.

Alternatives considered

The project design is nearly complete and should be finished. From there, it is an option to shelve the project.

Draft Resolution

That Council having reviewed the conceptual design options supports option “X”.

Prepared by

Dave Fairbank
Chief Administrative Officer

VILLAGE OF HAINES JUNCTION

Bylaw #412-24 Annual Operating and Capital Projects Budget #410-24

WHEREAS, the Yukon Municipal Act, being Chapter 154 of the Revised Statutes of the Yukon 2002 and amendments thereto, Section 220 provides for the power to amend a bylaw; and

WHEREAS, Section 239 (1) of the Municipal Act, states that no expenditure shall be made that is not provided for in the annual operating budget or capital budget for the current year as adopted by council; and

WHEREAS, Section 239 (2) of the Municipal Act, states that a council may establish by bylaw a procedure to authorize and verify expenditures which vary from an annual operating budget or capital budget, but the procedure must include some form of public involvement which at a minimum, provides the public access to the information about the process and purpose of expenditures that may vary from the annual operating or capital budget; and

WHEREAS, Section 241 of the Municipal Act, states that no expenditures shall be made which increase total expenditures above what was approved in the annual operating budget or capital budget, unless the expenditure is approved by bylaw; and

WHEREAS, Council deem it proper and expedient to consider such an amendment, in accordance with the objectives, policies and practices approved by Council;

NOW THEREFORE, the Council for the Village of Haines Junction, duly assembled, hereby enacts as follows; and

This bylaw shall be cited as the **2024 O&M and Capital Projects Budget Bylaw Amendment #1**; and

FURTHER THAT, the form hereto attached as Schedule “A” and forming part of this bylaw, showing projects for each year of the program, is hereby adopted.

ENACTMENT, This bylaw shall come into full force and effect upon adoption.

READINGS

Read a first time the 26th day of June, 2024.

Read a second time on ___ day of _____, 2024.

Read a third time and finally passed on _____.

Bruce Tomlin, Mayor

David Fairbank, CAO

Appendix "B" - 2024 -2027 Capital and Projects Budget

Project Name	Year				2024 Funding Source			
	2024	2025	2026	2027	Operating Funds	Reserves	Other Source	Description
Recycling Centre & Landfill								
2020 Septic Tank Upgrade (included in Front Area Modernization)								
SWMP Design Implementation (2023)	200,000	1,000,000	1,000,000	1,000,000	200,000			
Landfill Front Area Modernization (2025 scale pending regionalization)	1,500,000	400,000				1,500,000		
Convention Centre								
Stage Lighting Replacement (2022-23)	225,000						225,000	Gas Tax
Historic Mural Upgrade	60,000						60,000	Gas Tax
Genie Vertical Manlift (cost reduced)	14,000						14,000	Gas Tax
Handicap Lift (Elevator) Upgrades	115,000				115,000			
Additional Tables	10,000				10,000			
Convention Centre/Arena								
2021 Arena Replace Single Walled Oil Tank	16,000				16,000			
2020 Seismic Renovations Convention Centre	1,200,000						1,200,000	Gas Tax
Security Entrance Improvements	47,000						47,000	Gas Tax
2023 CC/Arena Heating System Assessment / Design	53,000				53,000			
Fire Alarm (pending cost estimate)	40,000				40,000			
Public Works Mobile Equipment								
Front Mount Zero Steer Mower (cost reduced)	35,000					35,000		PW Equipment Reserve
Water Tanker hook lift (cost increased)	37,500				37,500			
48" 3pt hitch mower for small Kubota	4,000				4,000			
Trail salt spreader (cost increased)	12,000				12,000			
Fire Department								
Fire Department Crew cab	82,000						82,000	Yukon Gov't
SCUBA Gear (2023)	45,000					45,000		Fire Dept Reserve
SCUBA Gear		47,000						
Floor drainage (2023)	15,000				15,000			
Administration								
Official Community Plan & Zoning Bylaw (2020) (cost increased)	50,000						50,000	HAF
Asset Management Plan (2023)	100,000				100,000			
Office Computer / Software upgrades	15,000				15,000			
Emergency Response Plan (2023)	75,000						75,000	
Communications Strategy (2023)	25,000				25,000			
Truth and Reconciliation Policy and Statement	20,000				20,000			
GIS Mapping	20,000				20,000			
Housing Accelerator Funding Initiatives	416,666	392,664	425,327				1,234,637	

	Project Name	Year				2024 Funding Source			
		2024	2025	2026	2027	Operating Funds	Reserves	Other Source	Description
	Public Works								
	Develop a Removal of Abandoned Assets Plan for Water Tower, Uplift Station, Pool/Curling Rink (2021)	25,000				25,000			
	Floor Drainage Public Works Shop (2023)	15,000				15,000			
	Propane Fuel Storage	8,000				8,000			
	4 post vehicle lift	14,000						14,000	Gas Tax
	Covered storage (2023)	250,000						250,000	Gas Tax
	Water and Sewer								
	Water License Lagoon Hydrogeological Assessment (2023)	50,000				50,000			
	Roads and Streets								
	Repair and Resurface	1,700,000	750,000	250,000	250,000			1,700,000	Gas Tax
	Recreation and Parks/Greenspaces								
	Summer Recreation Programming / Equipment	75,000				75,000			
	Arena Emergency Plan	10,000				10,000			
	Trail Assets (benches, garbage cans) (2023)	25,000						25,000	Trans Canada Trail
	Trail Care Event	10,000				6,500		3,500	Trans Canada Trail
	Trail Signage / App Project	25,000				25,000			
	Heritage Structure Project (2023)	30,000				30,000			
	Total Capital and Projects	6,669,166	2,589,664	1,675,327	1,250,000	927,000	1,580,000	4,980,137	
	Reserve Allocations								
	Reserve Allocation - Public Works Equipment	240,000					240,000		
	Reserve Allocation - Fire Department Equipment	90,000					90,000		
	Reserve Allocation - Recreation Facility	1,000,000					1,000,000		
	Reserve Allocation - Other?								
	Total Reserves	1,330,000	0	0	0	0	1,330,000	0	
	TOTAL	7,999,166	2,589,664	1,675,327	1,250,000	927,000	2,910,000	4,980,137	

8,817,137