



**Village of Haines Junction
June 26, 2024
Committee of the Whole 6:00 p.m.**

This meeting will be held in Council Chambers. Attendance at this meeting is also available through Zoom web or teleconferencing (see below for instructions).

AGENDA

- 1. Call to Order**
- 2. Acknowledgement of Champagne and Aishihik First Nations Traditional Territory**
- 3. Adoption of Agenda**
- 4. Discussion on Council priorities to end of term**
- 5. Adjournment**

Join Zoom Meeting

<https://us02web.zoom.us/j/8676347100>

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Please call the Village Office (634-7100) during regular office hours for assistance in joining via zoom.

Table 1: Incomplete action items on the 2024 Council Motions Tracker

Date	Motion Number	Motion	Status	Council Priority
2024-01-10	#8-24 Letter from Source Motors	THAT the letter be received and filed and be brought forward for consideration during future landfill discussions.	Ongoing: ELV's motion with the AYC was passed. The upcoming landfill Bylaw will Establish pricing to store ELV's Agreement in place for Source motors to honor existing contracts when moratorium was established.	
2024-01-24	#24-24 Seek funding for end-of-life vehicle disposition	THAT Administration explore the possibility of funding from YG for end-of-life vehicle disposition to explore options and opportunities for Haines Junction	Ongoing: ELV's motion with the AYC was passed at the AGM in May 2024, asking YTG to take responsibility for EVLs (again) as Territorial and Federal receive all tax benefits from vehicles.	
7-Feb-24	#33-24 Amend Donated Refundables Fund policy	THAT Administration revise the Village's Donation of Refundable Items Policy #31-20 to extend the deadline for applications by two weeks to allow community groups more time to apply.	No progress	
28-Feb-24	#50-24 Trails committee, signage and app	THAT Administration proceed to establish a trail signage project committee, and with advice from the Committee, contract the development of a trail network app and the design and production of trail network signage with the goal of having this	Ongoing Work, Committee established and has met twice and is on-track to complete mandate this summer/fall	

		work complete for the Summer 2024 season.		
13- Mar-24	#71-24 One-time retroactive payment	THAT Council approves the one-time retroactive payment to current staff with greater than one year of continuous service or returning seasonal employment based on 4.5% of their annual earnings in the 2023 calendar year.	The Union negotiation mandated that all staff be eligible for the retro payment (CAO exempt). A RTC was deferred to the June 26 th CoW Meeting.	
27- Mar-24	#79-24 Pedal Junction	THAT Administration continue discussions with Pedal Junction on lot options, specifically Location 5 in the Report and the Tomlin Hill location and that work be undertaken once selection has been made to establish the appropriate land disposition process and the lease agreement components come back to Council.	Staff are actively working with the Lands Branch to transfer land adjacent to the water tower to Pedal Junction for the bike skills park. Pending response from YTG.	
27- Mar-24	#82-24 Minimum property tax levy	THAT Council receive this report and request Administration to prepare a report on all undeveloped, non-residential lots within the Municipality with options to encourage their development or sale, including exploring raising of property tax minimums.	RTC pending. Initial research collecting data on all other Yukon regions tax rates and Bylaws complete.	

10-Apr-24	#96-24 Interim Regionalization Agreement	THAT Council direct Administration to begin required work on the required Policies and Bylaws to update landfill operations in accordance with the Interim Regionalization Agreement and that the Interim Regionalization Agreement be signed.	Bylaw development in research and data collection phase. A draft Bylaw will be brought to Council in July for first reading.	
24-Apr-24	#118-24 CityScape Housing Needs Assessment	THAT we receive and file the City Scape Consultants Housing Needs Assessment presentation and that we bring this topic up for further discussion once the final report is ready.	Ongoing, waiting on consultant to release the report.	
8-May-24	#131-24 FireSmart Incentive Program	THAT staff be directed to begin implementing Options 1 and 2 as identified in the RTC, and to explore Option 5 for next year – and whether other options (e.g. 3 and 4) can be rolled into Option 5.	Ongoing, Staff have initiated with Wildland fire for educational sessions, and contacted assessors for property fire smart inspections.	
22-May-24	#140-24 101 Hume Street and Lot Sale Process	THAT the RTC on 101 Hume Street and the Lot Sale process be tabled and revisited at a future, to be scheduled, meeting.	A report to Council on the YTG lot sale initiative is in progress. Likely on the June 26th Council Agenda.	
22-May-24	#142-24 Spring Litter Clean Up	THAT the staff be directed to coordinate the spring litter clean up program as directed in the RTC and proceed with Option 3 and a \$1500 budget.	Complete, \$400 sent to CAFN to support BBQ. Additional budget available for initiative.	

22- May- 24	#146-24 CCBF Renewal	THAT the May 8, 2024 letter from the Minister be received and filed. When the new agreement is available, the letter, and all relevant earlier correspondence, will be brought forward for Council's review and consideration.	No update, AYC is leading this initiative. Will provide updates and RTC as available.	
22- May- 24	#151-24 Shakwak Street Lot Sale	THAT Administration be directed to offer a counter sale of 6 lots on Shakwak street	Legal work complete and ready to post notice of sale. Council emailed package for comments on June 11 th .	
22- May- 24	#152-24 Affordable Housing EOI	THAT Administration be directed to prepare a draft Expression of Interest to any local partners for affordable housing in Haines Junction	Draft EOI reviewed at Council meeting on June 12 th . Edited Version will be posted the week of June 17 th .	
22- May- 24	#154-24 Union Agreement	THAT the minutes of the settlement between PSAC and the Village of Haines Junction be approved	May require additional approval of final agreement text.	

Table 2: Incomplete action items on the 2023 Council Motions Tracker

Date	Motion Number	Motion	Status	Council Priority
11-Jan-23	#10-23 Asset Management Maturity Assessment and Roadmap	THAT Council award the Asset Management Maturity Assessment and Roadmap project contract to WSP and that Administration be directed to provide Council with a comparative analysis report between the two firms that responded with proposals.	Contract with WSP canceled. Using Aurora software to update AM, approx. 10 years of data to update. Project and Asset Manager beginning Asset Management Plan.	
11-Jan-23	#19-23 Noise Bylaw Correspondence	THAT Council direct Administration to respond to the correspondence listed in the Agenda package, thanking each for taking the time to submit their concerns and questions and that consideration to these will be given during the next step of the legislative process. The public input portion of the development of 399-22 Noise Control Bylaw is closed.	No progress	
25-Jan-23	#25-23 40th Anniversary Art Commission	THAT Council hire Chris Caldwell to start on a Haines Junction version of the map visual.	Project 'shelved' in June 2023.	
25-Jan-23	#27-23 Unforeseen Closures Policy	THAT Council direct Administration to revisit the issue and look for better examples to word the policy.	No Progress	

8-Mar-23	#72-23 YESAB Registry - Fuel Abatement and Road Development - Haines Junction Phase 1	Deputy CAO Istchenko record Council's concerns to send to YESAB process and invite Wildland Fire Management Branch to the next Council meeting for discussion.	Uncertain of follow up. Staff will research.	
July 12, 2023	#190-23 YTG Lot Sale Initiative	THAT Council direct Administration to move forward with the Lottery process for the Shakwak St. Lots.	This was revoked and replaced with a Motion to proceed with a "counter sale" of the lots.	
Aug 30, 2023	#240-23 Land treatment facility	THAT Council direct staff to investigate the feasibility of a land treatment facility.	In-Camera discussion	
Sept 13, 2023	#253-23 Kluane National Park and Reserve Dark Sky Preserve	THAT Administration be directed to explore the implications of the Village's responsibilities in providing support to the dark sky designation.	No progress. Mountain Ridge subdivision streetlight can be Dark Sky compliant.	
Sept 27, 2023	#260-23 Assessment of donated refunds policy	THAT Administration prepare a report on the donated refunds policy and any concerns or opportunities that may exist. It was noted that this could be brought forward as part of the larger landfill discussion	See Motion #33-24	
Oct 11, 2023	#272-23 Country Residential Area 3 lot development	THAT Council direct Administration and Land Development Branch to proceed with Option 2 of the Country Residential Area 3 lot development, to incorporate additional trail spaces and ensure	Direction sent to YTG. Awaiting updated Area A plan.	

		that each lot meets the existing zoning bylaw minimum lot size of 1 ha.		
Oct 11, 2023	#275-23 Landfill Free Store Operational Improvements	THAT Council directs Administration to meet with Ms. Mackinnon to provide information on the pending landfill regionalization and to explore opportunities on how a potential committee could support the community and Council in the transition process.	Pending construction of Landfill – public area	
Oct 25, 2023	#290-23 RTC on Landfill Operations Considerations	THAT the recommendations contained in the October 25, 2023 Report to Council on Landfill Operations Considerations be accepted. Administration is directed to move forward on these recommendations. Implementation of these recommendations to be informed by a legal review on privacy issues around the use of security cameras at the landfill....	Ongoing, planning power and conduit for future security monitoring system in new landfill public area design	
Nov 8, 2023	#309-23 Recreation Needs Assessment Implementation	THAT, in September 2024, Administration will prepare a summary of the recommendation from the Haines Junction Recreation Needs Assessment to move forward with the development of a tourism strategy so that it can be	Ongoing, part of transition materials in development	

		brought forward for incoming Council's consideration in their transition document.		
Nov 8, 2023	#310-23 Recreation Needs Assessment Implementation	THAT a review of the recreation facility rental policy will be postponed until April 2024.	No progress	
Nov 8, 2023	#312-23 Recreation Needs Assessment Implementation	THAT Administration prepare a multi-year RTC on possible agreements, partnerships, subsidies and other opportunities to address the need for swimming lessons, for the purpose of water safety, before early March, 2024.	No progress, may form part of the transition documents	
Nov 8, 2023	#319-23 RTC on 2024 CMG	THAT the November 8, 2023 RTC on the Comprehensive Municipal grant be received and filed a Committee of the Whole meeting, when time permits, will be scheduled to review the AYC report and related FCM work in more detail to support Council's advocacy efforts.	AYC motion passed at AGM, no further updates. RTC can be prepared.	
Dec 20, 2023	#375-23 Review of Urban Electrification Policy	THAT Administration is directed to review this policy in the new year and provide a report to council.	No progress	
Dec 20, 2023	#380-23 Christmas Open House	THAT a report with options for children's activities at next year's open house be provided	Part of transition documents. No progress to date.	

		for incoming Council's consideration.		
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