



Village of Haines Junction
March 11, 2025
Regular Council Meeting 7:00 pm

This meeting will be held in Council Chambers. Attendance at this meeting is also available through Zoom web or teleconferencing (see [below](#) for instructions).

AGENDA

- 1. Call to Order**
- 2. Acknowledgement of Champagne and Aishihik First Nations Traditional Territory**
- 3. Adoption of Agenda**
- 4. Declaration of Pecuniary Interest**
- 5. Adoption of Minutes of Regular and Special Council Meetings**
 - a. Draft Minutes – Regular Council Meeting, February 26, 2025
- 6. Proclamations**
- 7. Delegations**
- 8. Public Hearings and Public Input Sessions**
- 9. Old Business**
- 10. New Business**
 - a. Accounts Payable to March 11, 2025
 - b. RTC – Border Mayors Alliance
 - c. Pre-approval - Community Tourism Development Fund Award – Dezadeash Trail Improvements
 - d. Zoning Amendment
 - i. RTC Zoning Amendment Request Lots 14 and 17 Block 7
 - ii. Application – Kim Henkel
 - iii. For reference RTC from September 19, 2024 regarding the CMx designation
- 11. Bylaws – Reports, Readings and Adoption**
 - a. RTC – Amendment to Consolidated Municipal Fees Bylaw
 - b. Draft Bylaw #422-25 Consolidated Municipal Fees Bylaw #343-29 Amendment #8 – for First and Second Reading
 - c. Draft Bylaw #343-29 Consolidated Municipal Fees Bylaw AS AMENDED – for First and Second Reading
- 12. Correspondence**
 - a. Letter from Mark Ritchie re Dezadeash Trail
- 13. Council Reports and Notice of Motions**
- 14. Questions from the Public**
- 15. Motion to Close Meeting to the Public**
 - a. RTC Sourcing assistance with preparation of tender documentation for the assessment and demolition of the old recreation centre - Verbal
 - b. Draft Letter to AYC and YG re increase to Comprehensive Municipal Grant
 - c. Convening of Free Store and Landfill Community Concerns Advisory Group
 - d. Proposed Community Appreciation Initiative
 - e. Report to Workers Compensation Board VFD
 - f. Discussion: staff capacity
- 16. Adjournment**

The Village of Haines Junction respectfully acknowledges that we are situated on the Traditional Territory of the Champagne and Aishihik First Nations.

The next Regular Council Meeting will take place at 7:00 pm on March 26, 2025 in Council Chambers and via Zoom.

Join Zoom Meeting

<https://us02web.zoom.us/j/8676347100>

Meeting ID: 867 634 7100

One tap mobile

+17806660144,,8676347100# Canada

+12042727920,,8676347100# Canada

Dial by your location

• +1 780 666 0144 Canada

• +1 204 272 7920 Canada

• +1 438 809 7799 Canada

• +1 587 328 1099 Canada

• +1 647 374 4685 Canada

• +1 647 558 0588 Canada

• +1 778 907 2071 Canada

Meeting ID: 867 634 7100

Find your local number: <https://us02web.zoom.us/j/8676347100>

Please call the Village Office (634-7100) during regular office hours for assistance in joining via zoom.

Municipal Accounts Payable to March 12, 2025

<u>Cheque No.</u>	<u>Name</u>	<u>Amount</u>	<u>Department</u>	<u>Description</u>
Transfer	Payroll Account #4305418	\$ 34,635.37	Administration	Net Pay - Pay Period 5
		\$ 4,995.69	Administration	RRSP Contribution - Pay Period 5
		\$ 798.22	Administration	Union Dues February 2025
		\$ 31,114.41	Administration	Receiver General February 2025
		\$ 71,543.69		
280397	Atco Electric	\$ 661.10	Administration	Electricity: February 2025 billing
		\$ 12,690.56	Arena	Electricity: February 2025 billing
		\$ 661.10	Convention Centre	Electricity: February 2025 billing
		\$ 179.35	Community Hall	Electricity: February 2025 billing
		\$ 341.05	Fire Department	Electricity: February 2025 billing
		\$ 595.54	Landfill & Recycling	Electricity: February 2025 billing
		\$ 72.73	Pool	Electricity: February 2025 billing
		\$ 670.09	Public Works	Electricity: February 2025 billing
		\$ 3,728.15	Roads & Streets	Electricity: February 2025 billing
		\$ 9,816.53	Water & Sewer	Electricity: February 2025 billing
		\$ 29,416.20		
280398	Acklands - Grainger Inc.	\$ 251.56	Public Works	Safety Clothing
280399	Arctic Star Printing	\$ 225.86	Administration	Councillor By- Election Ballots
280400	Big Bud Contracting	\$ 3,150.00	Recycling Centre	Recycle pick -up Jan 6 - Feb 14, 2025
280401	Black Press Media	\$ 468.56	Administration	Tax lien ad
280402	Ellen Stutz Petty - Cash	\$ 1,158.15	Recycling Centre	Refundables paid out
		\$ 30.00	Administration	Notary Fee
		\$ 1,188.15		
280403	Falcon Electric	\$ 2,415.75	Water & Sewer	LED Tubes and bases
280404	Gorecki Laura	\$ 1,758.45	Administration	Donated Refundable Grant*
280405	Haines Junction Parent Grad Society	\$ 1,758.45	Administration	Donated Refundable Grant*

* Denotes an item not directly funded by the Village

** Grant funded

Municipal Accounts Payable to March 12, 2025

280406	Hippy Meadows		\$ 23,715.00	Protective Services	Fire Smart Contract **
280407	Hvactech Systems	\$ 2,621.77		Convention Centre	Boiler Repair
		\$ 1,761.31		Convention Centre	Heating Furnace Servicing
		\$ 1,761.31		Recycling Centre	Heating Furnace Servicing
		\$ 1,761.31		Fire Department	Heating Furnace Servicing
		\$ 1,761.31	\$ 9,667.01	Arena	Heating Furnace Servicing
280408	Jacob's Industries		\$ 373.28	Water & Sewer	Co2
280409	Jeffrey Peter		\$ 150.00	Fire Department	Drivers medical
280410	Junction Arts and Music		\$ 1,758.45	Administration	Donated Refundable Grant*
280411	Manitoulin Transport		\$ 409.56	Water & Sewer	Freight
280412	M&D Services	\$ 2,605.56		Convention Centre	Custodial Services Feb. 2025
		\$ 911.15		Mezzanine	Custodial Services Feb. 2025
		\$ 383.64		Administration	Custodial Services Feb. 2025
		\$ 255.76	\$ 4,156.11	Fire Department	Custodial Services Feb. 2025
280413	NF Electrical and Event Production Ltd	\$ 257.25		Water & Sewer	Removal of old and installation of new flow meter
		\$ 1,407.00		Convention Centre	Outside power plug for Convention Centre
		\$ 2,711.11	\$ 4,375.36	Landfill	Electrical installation at the Gate House
280414	Northwestel	\$250.14		Administration	February 27, 2025 billing
		\$73.47		Public Works	February 27, 2025 billing
		\$699.91		Water & Sewer	February 27, 2025 billing
		\$691.05		Protective Services	February 27, 2025 billing
		\$128.74		Convention Centre	February 27, 2025 billing
		\$36.76		Arena	February 27, 2025 billing
		\$66.47	\$1,946.54	Recycling Centre	February 27, 2025 billing

* Denotes an item not directly funded by the Village

** Grant funded

Municipal Accounts Payable to March 12, 2025

280415	Tangerine Technology	\$ 2,988.30		Administration	Network Support
		\$ 156.45		Water & Sewer	Network Support
		\$ 315.00		Landfill & Recycling	Network Support
		\$ 105.00	\$ 3,564.75	Legislative	Network Support
280416	Vgeo		\$ 4,200.00	Capital Project	GIS professional services
280417	Yukon News		\$ 468.56	Administration	Tax lien ad
280418	Yukon Pump Ltd		\$ 2,820.30	Landfill	Water pump
280419	Yukon Service Supply	\$ 289.07		Arena	Toilet paper, hand towels, garbage bags, gloves
		\$ 414.75	\$ 703.82	Water & Sewer	Sodium hypochlorite

Municipal Accounts Payable **\$ 170,485.41**

Adopted on _____

Mayor _____ CAO _____

* Denotes an item not directly funded by the Village

** Grant funded



**Village of Haines Junction
Report to Council**

March 11, 2025

Council Decision
 Council Direction
 Council Information
 Closed Meeting

RE: Border Mayors Alliance

Recommendation

Staff recommend Mayor Diane Strand join the Border Mayors Alliance.

Background

The Border Mayors Alliance was recently established to provide a forum for Mayors of Canadian Border Cities to meet, strategize and plan a response to tariffs imposed by the US. The work of the Alliance is supported by the Toronto-based Public Relations Firm Crestview Strategy.

Currently 40 Mayors, including the Mayor of Whitehorse, are part of this Alliance. The Alliance is co-chaired by the Mayor of Windsor, Ontario and the Mayor of Surrey, British Columbia.

The Border Mayors Alliance convene for weekly briefings that include intelligence briefings from the Vice-President of Crestview Strategy (this firm also has offices in Washington DC). Co-chairs open the meeting, and the meeting concludes with a roundtable information sharing session and discussion amongst the mayors on the call. Crestview prepares written reports of all meetings that are circulated to members of the Alliance.

The Border Mayors Alliance is working on a strategy to safeguard border communities for the next 4 years. The objective of the strategy is to ensure long-term interests of border communities, families and businesses are maintained. To develop this strategy, Mayors will be assigned to one of six roundtable discussion forums. These roundtable forums are expected to be initiated within the next week or two.

Crestview Strategy supports the work of the Border Mayor's Alliance by developing and implementing its communications strategy including social media, briefing notes, speaking notes, key messages, and media relations support. Crestview circulates relevant news clippings every morning and provides in-depth analysis on issues at the end of every day.

Membership is prorated based on the size of the community. Due to Haines Junction's small size, the membership fee is likely to be below \$200 – this will be confirmed shortly.

Should Mayor Diane Strand decide to join the Border Mayors Alliance, she will be sent a short survey to complete that will collect information on the community of Haines Junction as well as the mayor's availability for meetings.

Draft Resolution

THAT staff will reach out to Crestview Strategy to confirm Mayor Diane Strand's interest in joining the Border Mayors Alliance.

Prepared by

Aynslie Ogden
Policy/Communications Manager

From: [Jamie Taylor](#)
To: [Aynsle Ogden](#)
Subject: CTDD Tier 1 - Pre-Approval
Date: March 6, 2025 1:47:09 PM
Attachments: [image001.png](#)
[ADD BUSINESS NAME CashFlow CTDD DATE.xlsx](#)

External Email

*** WARNING *** This e-mail originated from outside your organization. Verify the contents and do not click links, open attachments or reply, unless you recognize the sender and their e-mail address. If you are uncertain about any e-mail received, please contact Tangerine Technology at info@TangerineTechnology.ca.

Hi Aynsle,

Congratulations! This is to inform you that your application for the Tier 1: Community Tourism Destination Development Fund has been reviewed and has been pre-approved for **\$50,000**.

What you need to do:

Click on the link to take you to your Applicant portal and provide us with additional information: <https://tourism-fund.service.yukon.ca/>

We will require:

- Project considerations (ie: what challenges could come up in executing the project and what are the mitigation strategies you could put in place to manage them?);
- Short and long term success outcomes;
- All relevant quotes and documents;
- Completed Project Planning document (attached to this email)
 - Fill out the first two tabs (project timeline and cashflow); the financial statement will be needed later.
 - Note: projects and funding start April 1, 2025

You will have 15 business days to provide us with this information, otherwise your application may be declined. Please let us know if you have circumstances that will prevent you from completing this within the specified timeline.

A recording of an information session on the process moving forward can be viewed here: <https://www.dropbox.com/scl/fo/a15tle684e6p8biyeb0j8/h?rlkey=eu6qdlcngxd5locw4m7iunf4t&dl=0>

What will happen next:

You will receive final approval once we have reviewed your submitted documents. Once you have completed the above requirements you will receive a Transfer Payment

Agreement to review, sign, and return.

Please let me know if you have any questions.

Thank you and again, congratulations!



Jamie Taylor (she/her)

Program Officer | Tourism and Culture | Industry Services |

C: 867-471-3032 | Yukon.ca

I respectfully acknowledge that I work within the Traditional Territories of the Kwanlin Dün First Nation and the Ta'an Kwäch'än Council.

Application: CTDD-0000000119

Aynslie Ogden - corporate@hainesjunction.ca

Tier 1: Community Tourism Destination Development Fund Program (January 15, 2025)

Summary

ID: CTDD-0000000119

Last submitted: 2025 Jan 17 01:55 PM (MST)

Application Information Form

Completed - 2025 Jan 13

Application Information

All of your forms need to be **marked as complete** before you can submit your application.

Applicant organization or business name	Village of Haines Junction
Type of organization or business	Municipality
Main contact person name	Aynslie Ogden
Mailing address	PO Box 5339 Haines Junction, YT Y0B 1L0
Business location (if different from mailing address)	178 Backe Street Haines Junction YT Y0B 1L0
Phone number	867-634-7100
Email	corporate@hainesjunction.ca
How long has your business or organization been in operation?	More than 10 years
Is it Yukon First Nations owned?	No
Is it LGBTQ2S+ owned?	No
Is it Woman owned?	No

Project Information Form

Project Information

The objectives of the Community Tourism Destination Development Fund are to:

- strengthen tourism capacity in communities across the Yukon as the tourism sector continues to recover from the impacts of the COVID-19 pandemic;
- build and bolster healthy communities;
- grow tourism business revenues;
- build capacity in the Yukon to provide outstanding visitor experiences; and

The fund is aimed at funding destination development where the greatest need exists. As such, we anticipate more rural community projects funded under the program. This does not rule out applications for projects in Whitehorse.

You can learn more about the priority in our [funding guidelines](#).

All of your forms need to be **marked as complete** before you can submit your application.

NOTE: While use of AI is permitted to help your application, be sure to carefully edit the responses and avoid using generic or unmodified AI output.

Detectable AI that affects the quality of responses could result in a lower scoring for your application.

Page 1 of 2

Page 1 of 2

Project Summary

Describe your project in 300 words or less.

The Dezadeash River trail is located within the community of Haines Junction and is considered to be the "jewel in the crown" of the Haines Junction trail network. The Dezadeash River trail is the most popular trail for tourists passing through or staying in Haines Junction, and is an important recreational area for the community year round.

The trail is easy and well-marked and is recommended for families with small children and for those who want a short but interesting hike. Approximately 15% of the trail is within the Kluane National Park boundary and it passes in and out of the park at various points to make a 5.5 km loop. Read more: parks.canada.ca/pn-np/yt/kluane/activ/randonnee-hiking/dezadeash

The revitalization of the Dezadeash Trail and Day-Use Area has been divided into three phases. We are applying to carry out Phase 1 at this time. Phases 2 and 3 will be carried out when additional funding has been secured.

Phase 1: Address public safety related - priority trail maintenance issues

- Develop operational and sustainability plan for the project
- Replacement of deteriorating boardwalks that are sinking, boards rotting or missing
- Removal of bird viewing platform due to structural integrity concerns including rotting boards

Estimated cost of Phase 1: \$100,000

How much will your project cost?

Total project budget must not exceed \$100000. Do **NOT** use commas or periods.

\$ 100000

How much funding are you requesting?

- Up to 50% of eligible expenditures for capital projects
- Up to 75% of eligible expenditures for non-capital projects

\$ 75000

What is the name of your project?

Dezadeash River Trail Revitalization

Where will the project take place?

(For example: Haines Junction, Yukon or a physical address)

Haines Junction

Project start date

Projects and funding start April 1

2025 Apr 1

Project end date

Projects can last up to 2 years

2026 Oct 1

Project Background

Provide a detailed summary identifying the need for the project and the impacts this will have on your community.

Parks Canada, the Village of Haines Junction, and Ducks Unlimited were the original partners in developing the Dezadeash River Trail over 30 years ago. This revitalization project will be led by the Village of Haines Junction, with in-kind support and contributions from Parks Canada. The importance of this project has been recognized by Champagne and Aishihik First Nation, Ducks Unlimited, the St. Elias Chamber of Commerce, and the St. Elias Ski Club, who have provided letters of support.

PROJECT NEED

Village of Haines Junction:

Three of the five core themes of the Village of Haines Junction's Official Community Plan are addressed by this proposal:

- 1) Parks, recreation and trails -- specifically, enhanced maintenance, access and connectivity of the trail network and enhanced signage
- 2) Strengthening CAFN relations -- specifically, to reflect how deeply valued the relationship between the Village of Haines Junction and Champagne and Aishihik First Nations (CAFN) is; and
- 3) Economic development -- specifically, to develop destinations and opportunities that promote active transportation/recreation.

Read more at hainesjunction.ca/p/official-community-plan

Recognizing the significant value and importance of trails to Haines Junction residents, and the role trails could play in attracting more visitation, new residents and broader economic development to the area, the Village of Haines Junction undertook a trail inventory and comprehensive community engagement process in 2016-2018 with the intention of creating a multiuse, designated, interconnected and signed trail network within the community and to formalize an unofficial and unmaintained recreation asset. This work resulted in a conceptual network and implementation plan for a community trail network within the municipal boundary.

In March 2024, Village Council established a Trail Committee to advise on next steps on the trail network project. The Trail Committee presented its recommendations to Council in September 2024. They identified the Dezadeash Trail as the trail in most significant need of revitalization within the community trail network; in fact, despite this being the most heavily used trail in town, the trail is in such dire need of maintenance work to address safety issues created by the worn infrastructure that the committee admitted to considering whether the trail is in good enough condition to be included in the trail network at this time.

Future plans for this Dezadeash Trail are to create a loop trail, as well as a link to the Trans Canada Trail, by placing a pedestrian crossing on the West Alaska Highway. In addition, the feasibility of designating the Dezadeash Trail as an extension to the Trans Canada Trail network will be explored. Read more:

hainesjunction.ca/p/trail-planning.

Parks Canada:

Kluane National Park and Reserve (KNPR) conducted a trail review in 2022. The Dezadeash trail was identified as an opportunity for refreshed partnerships and trail revitalization. Management objectives outlined in the 2024 KNPR Management Plan include providing visitors with opportunities for high quality and safe experiences, reflecting the needs and interests of visitors and local residents, refreshing interpretive exhibits and signage and incorporating traditional names, and increasing visitor awareness of the importance of Dän governance, stewardship and park management as well as harvesting, cultural activities and rights. Parks will provide in-kind support to this project as follows: labour to dismantle the bird viewing platform, participating on the working group to develop the operational and sustainability plan.

Champagne and Aishihik First Nation:

CAFN considers the Dezadeash River Trail and Day Use Area to be an important recreation site because it offers community members and visitors the opportunity to enjoy the stunning natural environment and spectacular views. CAFN notes the trail and day use area have experienced significant wear, and requires reinvestment to restore its value to both the community and tourism in the region. CAFN is hopeful that this project will bring new life to the trail and day use area, ensuring it continues to serve as a vital resource for recreation, connection and tourism development.

Ducks Unlimited:

Ducks Unlimited (DU) is an advocate for the importance of providing opportunities for people to reconnect with nature. DU considers revitalizing the Dezadeash trail to provide a great opportunity to promote well-being and reconnection with the wetlands, river, and mountains, as well as the plants and wildlife that depend on this area in a convenient, and truly beautiful, location. Ducks fully supports this proposal and is exploring ways to provide further support as the work proceeds, as the revitalization of this trail will be of significant benefit to the Village, Kluane National Park & Reserve, the Yukon's tourism industry, and conservation in general.

St. Elias Chamber of Commerce:

The St. Elias Chamber of Commerce considers the Dezadeash River Trail to be an important tourism site in Haines Junction as it leads to visitors extending their visits to the community, which benefits our local economy. It is also one of only a few trails in the area that a person with limited mobility can use. The Chamber has indicated that this trail has been degrading and needs to be revitalized.

PROJECT IMPACT

Completion of the three project phases involved in the revitalization of this trail will have a significant impact on

residents and visitors to the community. Specifically.

- Improve accessibility -- the creation of a wheelchair accessible trail through the rich wetlands and riparian areas of the Dezadeash River will enhance accessible recreational opportunities, and opportunities to reconnect with nature, for all residents of, and visitors to, Haines Junction
- Increase safety -- replacing damaged boardwalks, replacing the condemned bird viewing platform, enhancing sight lines to reduce wildlife conflicts, and reducing forest fuels will address safety issues on the trail. These investments will create a more welcoming place for residents and visitors to our community.
- Build youth capacity - by including youth capacity development as a requirement of the trail maintenance contracts, we will be investing in developing capacity within our community for for trail building and maintenance in other areas of the Village trail network, as well as investing in our community's youth and their skill development.
- Enhanced trail connectivity -- Enhancements to the connectivity of the trail network will develop Haines Junction as a tourist destination. This destination will appeal to the relaxed traveler, curious explorer, cultural explorers and rejuvenator segments of the tourist types of Yukon's tourism market.
- Gathering place - The revitalization of the Dezadeash Day Use Area will create an outdoor gathering place within the community. Currently, the closest outdoor gathering area is the Pine Lake Day Use Area, which is heavily used in summer months. Local events.
- Reflect our community's history - Upgrading interpretive signs developed over 30 years ago will give us an opportunity to reflect our community's unique history, celebrate the region's first peoples, the Champagne and Aishihik First Nation, and reflect modern land claims and governance -- messages that were not included on the historic signage.

Outline your proposed project

What do you plan to do?

The revitalization of the Dezadeash Trail and Day-Use Area has been divided into three phases. We are applying to the Tourism Destination Development Fund to carry out Phase 1 at this time. Phases 2 and 3 will be carried out when additional funding has been secured. It is our hope that we will be able to complete all three phases within the next 3 years.

Phase 1: Address public safety related / priority trail maintenance issues.

- Develop operational and sustainability plan for the project
- Replacement of deteriorating boardwalks that are sinking, boards rotting or missing
- Removal of bird viewing platform due to structural integrity concerns including rotting boards

Estimated cost of Phase 1: \$100,000

Phase 2: Replace and upgrade trail infrastructure and address remaining trail maintenance issues.

- Replace trail amenities including benches and the bird viewing platform.
- General trail maintenance to address wet areas, rutting, exposed roots, fallen trees, overgrown brush
- Prepare trail surface for accessibility-related resurfacing (to be completed in Phase 3).
- Co-developing, with Champagne and Aishihik First Nation, interpretive signage to reflect modern governance relationships, Southern Tutchone language and place names, and CAFN ways of knowing the land
- Firesmart - reduce fuel loadings in areas of significant concern
- Bearsmart - ensure adequate lines-of-sight along the trail to reduce the risk of wildlife-human conflicts

Estimated cost of Phase 2: \$125,000

Phase 3: Revitalize Dezadeash Day Use Area and complete trail connectivity and accessibility enhancements

- Upgrade and landscape the Dezadeash Day Use Area
- Upgrade the trail surface to wheelchair-accessible standards.
- Create pedestrian crossing on west Alaska Highway to create a "loop" trail and connect trail to Trans-Canada Trail and Village of Haines Junction Trail Network

Estimated cost of Phase 3: \$125,000

How do you plan to do it?

A contractor will be hired to develop an operational and sustainability plan for all three phases of the project. A working group consisting of representatives from the Village of Haines Junction, the Village of Haines Junction Trail Committee and Parks Canada, and other interested community members, partners and supporters, will be established to work with the contractor on the planning. The contractor will also organize a public meeting to provide information, and gather input, on the project. This plan will identify specific work requirements for each Phase of the project, at specific locations along, and alongside, the trail. The operational plan will form the basis of an application to YESAB (if required). Part of this planning exercise will be to identify new partners and create a sustainable plan for the future management of the trail and day use area.

The Village of Haines Junction will issue a Request for Proposal for a contractor to lead Phase 1 work to construct the boardwalk and demolish the viewing platform per the operational plan. Before it is issued, the RFP will be reviewed, revised and approved by the project partners. We anticipate evaluation criteria for the RFP will include: local trail building experience, experience carrying out trail building in an environmentally sensitive area, the quality and feasibility of the contractor's plan to develop local trail building capacity (specifically providing youth work experience) as part of the project, and experience in supervising youth trail crews. The Village of Haines Junction will supervise the contractor to ensure work is carried out according to the operational plan.

The Village will be seeking assistance from Y2C2 crews and will apply to host volunteers from the Yukon Government's Rugged Apprentice program. Should the Village be successful in recruiting crews from either of these programs, this will be reflected within the RFP.

Time associated with administration of the project and development of the operational trail maintenance plan will not be charged to the Community Tourism Destination Development Fund. This time will be provided in-kind by project partners. The Village of Haines Junction will compensate community members who participate on the operational plan working group. All funds received from the Community Tourism Destination Development Fund will be put towards the contractor, trail building crews, materials and supplies.

Additional partnerships with local trail user groups (e.g. Pedal Junction, Haines Junction Running Club) and the Trans Canada Trail are being sought to bring additional support, expertise and enthusiasm to this project and the project working group.

Our hope is that all three phases of the project will be complete within the next three years. We are actively seeking sources of funding for Phases 2 and 3.

Is anyone else offering this experience or service in your community?

No

Is this part of a community umbrella project?

An umbrella project is where multiple organizations/businesses in one community apply for funding and demonstrate a collaborative approach to destination development.

Yes

If yes, what other projects are included?

Parks Canada/Ducks Unlimited/Village of Haines Junction Memorandum of Understanding for the Dezadeash River Trail; Village of Haines Junction Trail Network Project

Provide a brief description of your capacity to complete this project (past experience, expertise, training, etc.).

The Village of Haines Junction has established policies and procedures for, and experience in, supervising contractors and carrying out trail maintenance work. The Village led the project for the successful revitalization of the Pine Lake Trail, through a partnership with the Trans Canada Trail.

The Village also has access to local experts in trail development and maintenance through its established Community Trails Committee who are leading work on the trail network plan for the municipality and are ensuring strong CAFN engagement in the trail network project.

Parks Canada's Visitor Experience team also bring extensive expertise to the project trail development and maintenance. The Visitor Experience Team is guided by the new Management Plan for Kluane National Park. This plan reflects themes of reconnection, sharing, welcoming and cooperation; themes that will be reflected in how this revitalization project is carried out.

Budget

Completed - 2025 Jan 17

Budget

All of your forms need to be **marked as complete** before you can submit your application.

Do **NOT** use commas or periods.

Project Type

Capital projects are:

- property of any kind that is expected to generate value over a long period of time;
- provides long-term financial benefit to the business and isn't sold to customers;
- long-term intangible and tangible assets and investments.

Non-capital projects: costs associated to this project may be those that are of lesser value and of shorter duration. These costs have a lifetime only spanning the project duration and are not used as an asset after the project end date.

Non-capital project

Total project cost

\$ 100000

Budget items

You can revise this budget after we have approved your application. We will require quotes for relevant items before we give our final approval.

#	Item	Cost	We will provide a quote
1	Develop operational plan project manager contract	12500	✓
2	Develop operational plan community honoraria	2500	✗
3	Trail works project manager contract	15000	✓
4	Demolish existing boardwalk parks canada contribution	7500	✗
5	Demolish existing boardwalk tipping fees	1800	✗
6	Build new accessible boardwalk labour	25000	✓
7	Build new accessible boardwalk materials	25000	✓
8	Demolish existing viewing platform labour parks canada contribution	7500	✗
9	Demolish existing viewing platform tipping fees	750	✗
10	Develop operational plan partner contributions	2500	✗
Total		100050.0	

Funding sources

Previous investments incurred over the last three years of your project may be considered towards your contribution to the project budget. You must be able to demonstrate that your contribution was not government funding.

Your in-kind contribution can include labour, services or goods that you or a third-party supplier provide for free. These labour, services or goods must be at fair market value and the supplier must provide an invoice to you to account for and identify the in-kind contribution. Your in-kind contribution cannot exceed 10% of the total project cost.

Other sources of funding are permitted. However, total government (federal, territorial, provincial and municipal) funding cannot exceed 75% of the total project cost.

Review the [program guidelines](#) to learn more.

Community Tourism Destination Development Fund	75000
Previous investment	
Cash (your investment)	15050
Your in-kind contribution	1250
Other sources of funding	8750
Total	100050.0

Additional documents

Completed - 2025 Jan 17

This section is optional, but we encourage you to upload any documents that will support your application. For example, quotes, community plan, letter of support, relevant research, confirmation of other source of funding, etc.

You can upload or drag and drop up to 10 documents.

[DUC Dezadeash Trail LOS January2025](#)

Filename: DUC_Dezadeash_Trail_LOS_January2025.pdf **Size:** 165.7 kB

[What We Heard - HJ Trail Planning Process Feb 2018](#)

Filename: What_We_Heard_-_HJ_Trail_Planning__9vCEwRY.pdf **Size:** 1.4 MB

[conflict](#)

Filename: conflict.pdf **Size:** 4.2 MB

[required maintenance](#)

Filename: required_maintenance.pdf Size: 3.3 MB

[usage](#)

Filename: usage.pdf Size: 2.7 MB

[network](#)

Filename: network.pdf Size: 3.8 MB

[kluane-national-park-management-plan-2024](#)

Filename: kluane-national-park-management-plan-2024.pdf Size: 2.5 MB

[SECC - Letter of Support - VOHJ Dezadeash Trail - 250116](#)

Filename: SECC_-_Letter_of_Support_-_VOHJ_De_Dx9z8cz.pdf Size: 408.1 kB

[Dezadeash trail Letter of suport - St Elias Ski Club](#)

Filename: Dezadeash_trail_Letter_of_suport__YWY7ggE.docx Size: 358.4 kB

[KNPR Letter of support for Dezadeash DUA and trail Jan 17 2025](#)

Filename: KNPR_Letter_of_support_for_Dezeadea_D42WKdE.pdf Size: 242.6 kB

[CAFN Support letter VOHJ Dezadeash Trail Jan](#)

Filename: CAFN_Support_letter_VOHJ_Dezeadeash_zykWcmO.pdf Size: 519.7 kB

[Budget Phase 1 2025](#)

Filename: Budget_Phase_1_2025.xlsx Size: 13.6 kB

Declaration and Signature

Completed - 2025 Jan 17

Declaration and Signature

Applicant declaration

I am submitting this application for the purpose of obtaining financial assistance from the Government of Yukon. The statements herein are, to the best of my knowledge, true and correct. I affirm that I understand the criteria and intent of the funding program and my applying to it in good faith.

We submit that, to the best of our knowledge, all aspects of this proposed project will be in compliance with existing municipal, territorial and federal codes, guidelines and laws and we declare that our business/organization is in good standing and any debts owed the Yukon government are in good standing.

The Government of Yukon may share this application and/or make enquiries of such persons, firms, corporations, federal, provincial, First Nation and municipal government departments/agencies, and not-for-profit, economic development or other organizations regarding the applicant as may be appropriate in the opinion of Government of Yukon, and to share information with them, as the Government of Yukon deems necessary in order to assess this application or to refer the application.

I understand that all or part of this application may be made available to the public in accordance with the Access to Information and Protection of Privacy Act. I understand the Government of Yukon or its agents may audit any or all of the records, including financial records of the recipient or its agents as is necessary to satisfy the Government of Yukon that the objectives and activities of the funding program have been carried out and that the funds have been spent in accordance with the terms of this funding program.

Any funds that are not expended to cover approved eligible costs shall constitute a debt due to Government of Yukon and shall, upon request by Government of Yukon, be repaid immediately by the Recipient to Government of Yukon.

Applicant name

Aynslie Ogden

Signature of authorized representative:

A handwritten signature in black ink on a light gray background. The signature is highly stylized and cursive, starting with a large, sharp 'A' followed by several loops and a long horizontal stroke.

Date

2025 Jan 17

Dezadeash river trail revitalization - Phase 1 costing

	Quantity	Unit	Unit rate	Cash	In-kind	
Planning						
Development of operational/sustainability plan						
Project manager (contractor)	100	hours	\$ 125.00	\$ 12,500.00		VHJ
Partner contributions	25	hours	\$ 100.00		\$ 2,500.00	VHJ and Parks
Community honoraria	25	per person per meeting	\$ 100.00	\$ 2,500.00		CTDDF
Trail						
Project manager (contractor)						
Demolish existing boardwalk (250m)						
Labour	150	hours	\$ 50.00	\$ 7,500.00		CTDDF
Tipping Fees	120	m3	\$ 15.00	\$ 1,800.00		VHJ
Build new accessible boardwalk (250m)						
Labour	500	hours	\$ 50.00	\$ 25,000.00		CTDDF
Materials	250	m	\$ 100.00	\$ 25,000.00		CTDDF
Demolish existing viewing platform						
Labour	150	hours	\$ 50.00		\$ 7,500.00	Parks
Tipping Fees	50	m3	\$ 15.00	\$ 750.00		VHJ
Total				\$ 90,050.00	\$ 10,000.00	\$ 100,050.00

Summary	CTDDF Cash	\$ 75,000.00
	Cash VHJ	\$ 15,050.00
	In kind VHJ	\$ 1,250.00
	In kind Parks	\$ 8,750.00
	Total phase 1 budget	\$ 100,050.00



January 15, 2025

Village of Haines Junction
Box 5339
Haines Junction, YT

To the Village of Haines Junction,

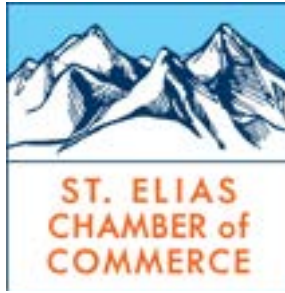
RE: Letter of support to revitalize the Dezadeash River Trail

Ducks Unlimited Canada (DUC) was one of the original partners over 30 years ago that established the Dezadeash River Trail. DUC strongly believes that providing opportunities for people to be in nature to learn, relax, play, and reconnect is important for people's health. Revitalizing the trail and day use area provides a great opportunity to allow people to experience the wetlands, river, mountains, and the plants and wildlife that depend on this area in a convenient, and truly beautiful, location.

DUC fully supports the Village of Haines Junction as they seek funding to reestablish the trail to provide a modern, accessible experience for locals and visitors alike. We look forward to seeing the trail reach its full potential with the revitalization it requires. DUC is exploring ways that we can provide further support to the Village and other partners as the work proceeds. We see there being a significant benefit to the Village of Haines Junction, Kluane National Park Reserve, the Yukon's tourism industry, and conservation in general with this trail being revitalized.

Sincerely,

Jamie Kenyon
Head – NWT & Yukon Operations
National Boreal Program - Ducks Unlimited Canada
867-668-3824
J_Kenyon@ducks.ca



January 16th, 2025

Re: Village of Haines Junction application to the Community Tourism Destination Development Fund

To Whom it May Concern,

The Dezadeash River Trail is an important tourism site in Haines Junction. It is a popular trail for visitors to the community and it is common to see many visitors using the trail in all seasons. This often leads to visitors extending their visits to the community, which benefits our local economy.

While Haines Junction is known for its legendary hiking, this scenic and accessible trail is one of only a couple of trails in the area that persons with limited mobility can use. This important trail has been degrading and needs to be revitalized.

We encourage you to approve the Village of Haines Junction's application to the Community Tourism Destination Development Fund.

With appreciation,

A handwritten signature in black ink, appearing to read "Michael Pealow", is written over the typed name.

Michael Pealow
President, St. Elias Chamber of Commerce



Kluane National Park and Reserve
Box 5495
Haines Junction, YT, Y0B 1L0

January 13 2025

Re: Letter of Support to revitalize the Dezadeash River Trail and Day Use Area

The Village of Haines Junction is known as the “Gateway to Kluane” and the Dezadeash River Trail and Day Use Area is an important, accessible recreational area for locals and visitors alike.

The Dezadeash River Trail and Day Use Area were established through a partnership between the Village of Haines Junction, Parks Canada and Ducks Unlimited. Over the past 30 years, the trail and day use area have been a focal point of the community, and an accessible experience for visitors to the Kluane region. The trail and day use area infrastructure has experienced significant deterioration over time, and public safety has become a concern. A portion of the trail is within the park boundary and as part of the proposed revitalization project Parks Canada is committed to providing;

- in kind labour for the dismantling of the bird viewing platform (year 1);
- sitting on the working group to determine project deliverables and scope of additional in kind support (year 1,2);
- work with the VoHJ and other potential partners to create a sustainable plan for the management of the area into the future (year 1,2); and
- participate in working group for the development of refreshed interpretive trail signage (year 3).

Parks Canada is committed to working with the Village of Haines Junction and other suitable partners to revitalize this important area, and we support the Village of Haines Junction’s application to the tourism development fund as a critical component of project success.

Revitalizing this area by increasing accessibility and inclusivity and sharing local natural and cultural heritage will enhance the tourism offer of Haines Junction, leaving visitors with a positive experience and providing locals with a sense of pride.

Carly Sims

Sincerely,
Carly Sims
Visitor Experience Manager
Kluane National Park and Reserve
Parks Canada



January 17, 2025

Village of Haines Junction
Box 5339
Haines Junction, YT

Re: Letter of Support for Community Tourism Destination Development Fund

Champagne and Aishihik First Nations (CAFN) supports the Village of Haines Junction in its efforts to revitalize the Dezadeash River Trail and Day Use Area through the Community Tourism Destination Development Fund. The Dezadeash River Trail and Day Use Area is an important recreation site in our community, offering community members and visitors the opportunity to enjoy the stunning natural environment, and spectacular views of the area.

The Dezadeash River Trail and Day Use Area has experienced significant wear and requires reinvestment to restore its value to both the community and tourism in the region.

CAFN is supportive of the Village of Haines Junction, Parks Canada, and other partners who we hope will bring new life to the trail and day use area, ensuring it continues to serve as a vital resource for recreation, connection, and tourism development.

Thank you for your efforts to secure funding for this important initiative. We look forward to the revitalization of the Dezadeash River Trail and Day Use Area.

Shàw nìthän (thank you),

A handwritten signature in cursive script that reads 'Jennifer Lee'.

Jennifer Lee
Executive Director

Dezadeash river trail revitalization - Phase 1 costing

	Quantity	Unit	Unit rate	Cash	In-kind	
Planning						
Development of operational/sustainability plan						
Project manager (contractor)	100	hours	\$ 125.00	\$ 12,500.00		VHJ
Partner contributions	25	hours	\$ 100.00		\$ 2,500.00	VHJ and Parks
Community honoraria	25	per person per meeting	\$ 100.00	\$ 2,500.00		CTDDF
Trail						
Project manager (contractor)						
Demolish existing boardwalk (250m)						
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Materials	250	m	\$ 100.00	\$ 25,000.00		CTDDF
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Summary	CTDDF Cash	\$ 75,000.00
	Cash VHJ	\$ 15,050.00
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	In kind Parks	\$ 8,750.00
	Total phase 1 budget	\$ 100,050.00



Village of Haines Junction Report to Council

March 11, 2025

- Council Decision
- Council Direction
- Council Information
- Closed Meeting

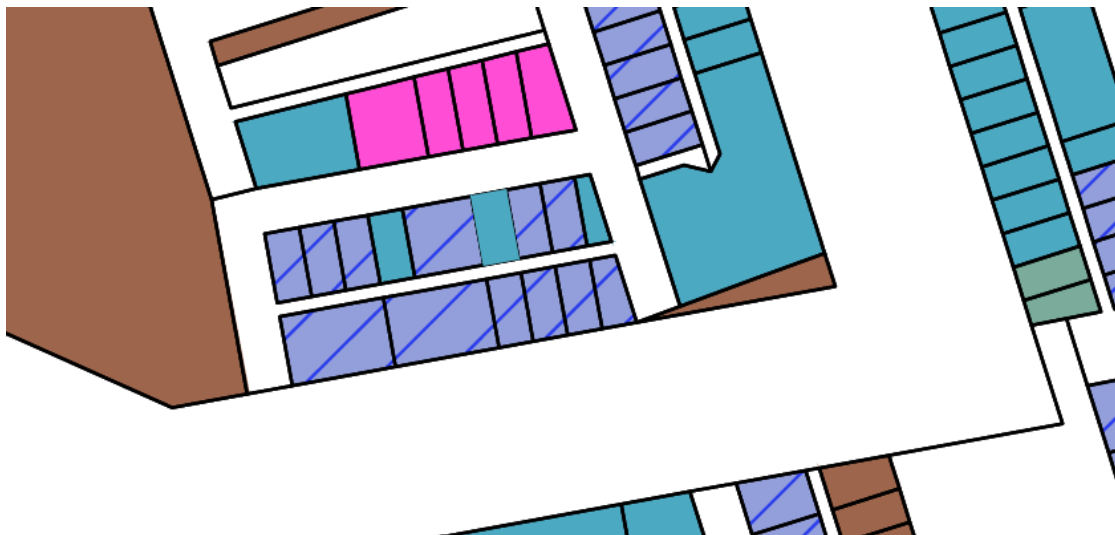
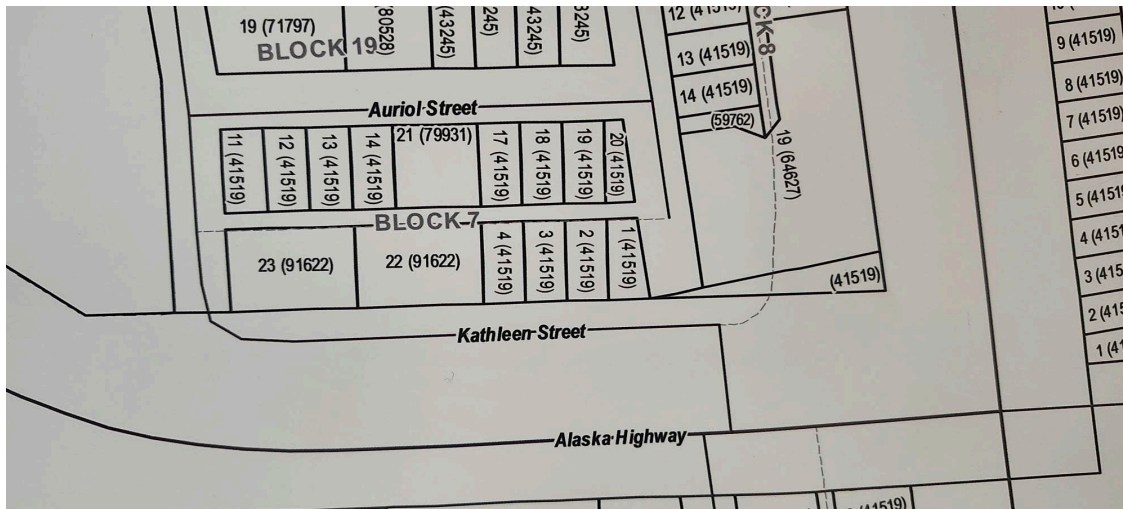
RE: Zoning Amendment Request– Lots 14 and 17 Block 7.

Recommendation

Council, take into consideration this report and provide staff with direction to rezone Lots 14 and 17 Block 7, from Tourist Commercial (TC) to Commercial Mixed (CM), or Commercial Mixed X (CMx).

Background

Block 7 is located between the Kathleen St. and Auriol St. Every lot in Block 7 is Zoned CMx, with the exception of the two properties under discussion today (and lot 20 which is not considered today as it is not developable).



Current Status

CM zoning is intended to allow light commercial use with residential options that must be secondary to the commercial activity.

CMx zoning was created to accommodate the many pre-existing residences, without requiring commercial activity as the primary use.

When the Zoning Bylaw was passed, existing residences on commercial property were rezoned to CMx, this was done to ensure that they would not become non-conforming and that the Zoning changes would not adversely impact existing residents. This protection did not apply to undeveloped lots as the intention was to encourage new developments to conform to the new standard.

Discussion/Analysis

In the case of Lots 14 and 17, these are now the only remaining lots on the block not designated as CM or CMx. If rezoned to CM the properties development potential is limited to commercial as the primary use. If rezoned to CMx Residential use would also be permitted.

Staff recommend rezoning them to CMx in keeping with the rest of the Block.

Next Steps

Council may decide to keep the Zoning for Lots 14 and 17 Block 7 as:

1. Remain TC,
2. Change the zoning to CM
3. Change the Zoning to CMx.

Changing to a CMx designation would not conform with the Zoning Bylaw as drafted but is in keeping with the spirit and intent of the Bylaw.

Draft Resolution

That lots 14 and 17 Block 7 be rezoned to CMx in keeping with the other lots within the block.

Prepared by

David Fairbank
Chief Administrative Officer

**VILLAGE OF HAINES JUNCTION ZONING BYLAW #411-24
APPLICATION FOR A ZONING AMENDMENT**

I/We hereby make application for an amendment to the Zoning Bylaw in accordance with the information submitted herewith and subject to the provisions of Part Five of the Zoning Bylaw.

Applicant Information			
Applicant name			
Mailing address			
Telephone No.		E-mail	
Location of Property			
Civic Address			
Block	Quad, Group or Subdivision	Lot	LTO Plan or Lease No.
Proposed Amendment			
Existing Zone			
Proposed Zone			
Justification for Amendment			
Additional Information			
<input type="checkbox"/> Map showing proposed change in the context of adjacent land attached (see Bylaw #411-24 Section 5.1.3(a) for requirements)			
Additional information may be attached to application and/or may be requested by the Development Officer.			
Description of other supporting material attached			
Application date		Applicant signature	
Fee		Receipt No.	

IMPORTANT Please read the following prior to submitting this application

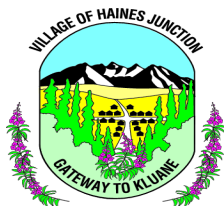
Any person applying to have this Bylaw amended shall apply in writing on Form B to the Development Officer and may furnish additional materials in support of the application.

Notwithstanding anything previously contained in this Bylaw, a proposed amendment which has been rejected by council within the previous twelve (12) months shall not be reconsidered unless Council otherwise directs by Resolution.

A person making an application for an amendment to this Bylaw shall pay the Village of Haines Junction a non-refundable fee of two hundred and fifty dollars (\$250.00).

An amendment to this Bylaw shall conform to the Official Community Plan that affects or will affect the Land.

Proposed amendments to the Village of Haines Junction Zoning Bylaw are subject to the provisions of Part Five of the Bylaw.



Village of Haines Junction
Report to Council

September 19, 2024

Council Decision
 Council Direction
 Council Information
 Closed Meeting

RE: Proposed Additions to CMx List for Draft Zoning Bylaw

Background

At the Second Reading of the Draft Zoning Bylaw, the Commercial Mixed zone (CM) was changed to move single family dwellings from primary to secondary use. This meant that a compliant commercial endeavour would be required before a residence could be constructed in CM zones. At the same time a rezoning of ‘second street’ commercial properties from Tourist Commercial to CM. The intention was to increase development opportunities in the Highway corridor.

It was identified at that time that existing residences would need a special allowance to maintain the residence without being ‘legally non-conforming’ and the creation of CMx zones was used to make this allowance for the residences.

Current Status

It has come to staffs’ attention that vacant CM properties have not been given the CMx designation. This raised concerns for the property owners as they will no longer be able to construct homes on their properties without also building a commercial enterprise. Additionally, the size of a future home will also be limited per the new Draft Zoning Bylaw. This in effect reduces the value of the property when the Bylaw is passed.

Below is a list of existing CM properties without residences.

Properties without residences CM only						
Address	Block	Lot	Use	Zone Change	Use	
101 Auriol		7	19	Vacant	CM>CMx	Owns adjacent home
113 Auriol		7	13	Rental Cabins	CM>CMx	Commercial Own property across street
117 Auriol		7	11	YH & KPMB	CM>CMx	Commercial
100 Kathleen		7	1	Vacant	CM>CMx	
102 Kathleen		7	2	Vacant	CM>CMx	
104 Kathleen		7	3	Vacant	CM>CMx	Owns adjacent home
112 Kathleen		7	22	Vacant/shop	CM>CMx	Owns adjacent home
176 Lucania		8	13	Post Office	CM>CMx	Commercial
183 Backe		11	23	Vacant	CM>CMx	



All of these properties were at some point rezoned at the request of the owner to CM.

These properties are primarily located near the highway junction, and several are adjacent to the homeowners residence. The exceptions are:

- 117 Auriol - locally owned, commercial use
- 100, 102 Kathleen St. – Locally owned, Vacant
- 176 Lucania – Canada Post Building, commercial use
- 183 Backe – Numbered company, Vacant



Discussion/Analysis

Each of these properties were rezoned to CM at the request of the owners. Since the Draft Zoning Bylaw changes will impact the ability to develop or sell these lots moving forward, Council must consider if the intent of the zoning changes was to limit residential development in this area and if Council is comfortable with making a zoning change that impacts the owners.

Recommendation

Reviewing the minutes from the first reading of the Zoning Bylaw (Notes from second reading below) it appears that the intention was to limit development of single-family dwellings in the newly created CM areas along the highway corridor and not to adversely affect existing CM properties.

Draft Motion:

Council directs staff to add the above noted properties to the CMx list in the draft Zoning Bylaw.

Prepared by

Dave Fairbank
Chief Administrative Officer

Minutes from Zoning Bylaw, Second Reading

- Which of the following options for amendments to Mixed Commercial Zoning is Council supportive of? 1) Allow for single family dwellings as a principal use; 2) List existing residences in commercial zone as exemptions, or 3) Proceed as written with limitations on maximum home size in the event of catastrophic loss and other restrictions as outlined in the Municipal Act.
 - Council is not supportive of Option 1
 - Grandfathering properties affects current homeowners without commercial use of properties in these zones in terms of sale of property (as it is non-conforming) and in case of fire, a home could only be rebuilt after a commercial business is established.
 - Council is in support the option provided by the lawyer to exempt current residences in commercial zones.

#203-24 It was moved and seconded

THAT Administration update the Draft Zoning Bylaw to : not reduce the minimum dwelling size in RC and AR zones, that CT properties be permitted to rezone to CM off the highway frontage and on the highway west, and to use the option provided by the lawyer to exempt current residences in commercial zones.



**Village of Haines Junction
Report to Council**

March 11, 2025

Council Decision
 Council Direction
 Council Information
 Closed Meeting

RE: Amendment to Consolidated Municipal Fees Bylaw

Recommendation

Council carries out first and second reading of:

- Bylaw #422-25 Consolidated Municipal Fees Bylaw #343-19 Amendment #8
- Bylaw #343-19 Consolidated Municipal Fees Bylaw AS AMENDED

Background

At their February 11, 2025 meeting, Council passed the following motion regarding next steps on the outcomes from the public engagement on the landfill (Motion #53-25):

THAT staff will:

- Bring forward an amended Consolidated Municipal Fees Bylaw to reduce the by-volume residential waste from \$60/m³ to \$20/m³.

At this same meeting, Council also repealed Bylaw #174-03-A Landfill User Fees Bylaw along with corresponding Schedule 9 in the Consolidated Municipal Fees Bylaw at their February 11, 2025 meeting (Motion #57-25)

Current Status

Staff have prepared an amendment to the Consolidated Municipal Fees Bylaw to reduce the by-volume residential waste from \$60/m³ to \$20/m³. This amendment is before Council today for first and second reading, along with the as amended Consolidated Municipal Fees Bylaw.

Draft Resolution

THAT Bylaw #422-25 Consolidated Municipal Fees Bylaw #343-19 Amendment #8 be deemed read for a first time.

THAT #422-25 Consolidated Municipal Fees Bylaw #343-19 Amendment #8 be deemed read for a second time.

THAT Bylaw #343-19 Consolidated Municipal Fees Bylaw AS AMENDED be deemed read for a first time.

THAT #343-19 Consolidated Municipal Fees Bylaw AS AMENDED be deemed read for a second time.

Prepared by

Aynslie Ogden
Policy/Communications Manager

VILLAGE OF HAINES JUNCTION
Bylaw #422-25 Consolidated Municipal Fees Bylaw #343-19 Amendment #8

WHEREAS the *Municipal Act*, being Chapter 154 of the Revised Statutes of the Yukon, 2002 and amendments thereto, Section 220 provides for the power to amend a bylaw; and

WHEREAS Council deem it proper and expedient to consider such an amendment, in accordance with the objectives, policies and practices approved by Council;

WHEREAS The Waste Management Cost Recovery and Sorting Requirements Bylaw Bylaw #415-24 states, in S5.1 that Tipping Fees shall be set by Consolidated Municipal Fees Bylaw #343-19 and subsequent Bylaw Amendments

WHEREAS Due to the adoption of Bylaw #415-24, the Waste Management Cost Recovery and Sorting Requirements Bylaw on September 24, 2024 which establishes a new tipping fee structure, Council repealed Bylaw #174-03-A Landfill User Fees Bylaw along with corresponding Schedule 9 in the Consolidated Municipal Fees Bylaw at their February 11, 2025 meeting (Motion #57-25)

WHEREAS At their February 11, 2025 meeting, Council passed the following motion regarding next steps on the outcomes from the public engagement on the landfill (Motion #53-25):

THAT staff will Bring forward an amended Consolidated Municipal Fees Bylaw to reduce the by-volume residential waste from \$60/m³ to \$20/m³.

NOW THEREFORE the Council for the Village of Haines Junction, duly assembled, hereby enacts as follows:

1. Short Title

1.1 This bylaw shall be cited as **Bylaw# 422-25, Consolidated Fees Bylaw Amendment #8**

2. Interpretation

2.1 For this bylaw all definitions are described in Bylaw #415-24 Waste Management Cost Recovery Bylaw and its amendments thereto including this bylaw.

3. Amendments

3.1 Amend Schedule 16 as follows:

SCHEDULE 16

Bylaw Authorization: "Bylaw 415-24 Waste Management Cost Recovery and Sorting Requirements Bylaw" and "Bylaw #422-25 Consolidated Municipal Fees Bylaw #343-19 Amendment #8"

Tipping fees for FY 2025

March 5 – December 31, 2025

Volume Visualizations
1m high x 1m wide x 1m deep = 1 m ³
Bed of full-size pickup (8-foot box) loaded level full (1.5 feet high) = 2 m ³
Bed of full-size pickup (8-foot box) loaded 4 feet high = 3.5m ³

Tipping Fee Category	Suggested by volume
Recyclables	FREE / Refundable
Compostables	TO BE ACCEPTED SOON (FREE)
Clean fill	FREE
Yard trimmings and brush	FREE
Wood chips and sawdust, untreated	FREE
Mixed waste – by volume	\$20/m ³
Mixed waste – prepaid bag tags	Kitchen catcher bags (45 L) \$1 Large garbage bags (90 L) \$2
Mixed waste – paid at landfill	Kitchen catcher bags (45 L) \$1.25 Large garbage bags (90 L) \$2.50
Construction/demolition waste	\$15/m ³
Grubbing	\$25/m ³
Stripping	\$10/m ³
Concrete	\$200/m ³
Materials containing asbestos	\$90/m ³
Bulky item	\$20/item
White goods with refrigerant	\$50/item
White goods without refrigerant	\$20/item
Uncontaminated scrap metal	\$30/m ³
Oil tanks	\$125 each
Vehicle	\$900/vehicle
Tires 24.5” or less, on rim	\$50 each
Tires 24.5” or less, not on rim	FREE
Automotive batteries	FREE
Electronic waste	FREE
Emergency callout to open landfill outside of regular hours	\$200
Special waste	
Paint cans	FREE
Oil/fuel filters	FREE
1lb propane bottles	FREE
Oily debris (empty oil containers)	FREE
Waste oil up to 10 liters	FREE
Kitchen oil up to 10 liters	FREE
Unknown liquids/chemicals	\$5/liter or \$5,000/m ³
Hydrocarbon contaminated soil up to 1m ³ , with prior approval	\$5/liter or \$5,000/m ³
Hydrocarbon contaminated water and waste leachate up to 200 liters, with prior approval	\$1.75/liter or \$350 for 200 liters

1. Uncovered loose loads (e.g. open top transport vehicles) will be subject to a 10% surcharge.
2. Loads measured by volume may be prorated if less than 1 m³ at the discretion of Landfill Staff.
3. Waste from outside the region will be subject to a 50% surcharge.
4. Special waste, concrete and materials containing asbestos will not be accepted if they originated from outside the region
5. The Village reserves the right to refuse any materials from the landfill at the sole discretion of staff.
6. The Village reserves the right to ban a user who is routinely not meeting sorting requirements.
7. Concerns regarding the above may be directed to the Public Works Manager or CAO. 867-634-7100.

3.1 Amend Schedule 9 as follows:

SCHEDULE 9

Bylaw Authorization: "Landfill User Fee Bylaw" – 174-03-A

-- Schedule 9 was REPEALED by Bylaw #422-25 Consolidated Municipal Fees Bylaw #343-19 Amendment #8 --

4. Effective Date

4.1 This Bylaw will come into effect on March 5, 2025.

5. Readings

Read a first time this 12th day of March, 2025

Read a second time this 12th day of March, 2025

Read a third time and adopted this 26th day of March, 2025

Diane Strand, Mayor

Dave Fairbank, CAO



THE CORPORATION OF THE VILLAGE OF HAINES JUNCTION

BYLAW #343-19

TITLE: "CONSOLIDATED MUNICIPAL FEES BYLAW"

This bylaw serves to consolidate all existing municipal fees into one bylaw. This will be done by removing all existing municipal fees embedded in all active bylaws and transporting them into one bylaw.

Note, this bylaw will create consequential changes to 14 active bylaws. Upon the adoption of this bylaw, the tables presented below shall stand-alone as the "Consolidated Municipal Fees Bylaw" and all text prescribing changes to other bylaws shall be updated within the affected bylaws.

WHEREAS, Section 220 of the Municipal Act, Being Chapter 154 of the Revised Statutes of the Yukon 2002 and amendments thereto, states that “The power to adopt a bylaw or pass a resolution includes the power to amend or repeal the bylaw or resolution unless this or any other Act expressly provides otherwise”; and

WHEREAS Council for the Village of Haines Junction deemed it proper to consolidate all municipal fees, service charges, and penalties into one bylaw in order to increase transparency with the community and operational efficiency for the Administration; and

WHEREAS Council for the Village of Haines Junction recognize that the consolidation of fees, service charges, and penalties into one bylaw is another step in the ongoing project to review and update all existing bylaws;

NOW THEREFORE, the Council of the Village of Haines Junction, in open meeting duly assembled,

ENACTS AS FOLLOWS:

SHORT TITLE: Consolidated Municipal Fees Bylaw

PROVISIONS:

SCHEDULES OF FEES

SCHEDULE 1.....	4
Bylaw Authorization: “Service Charges and Penalty Bylaw” – 8-85	4
SCHEDULE 2.....	4
Bylaw Authorization: “Monument Protection Bylaw” – 25-87	5
SCHEDULE 3.....	6
Bylaw Authorization: “Discharge of Firearms at the Haines Junction Solid Waste Disposal Site Bylaw” – 40A-91	6
SCHEDULE 4.....	7
Bylaw Authorization: “Parking Bylaw” – 67-94.....	7
SCHEDULE 5.....	8
Bylaw Authorization: “Municipal Business License Bylaw” – 105-96.....	8
SCHEDULE 6.....	11
Bylaw Authorization: “Animal Control Bylaw” – 83-95	11
SCHEDULE 7.....	14
Bylaw Authorizations: “Water and Sewer Bylaw” 108-97, “Water and Sewer Rates Amendment Bylaw No 2” –242-09, “Water and Sewer Rates Amendment Bylaw Number 3” – 268-10.....	14
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Bylaw Authorization: “Garbage Bylaw” – 140-99.....	17
SCHEDULE 9.....	18
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SCHEDULE 1

Bylaw Authorization: "Service Charges and Penalty Bylaw" – 8-85

Bylaw Section	Fee/Charge/Penalty Categories	Fee/Charge/Penalty
Sec. 4	Penalty for accounts in arrears past 60 days for any municipal services to property.	10%

AMENDMENT:

The following provision(s) is/are amended as follows:

"Charges

4. The Village may make the balance of any account for municipal services which is more than 60 days in arrears, and such balance shall be inclusive of any penalty as prescribed under the appropriate bylaw, together with a penalty as set out and/or noted in the appropriate Schedule of the Consolidated Municipal Fees Bylaw of such arrears, a charge against the real property in respect of which the service was provided, as a special tax to be recovered in like manner as other taxes on the real property."

SCHEDULE 2

Bylaw Authorization: "Monument Protection Bylaw" – 25-87

Bylaw Section	Fee/Charge/Penalty Categories	Fee/Charge/Penalty
Sec. 5	General Bylaw Violation Penalty	\$250.00 or up to 6 months imprisonment or both.

AMENDMENT:

The following provision(s) is/are amended as follows:

"Penalties

5. Every person who violates any provision of this by-law, causes any act or thing to be done in violation of any of the provisions of this by-law, commits an offence and is liable on summary conviction to a fine as set out and/or noted in the appropriate Schedule of the Consolidated Municipal Fees Bylaw or to imprisonment for a term not exceeding six (6) months, or to a fine and imprisonment."

SCHEDULE 3

Bylaw Authorization: "Discharge of Firearms at the Haines Junction Solid Waste Disposal Site Bylaw" – 40A-91

Bylaw Section	Fee/Charge/Penalty Categories	Fee/Charge/Penalty
Sec. 4.	General Bylaw Violation Penalty	Not exceeding \$500.00 or up to 6 months imprisonment or both.

AMENDMENT:

The following provision(s) is/are amended as follows:

"4. Enforcement

Any person who commits any act in contravention to this bylaw shall be liable on summary conviction to a fine as set out and/or noted in the appropriate Schedule of the Consolidated Municipal Fees Bylaw or imprisonment for 6 months or both."

SCHEDULE 4

Bylaw Authorization: "Parking Bylaw" – 67-94

Bylaw Section	Fee/Charge/Penalty Categories	Fee/Charge/Penalty
Sec. 9. i	General Bylaw Violation Penalty	Not exceeding \$500.00 or up to 6 months imprisonment.
Sec. 9. vii	Vehicle Impound/Storage Fees	At cost
Sec. 9. vii	Vehicle Moving Fees	At cost
Sec. 9. viii	Bylaw Enforcement Officer's Wage	At cost, plus \$25.00 per day
Sec. 9. viii	Administrative Charge	10% (of overall subtotal)
Sec. 3	Obstructing the Right of Way	\$25.00
Sec. 5. i.	Parking in a No Overnight Parking Area	\$50.00
Sec. 7	Interference with maintenance of a right of way or removal of snow from the right of way	\$25.00

AMENDMENT:

The following provision(s) is/are amended as follows:

"Schedule "A"

Add new infraction or charge:

- "9(viii) Charges for impoundment shall be the cost of removing the vehicle, the cost of the Bylaw Enforcement Officer's wages for that period of time applicable, plus the additional daily rate prescribed in the appropriate Schedule of the Consolidated Municipal Fees Bylaw including the day of impoundment, the day of release and any weekends or holidays that the vehicle is impounded at the Village's Public Works yard plus an overall administration charge as set out and/or noted in the appropriate Schedule of the Consolidated Municipal Fees Bylaw."
- "All references to "Schedule A" within the bylaw shall be changed to "the appropriate Schedule of the Consolidated Municipal Fees Bylaw"."
- Remove, delete, or otherwise dissolve Schedule A from Bylaw 67-94 and transfer to a Schedule of the Consolidated Municipal Fees Bylaw.

SCHEDULE 5

Bylaw Authorization: "Municipal Business License Bylaw" – 105-96

Bylaw Section	Fee/Charge/Penalty Categories	Fee/Charge/Penalty
Sec. 6 – Apx. B	Resident, Single Business Classification	\$100.00
Sec. 6 – Apx. B	Non-Resident, Single Business Classification	\$150.00
Sec. 6 – Apx. B	Resident, Multiple Business Classification	\$150.00
Sec. 6 – Apx. B	Non-Resident, Multiple Business Classification	\$225.00
Sec. 6 – Apx. B	Resident, Seasonal, Single Business Classification	\$75.00
Sec. 6 – Apx. B	Non-Resident, Seasonal, Single Business Classification	\$112.50
Sec. 6 – Apx. B	Resident, Seasonal, Multiple Business Classification	\$100.00
Sec. 6 – Apx. B	Non-Resident, Seasonal, Multiple Business Classification	\$150.00
Sec. 6 – Apx. B	Home Occupation or Cottage Industry	\$50.00
Sec. 6 – Apx. B	Multiple Home Occupation or Cottage Industry	\$75.00
Sec. 7	Special Event	\$25.00
Sec. 6. (4)	Failure to obtain a business license when required	10% of application fee for every 30 days
Sec. 12	Transfer of License	\$10.00
Sec. 17	Not having a license when required	Up to the maximum fine allowed under the Summary Conviction Act.
Sec. 17	Failure to produce a License when required by the Inspector	\$50.00 upon summary conviction

AMENDMENT:

The following provision(s) is/are amended as follows:

- "Appendix B – Remove the Business License Fees section from Bylaw 105-96 and transport said section to a Schedule of the Consolidated Municipal Fees Bylaw."
- "Appendix B – Retain the classification section of Appendix B."
- "Necessity for Licence – 4): Except as provided for in the appropriate Schedule of the Consolidated Municipal Fees Bylaw, any person who carries on or operates more than one business in or from any one premises shall obtain a separate license for each business."

- "Licenses Fees –
 - (6)(1): The fee payable for a license issued between the 1st day of January and the 30th day of June in any year shall be the full license fee set out in the appropriate Schedule of the Consolidated Municipal Fees Bylaw. The fee for a license issued between the 1st day of July and the 31st day of December shall be one half of the fee set out in the appropriate Schedule of the Consolidated Municipal Fees Bylaw, if the business has not operated previously from January to June.
 - (6)(2) The non-residential business license fee shall be one and one half (1 1/2x) the fee set out in the appropriate Schedule of the Consolidated Municipal Fees Bylaw.
 - (6)(3) The seasonal business license fee shall be the fee as set out in the appropriate Schedule of the Consolidated Municipal Fees Bylaw.
 - (6)(4) In addition to all license fees otherwise payable under this bylaw, every person who fails to acquire a business license at the time they are required to do so shall, when such business license is fully issued, pay a penalty of the percentage (%) set out and/or noted in the appropriate Schedule of the Consolidated Municipal Fees Bylaw of the applicable license fee for every thirty days or portion thereof during which the business has operated without a valid license.
- Special Event License
 - (7) When an application has been made, and it is determined by the License Inspector that a business or event is not of an ongoing nature, a special event license may be issued for a defined length of time not exceed five days, and the fees shall be as set out in appropriate Schedule of the Consolidated Municipal Fees Bylaw.
- Transfer of License
 - (12)(1) Where a licensee makes application to change their place of business in respect of a valid business licence, the license Inspector may, upon the payment of a transfer fee as set out and/or noted in the appropriate Schedule of the Consolidated Municipal Fees Bylaw and surrender of the original valid license, issue a replacement license reflecting the address of the new place of business.
 - (12)(3) Where a licensee makes application to transfer their license to another person or to change the name of the business, the license Inspector shall, upon payment of a transfer fee as set out and/or noted in the appropriate Schedule of the Consolidated Municipal Fees Bylaw and the surrender of the original valid license, issue a replacement license in the name of the transferee.
- Penalties

- (17)(3) every person who fails to produce a license when required to do so by a License Inspector or any Bylaw Enforcement Officer shall be liable upon summary conviction for a fine as set out and/or noted in the appropriate Schedule of the Consolidated Municipal Fees Bylaw.”

SCHEDULE 6

Bylaw Authorization: "Animal Control Bylaw" – 83-95

Bylaw Section	Fee/Charge/Penalty Categories	Fee/Charge/Penalty
Sec. 6	Animal not permitted in zone	\$50.00
Sec. 7	Non-compliance with Animal Permit	\$50.00
Sec. 9	Animal in Heat	\$50.00
Sec. 10.C	Nuisance Animal	\$50.00
Sec. 11. A. ii	Biting Animal	\$100.00
Sec. 11. B.	Vicious Animal	\$250.00
Sec. 12. B	Obstruction	\$500.00 or 30-days imprisonment or both
Sec. 13. A	Unlicensed Dog	\$25.00
Sec. 16.	Illegal Bees	\$100.00
Sec. 5 and 7	Unauthorized Animals	\$50.00
Sec. 10. A & G.	Animal at Large	\$50.00
Sec. 10. B.	Noisy Dog	\$50.00
Sec. 10. D.	Damage by Animal	\$50.00
Sec. 11. K.	Wild Animal Violation	\$100.00
Sec. 11. L. iii.	Refusing to relinquish animal	\$500.00 or 3-days imprisonment or both
Sec. 13. A. i.	Dog License Spayed/Neutered	\$5.00
Sec. 13. A. i.	Dog license Un-spayed/Un-Neutered	\$25.00
Sec. 13. A. iii	Special Permit – Dogs (per dog)	\$100.00
Sec 13(i)b	Life-time neutered dog license fee	\$25.00
Sec. 13. H	Dog Replacement Tag	\$2.00
Sec. 15. C. i.	1 st impoundment	\$25.00
Sec. 15. C. i.	2 nd impoundment (in a 12-month period)	\$50.00
Sec. 15. C. i.	3 rd + Impoundment (in a 12-month period)	\$100.00
Sec. 15. C. ii.	Boarding/Feed Fees (Weekdays)	\$5.00
Sec. 15. C. ii.	Boarding/Feed Fees (Weekends/Stat. Holidays)	\$10.00
Sec. 18. B	General Bylaw Violation	Not more than: \$500.00, 6 months imprisonment, or both.

*Bylaw 83-95 was amended on June 12th, 1996 by Bylaw 100-96.

AMENDMENTS:

The following provision(s) is/are amended as follows:

- "DANGEROUS AND WILD ANIMAL – SECTION 11:
 - o (L)(iii) The Justice of the Peace may in their discretion impose a fine not to exceed or imprisonment or both as outlined and/or noted in the appropriate

Schedule of the Consolidated Municipal Fees Bylaw for any person found to be in contravention of this subsection or orders of the court.”

- “OBSTRUCTION – SECTION 12
 - (B) When in the determination of the Officer, any person is found to be in contravention of this section, commits or and is liable to a fine as set out in the appropriate Schedule of the Consolidated Municipal Fees Bylaw, 30 days imprisonment, or both.”

- “LICENSES – SECTION 13
 - (A)(ii) Every owner of every dog shall obtain a dog license tag and pay a license fee in accordance with the appropriate Schedule of the Consolidated Municipal Fees Bylaw.

 - (A)(iii) Upon authorization for a special permit from Council, as prescribed in Section 7, any additional dog will be licensed at a rate outlined in the appropriate Schedule of the Consolidated Municipal Fees Bylaw.

 - (H) the owner of a dog which has been duly licensed under this bylaw shall obtain a license tag to replace a tag which has been lost, upon payment of a fee as outlined in the appropriate Schedule of the Consolidated Municipal Fees Bylaw.”

- “IMPOUNDMENT AND RECOVERY OF ANIMALS – SECTION 15
 - (C)(i) Impound Fees:
 - The sum outlined in the appropriate Schedule of the Consolidated Municipal Fees Bylaw for each animal for the 1st impoundment.
 - The sum outlined in the appropriate Schedule of the Consolidated Municipal Fees Bylaw for the second impoundment in a twelve-month period.
 - The sum outlined in the appropriate Schedule of the Consolidated Municipal Fees Bylaw for each impoundment thereafter in a twelve-month period.

 - (C)(ii) Boarding/Feed Fees
 - The sum outlined in the appropriate Schedule of the Consolidated Municipal Fees Bylaw for feed and care for each animal for each week day, weekend/statutory holidays that the animal has been impounded.”

- “ENFORCEMENT – SECTION 18
 - (B) Every person who violates a provision of this bylaw commits an offense and is liable on summary conviction to a fine as outlined in the appropriate Schedule of the Consolidated Municipal Fees Bylaw or to imprisonment for not more than six months, or both.

 - (C) For the purpose of Section 9 of the Summary Convictions Act, proceedings in respect of any offense specified in the appropriate Schedule of the Consolidated

Municipal Fees Bylaw, may be commenced by means of a ticket in Form 1 attached to and forming part of this bylaw.

- (D) Tickets in respect of offenses specified in the appropriate Schedule of the Consolidated Municipal Fees Bylaw are authorized to contain the enforcement referred to in the appropriate section of the Summary Convictions Act.
- Where a ticket in Form 1 providing for a voluntary fine under the appropriate section of the Summary Convictions Act is issued in respect of an offense specified in the appropriate Schedule of the Consolidated Municipal Fees Bylaw, the penalty that may be imposed on the accused person shall consist of a fine in an amount determined under this bylaw and the Summary Convictions Act, notwithstanding any provision of any other bylaw to the contrary.”
- “Remove Schedule B from bylaw 83-95 and transport said section to an appropriate Schedule of the Consolidated Municipal Fees Bylaw.”
- “All references to “Schedule B” within the bylaw shall be changed to “the appropriate Schedule of the Consolidated Municipal Fees Bylaw””.

SCHEDULE 7

Bylaw Authorizations: “Water and Sewer Bylaw” 108-97, “Water and Sewer Rates Amendment Bylaw No 2” –242-09, “Water and Sewer Rates Amendment Bylaw Number 3” – 268-10

Schedule Seven (7)			
Water & Sewer Fees			
<u>Base Rates for Sewer and Water Municipal Connection</u>	Annual Flat Rates		
	2020	2021	2022
Residential Dwelling Unit	594.00	653.50	718.75
Commerical	660.00	726.00	798.50
Licensed Premises / Restaurant	660.00	726.00	798.50
Institutional Public	1,452.00	1,597.25	1,757.00
Institutional Non-public	660.00	726.00	798.50
School per Student	21.00	23.00	25.25

<u>Surcharges (in addition to Base Rates)</u>	Annual Flat Rate		
	2020	2021	2022
Each Hotel or Motel Room	147.00	161.75	178.00
Laundromat per Washing Machine	147.00	161.75	178.00
Recreation Vehicle Stalls per Stall	117.00	128.75	141.75
Recreational Vehicle Sanitary Station not attached to R.V. Site	300.00	330.00	363.00

<u>Metered Consumption</u>	Per Litre		
	2020	2021	2022
Residential & Commerical	0.00186	0.00200	0.00214

<u>Bulk Consumption Rates</u>	Per Litre		
	2020	2021	2022
Each Residence or Dwelling Unit Within Municipal Boundary	0.00130	0.00140	0.00150
Each Residence or Dwelling Unit Outside Municipal Boundary	0.00160	0.00180	0.00200
Commerical Rate	0.00160	0.00180	0.00200
Each Residence or Dwelling Unit Within Municipal Boundary Minimum Three (3) Month Charge	28.00	31.00	34.00
Each Residence of Dwelling Unit Outside Municipal Boundary Minimum Three (3) Month Charge	35.00	39.00	43.00
Commerical Minimum Three (3) Month Charge	50.00	55.00	60.50
Each Residence or Dwelling Unit Within Municipal Boundary Maximum Three (3) Month Charge	104.00	114.00	126.00

<u>Miscellaneous Fees</u>	Flat Rates		
	2020	2021	2022
Lagoon or Septage Use per Load Dwelling Unit	30.00	33.00	36.25
Lagoon or Septage Use per Load (Commerical)	35.00	38.50	42.25
Lagoon or Septage - Private User	50.00	55.00	60.50
Service Disconnection Fee	50.00	55.00	60.50
Service Re-connection Fee	50.00	55.00	60.50
Village Services	Village Cost plus ten (10%) administrative fee		

AMENDMENTS:

Water and Sewer Bylaw 108-97

The following provision(s) is/are amended as follows:

- Change the definition of “Rate Schedule” as follows:
 - o “RATE SCHEDULE means the rate schedule outlined in the appropriate Schedule of the Consolidated Municipal Fees Bylaw.”
- Between Section 3 – Management and Control and Section 11 – Invalid Sections, replace all reference to a rate schedule appended to the bylaw to the appropriate Schedule of the Consolidated Municipal Fees Bylaw.”
- Remove all reference to gender pronouns “him, his, he, she, her, hers” and replace with “they, them, their, theirs, themselves” or any other grammatical gender-neutral substitute.
- Remove all references to the position of “Director” or “Director of Public Works” and replace with the position(s) of “Chief Administrative Officer”.
- “MANAGEMENT AND CONTROL:
 - o (10) The Chief Administrative Officer may cause the water supply to any person who causes, permits, or allows usage in contravention of any regulation, restrictions or prohibition to be shut off until such person undertakes to abide by and comply with such regulation, restriction or prohibition and has paid to the Village the fee for reinstatement of service as designated in the appropriate Schedule of the Consolidated Municipal Fees Bylaw.
- Schedule “A”:
 - o “Remove Schedule A from Bylaw 108-97 and transport said section to a Schedule of the Consolidated Municipal Fees Bylaw.”
 - o All reference to Schedule A shall now refer to the “appropriate Schedule of the Consolidated Municipal Fees Bylaw.”
- Schedule “B”:
 - o Schedule “B” now becomes Schedule “A”.
 - o All reference to Schedule “B” shall now refer to Schedule “A”.
- Schedule “C”:
 - o Schedule “C” now becomes Schedule “B”.
 - o All reference to Schedule “C” shall now refer to Schedule “B”.
- CONNECTIONS

6(1) Any person who desires a new sewer or water service connection from the Village main to the property line shall apply in writing to the Village on a form supplied by the Village as per Schedule A, attached to and forming part of this bylaw, for that purpose, not less than fifteen (15) working days prior to requiring the service. Unless the Council otherwise approves, there shall be no more than one service to any building or site.

- 6(5) The Village Public Works Department under the authority of this bylaw and through the Chief Administrative Officer may, with the consent of the owner, install a private service pipe and charge the cost thereof to the property owner who shall pay the full cost to the property owner who shall pay the full cost to the Village.
- 6(6) Application for a temporary water service connection shall be made in the manner prescribed in subsection 8(1). The property owner shall be responsible for the payment of the rates and charges as set out in the appropriate Schedule of the Consolidated Municipal Fees Bylaw.

- APPLICATIONS

- 3) Water and sewer charge as designated in the rate schedule shall remain in effect until the services have been disconnected at the request of the consumer or have been terminated by the Village in accordance with this bylaw. Following notice by a consumer to discontinue services, the Village shall shut off water supply as soon as reasonably practicable and the consumer or property owner shall pay all the rates and charges payable hereunder until the time of shut off, including the cost of such shut off, as designated in the rate schedule.

SCHEDULE 8

Bylaw Authorization: "Garbage Bylaw" – 140-99

Bylaw Section	Fee/Charge/Penalty Categories	Fee/Charge/Penalty
Sec. 23	General Bylaw Violation – 1 st offense	\$100.00 to \$200.00 or imprisonment set by the Summaries Convictions Act.
Sec. 23	General Bylaw Violation – 2 nd or more offense(s)	\$200.00 to \$500.00 or imprisonment set by the Summaries Convictions Act.

AMENDMENTS:

The following provision(s) is/are amended as follows:

- Remove all reference to gender pronouns "him, his, he, she, her, hers" and replace with "they, them, their, theirs, themselves" or any other grammatical gender-neutral substitute.

SCHEDULE 9

Bylaw Authorization: "Landfill User Fee Bylaw" – 174-03-A

-- Schedule 9 was REPEALED by Bylaw #422-25 Consolidated Municipal Fees Bylaw #343-19 Amendment #8 --

SCHEDULE 10

Bylaw Authorization: "Haines Junction Noise Bylaw" – 232-08

Bylaw Section	Fee/Charge/Penalty Categories	Fee/Charge/Penalty
Sec. 5	General Bylaw Violation Penalty	Not exceeding \$500.00.

AMENDMENTS:

The following provision(s) is/are amended as follows:

- INCESSANT NOISE
 - o Everyone who makes or cause noises or sounds in or on a highway or elsewhere in the Village of Haines Junction, which disturbs or tends to disturb the quiet, peace, rest, enjoyment, comfort, or convenience of the neighbourhood or of persons in the vicinity, shall upon warning from Bylaw Enforcement or from Local Law Enforcement Officer (RCMP), cease making or causing such noises forthwith, or shall be deemed to have contravened the provisions of the Bylaw.

SCHEDULE 11

Bylaw Authorization: "Municipal Fees Bylaw" – 274-11

St. Elias Convention Centre		
Fee/Charge/Penalty Categories	Hour	Day
Grand Hall	\$45.00	\$270.00
Atrium	\$45.00	\$270.00
Stage	\$20.00	\$120.00
Kitchen	\$25.00	\$150.00
Council Chamber	\$25.00	\$150.00
Small Room		
Wellness Practitioner		\$45.00
Other User	\$15.00	\$90.00
Shakwak Community Hall / Curling Rink		
Fee/Charge/Penalty Categories	Hour	Day
Basement/Kitchen	\$20.00	\$120.00
Community Hall	\$30.00	\$180.00
Community Hall & Kitchen	\$40.00	\$240.00
Curling Rink Lobby	\$20.00	\$120.00
Curling Rink Ice		\$300.00 (includes Lobby & Ice)
Bill Brewster Arena		
Fee/Charge/Penalty Categories	Day	Month
6 and under	\$2.00	\$20.00
7-18	\$3.00	\$30.00
19-60	\$4.00	\$40.00
Seniors (61+)	\$2.00	\$20.00
Ice Time		
	Adult	Youth/Senior
Hourly	\$70.00	\$50.00
Daily Rate (up to 8 hours)	\$500.00	\$300.00
Each Additional Hour	\$60.00	\$40.00
Weekend Rate (3 days, including Mezzanine)	\$2,000.00	\$1,000.00
Curling Ice		
\$480.00 per day. Includes Lobby, Ice, and Mezzanine.		
Mezzanine		
	Hour	Day
Mezzanine	\$30.00	\$180.00
Kitchen	\$15.00	\$90.00
*10% discount on Mezzanine rental with joint booking of Arena		

Shakwak Valley Pool		
Public Swim	Day	Month
6 and under	\$2.00	\$20.00
7-18	\$3.00	\$30.00
19-60	\$4.00	\$40.00
60+	\$2.00	\$20.00
Other		
Hourly Rental	One lifeguard	\$40.00
Hourly Rental	Two Lifeguards	\$80.00
Group Lessons	10 * 30 minutes	\$25.00
Group Lessons	10 * 45 minutes	\$30.00
Private Lessons	30 minutes	\$25.00
ADDITIONAL RENTAL ITEMS/SERVICES		
Table/Chair Setup/Take Down	\$35.00/hr	\$35.00 minimum charge
Meeting Package (coffee, tea, water jugs, & glasses)	\$1.50/person	\$15.00 minimum charge
Banquet Package (table cloth, skirting, glasses, water jugs)	\$2.50/person	\$25.00 minimum charge
Tablecloths	\$8.00 each	\$25.00 replacement
Table Skirting	\$12.00 each	\$110.00 replacement
Wineglasses / Water Goblets	\$0.50 each	\$2.50 replacement
Bouncy Cow Castle set up and take down fee	\$35.00	If required
Bouncy Cow Castle cleaning fee	Custodian Contract Hourly Rate	If required. Minimum charge two (2) hours.
Off-site Rental Items		
	Per Each / Day	Replacement Cost / Each
Dinner Plates	\$0.50	\$2.50
Dessert Plates	\$0.25	\$1.25
Soup Bowls	\$0.50	\$2.50
Coffee Cups	\$0.25	\$1.25
Cutlery	\$0.25	\$1.25
Water Jugs	\$2.50	\$13.00
Air pots (thermoses)	\$10.00	\$100.00
Chafing Trays	\$15.00	\$275.00
Tables (folding tables from community hall only)	10.00	
Banquet Chairs (blue chairs from curling rink only)	\$5.00	
Folding Chairs (from community hall only)	\$2.00	
Portable PA System	\$25.00	
Buffer	\$25.00	
AV Equipment		
Overhead Projector/Screen/TV/VCR/Flipcharts	\$10.00 each/day	
LCD Projector	\$20.00/day	
Sound Recording System (Council Chambers only)	\$20.00/day	

Administration Fees	
Tax Certificates	\$15.00
Photocopies – Black	\$0.25 / \$0.10 w/paper
Photocopies – Color	\$0.50 / \$0.30 w/paper
Fax (Send or Receive)	\$0.50/page - \$5.00 minimum charge
NSF Cheque	\$15.00 plus bank service charge
Administration fees on Public Works contract services	10% to a maximum amount of \$250.00 on invoice issued.

AMENDMENTS:

The following provision(s) is/are amended as follows:

- 4. ENACTMENT
 - o “This bylaw shall come into full force and effect upon the final passage thereof, at which time the fees identified in in the appropriate Schedule of the Consolidated Municipal Fees Bylaw shall prevail.”

SCHEDULE 12

Bylaw Authorization: "Overnight Camping on Municipal Property Bylaw"- 297-13

Bylaw Section	Fee/Charge/Penalty Categories	Fee/Charge/Penalty
Sec. 7	General Bylaw Violation Penalty	\$250.00

SCHEDULE 13

Bylaw Authorization: "Civic Addressing Bylaw" – 354-20

Bylaw Section	Fee/Charge/Penalty Categories	Fee/Charge/Penalty
Sec. 4.1	Civic Address Change Application	\$100.00
Sec. 7.1.	Offence	\$50.00

SCHEDULE 14

Bylaw Authorization: "Consolidated Municipal Fees Bylaw Amendment No. Three (3) Administrative Fee and Equipment Rental and Sanding Fees" – 378-21

SCHEDULE 14

Equipment Rental & Sanding Fees				
Forklift	Equipment & Operator Fee			
	Equipment Rate for Work on Municipal Infrastructure	Equipment Rate for Work as Contractor of Last Resort	Per Period	Add Current UMO1 Hourly Rate Step 4 plus 25%
Backhoe	77.00	140.00	Hour	Yes
Bucket Truck	65.00	75.00	Hour	Yes
Truck with either deck, dump box, snow plow, sander or roll off bin	90.00	120.00	Hour	Yes
Excavator	100.00	140.00	Hour	Yes
Forklift	40.00	65.00	Hour	Yes
Honda Generator (2kw or less)	35.00	55.00	Day	No
Honda Generator (2kw or more)	45.00	65.00	Day	No
Loader	110.00	150.00	Hour	Yes
Electric Sump Pump	25.00	35.00	Day	No
Gas Pump Honda 2"	45.00	65.00	Day	No
mid size Tractor and deck mower	40.00	50.00	Hour	Yes
Hydrostatic deck mower	35.00	45.00	Hour	Yes
Large tractor and boom mower	100.00	120.00	Hour	Yes
Sewer Cleaner	100.00	150.00	Hour	Yes
Snake (hand)	20.00	35.00	Day	No
Snake (power)	45.00	65.00	Day	If Required
Steamer	72.00	85.00	Hour	Yes
Walk Behind Brush Cutter	35.00	45.00	Hour	No
Sewer Camera	35.00	45.00	Hour	If required
Magikist Potable Water Service Thawing tool	25.00	35.00	Hour	If required
Packer (Jumping Jack)	60.00	75.00	Day	No
Hammer Drill	40.00	50.00	Day	No
Pin Finder (metal detector)	35.00	45.00	Day	No
Rounding				
When calculating the Equipment and Operator Fee, the The Equipment Rate Period and and UMO1 Hourly Rate Period will be rounded to the next half (.5) hour.				
Sanding Fees				
Sanding Fees will be the Village cost of sand plus the cost of the equipment and operator supplied as Contractor of Last Resort				
Mobilization				
The hourly fee will be charged from when the equipment leaves the public works yard or landfill. If the equipment must be loaded to be transported a flat fee of \$100 will be charged				
Security Deposit				
A security deposit may be required for rental of small equipment				
Goods and Services Tax				
GST will be added to each invoice.				

SCHEDULE 15:

Bylaw Authorization: "Zoning Bylaw #104-96"

Bylaw Section	Fee/Charge/Penalty Categories	Fee/Charge/Penalty
3.2.4	Application fee for Board of Variance Hearing	\$400
3.2.4	Fee for an appeal of a Board of Variance Decision	\$100

SCHEDULE 16:

Bylaw Authorization: "Bylaw 415-24 Waste Management Cost Recovery and Sorting Requirements Bylaw" and "Bylaw #422-25 Consolidated Municipal Fees Bylaw #343-19 Amendment #8"

Tipping fees for FY 2025

March 5 – December 31, 2025

Volume Visualizations
1m high x 1m wide x 1m deep = 1 m ³
Bed of full-size pickup (8-foot box) loaded level full (1.5 feet high) = 2 m ³
Bed of full-size pickup (8-foot box) loaded 4 feet high = 3.5m ³

Tipping Fee Category	Suggested by volume
Recyclables	FREE / Refundable
Compostables	TO BE ACCEPTED SOON (FREE)
Clean fill	FREE
Yard trimmings and brush	FREE
Wood chips and sawdust, untreated	FREE
Mixed waste – by volume	\$20/m ³
Mixed waste – prepaid bag tags	Kitchen catcher bags (45 L) \$1 Large garbage bags (90 L) \$2
Mixed waste – paid at landfill	Kitchen catcher bags (45 L) \$1.25 Large garbage bags (90 L) \$2.50
Construction/demolition waste	\$15/m ³
Grubbing	\$25/m ³
Stripping	\$10/m ³
Concrete	\$200/m ³
Materials containing asbestos	\$90/m ³
Bulky item	\$20/item
White goods with refrigerant	\$50/item
White goods without refrigerant	\$20/item
Uncontaminated scrap metal	\$30/m ³
Oil tanks	\$125 each
Vehicle	\$900/vehicle
Tires 24.5" or less, on rim	\$50 each
Tires 24.5" or less, not on rim	FREE
Automotive batteries	FREE
Electronic waste	FREE
Emergency callout to open landfill outside of regular hours	\$200
Special waste	
Paint cans	FREE
Oil/fuel filters	FREE
11b propane bottles	FREE
Oily debris (empty oil containers)	FREE
Waste oil up to 10 liters	FREE
Kitchen oil up to 10 liters	FREE
Unknown liquids/chemicals	\$5/liter or \$5,000/m ³
Hydrocarbon contaminated soil up to 1m ³ , with prior approval	\$5/liter or \$5,000/m ³
Hydrocarbon contaminated water and waste leachate up to 200 liters, with prior approval	\$1.75/liter or \$350 for 200 liters

1. Uncovered loose loads (e.g. open top transport vehicles) will be subject to a 10% surcharge.
2. Loads measured by volume may be prorated if less than 1 m³ at the discretion of Landfill Staff.
3. Waste from outside the region will be subject to a 50% surcharge.
4. Special waste, concrete and materials containing asbestos will not be accepted if they originated from outside the region
5. The Village reserves the right to refuse any materials from the landfill at the sole discretion of staff.
6. The Village reserves the right to ban a user who is routinely not meeting sorting requirements.
7. Concerns regarding the above may be directed to the Public Works Manager or CAO. 867-634-7100.

ENACTMENT:

This bylaw shall come into full force and effect upon the final passage thereof:

Read a first time the 24th day of April 2019.

Read a second time the 8th day of May 2019.

Read a third time and adopted on the 8th day of May 2019.

X

Thomas Eckervogt
Mayor

X

John Thomas
Acting Chief Administrative Officer

RECEIVED

MAR 07 2025

Box 5326
Haines Junction, YTYoB 1Lo
March 3, 2025

Mayor Diane Strand and Council
Village of Haines Junction
Box 5339
Haines Junction, YT YoB 1Lo

**Village of
Haines Junction**

Dear Mayor Strand and Council:

Congratulations on your recent election wins! This is good news for our community.

We understand that the Village of Haines Junction, Parks Canada and Ducks Unlimited partnered in 1991 to create the Dezadeash River Trail here in Haines Junction, as indicated on the entrance sign. This year-round walking/skiing trail has become very popular with locals and visitors to the area. Thank you to whoever undertook the emergency repairs to the boardwalk in Summer 2024. The repairs dealt with the worst safety concerns to some degree.

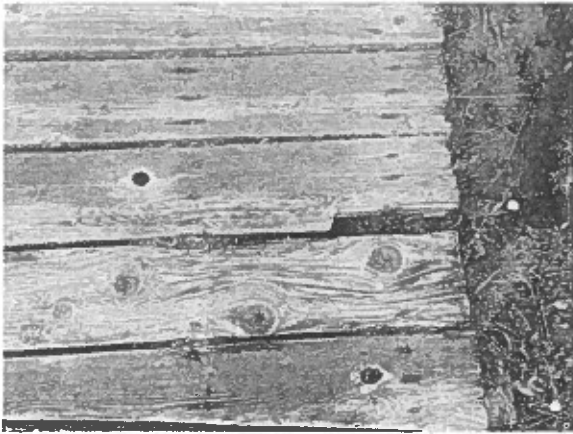
The overall conditions of the trailhead, boardwalks and viewing platform, however, have now deteriorated to the point where they should all be replaced, as the wooden structures have come to the end of their usable life and are beyond economic repairs. We also believe that the trail has become an embarrassment and a liability to our community and to your organization. Below are a sample of pictures of the condition of the trailhead, boardwalk and the viewing platform in Summer 2024.



Pretty sad looking entrance to start of trail.



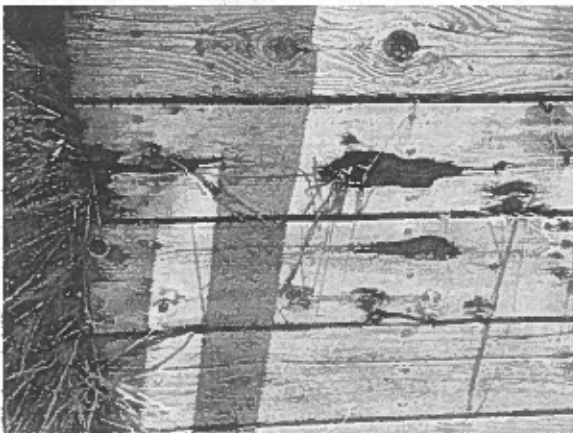
Typical current tripping hazards.



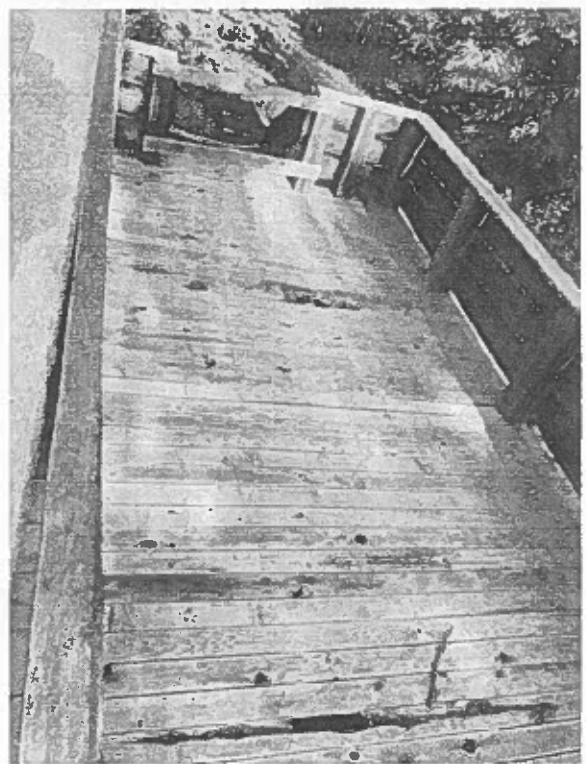
Closeup of typical boardwalk current condition.



West entrance to viewing platform.



Close-up of typical boardwalk condition.



Current condition of viewing platform decking.



East entrance to viewing platform.

Could your three organizations please work together in the next six months to design a new trailhead, boardwalk and viewing platform; determine a cost estimate for the work; and then secure funding so that construction can take place in summer 2026. We believe that the new viewing platform does not need to be as high as the existing one, but it should be accessible to everyone with mobility issues.

Then in the winter of 2025/26, could your three organizations please work together to update the interpretive signs for the trail and to make the sections of the trail closest to the two parking areas accessible for those with mobility issues.

Thank you for considering our requests.

Yours sincerely,



Mark Ritchie

cc. Craig McKinnon, Park-Site Manager, Kluane National Park and Reserve
Roger d'Eschambault, Chair of the Board, Ducks Unlimited Canada