



Village of Haines Junction
August 6, 2025
Committee of the Whole Meeting 9am-noon

This meeting will be held in Council Chambers. Attendance at this meeting is also available through Zoom web or teleconferencing (see below for instructions).

AGENDA

- 1. Call to Order**
- 2. Acknowledgement of Champagne and Aishihik First Nations Traditional Territory**
- 3. Adoption of Agenda**
- 4. Declaration of Pecuniary Interest**
- 5. Adoption of Minutes of Regular and Special Council Meetings**
- 6. Proclamations**
- 7. Delegations**
- 8. Public Hearings and Public Input Sessions**
- 9. Old Business**
 - a. Draft Strategic Plan
 - b. 2025-2028 Capital and Projects Budget
- 10. New Business**
- 11. Bylaws – Reports, Readings and Adoption**
- 12. Correspondence**
- 13. Council Reports and Notice of Motions**
- 14. Questions from the Public**
- 15. Motion to Close Meeting to the Public**
- 16. Adjournment**

The next Regular Council Meeting will take place at 7:00 pm on August 13th in Council Chambers and via Zoom.

Join Zoom Meeting

<https://us02web.zoom.us/j/8676347100>

Meeting ID: 867 634 7100

One tap mobile

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Meeting ID: 867 634 7100

Find your local number: <https://us02web.zoom.us/j/8676347100>

Please call the Village Office (634-7100) during regular office hours for assistance in joining via zoom.



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Council Strategic Priorities 2025-2028

Land Acknowledgement

We respectfully acknowledge that we are gathered on the traditional territory of the Champagne and Aishihik First Nations—Dän Dákwänje, the people of this land. This place is known as Dakwäkãda, meaning “High Cache Place.”

As you look toward the mountain ridge, you’ll see Na Sha Tán—the place where the sun “sits” on the mountain. Along that ridge once stood many dakwäk’äts, or high caches, filled with carefully gathered fish and meat, sustaining families through the long winters.

Dakwäkãda was, and remains, an important gathering and crossing point—connecting people to Hutchi, Champagne, Burwash, Klukshu, Klukwan, and beyond. The land tells stories of movement, sustenance, and survival.

As you take in the beauty of these majestic mountains, hold space for the Dän Dhäl—the people who have lived in the shadow of these mountains for generations.

Picture the caches, the harvesting, the relationships, and the rhythms of life that have shaped this place since time immemorial. These people carry history, belonging, lineage, a clan system, and sovereignty. May we honour their presence, past and present, and walk forward with respect, gratitude, and awareness.



Our Vision and Process

COUNCIL VISION

Council's vision is to deliver sustainable services that enhance our quality of life now and allow growth for the future. We are committed to sound governance, responsible planning, and delivering services that meet the needs of our residents at reasonable levels.

STRATEGIC PROCESS

The Village of Haines Junction is guided by a Council dedicated to strong governance and strategic leadership. Elected by the community, Council represents the interests of residents and makes decisions that shape the municipality's future.

Our dedicated staff support this vision by providing policy advice, managing resources, and operationalizing Council decisions. They ensure municipal services are delivered efficiently and effectively, aligned with the service levels set by Council.

Recognizing the importance of responsible governance and long-term stewardship, this Council has undertaken a strategic priority-setting process to ensure that the Village's finite resources are directed where they will have the greatest impact. With intention and focus, this Council is committed to three key priority areas:

*** SUSTAINABLE LEVELS OF SERVICE**

*** INCLUSIVE AND RESILIENT
COMMUNITY SERVICES**

*** ORGANIZATIONAL DEVELOPMENT
AND CAPACITY BUILDING**



Our strategic areas of focus

Sustainable Levels of Service

GOAL

Through strategic investments and responsible planning, we ensure safe, reliable, and maintained public spaces, roads, utilities, and emergency response planning for current and future generations. We are committed to delivering quality municipal services by maintaining essential infrastructure, supporting a skilled workforce, and defining service levels that are both effective and financially sustainable.

KEY INITIATIVES AND ACTIONS

Ongoing:

- Continue to develop our Asset Management Plan and strengthen asset management processes to optimize infrastructure investments.
- Develop a Level of Service Policy Framework to clarify municipal service commitments.
- Assess and align staffing levels with required service expectations.
- Implement the Solid Waste Management Plan.
- Minimize environmental impacts including encouraging waste diversion.

Now:

- Develop policies to establish clear and financially sound service expectations:
 - Comprehensive Road Maintenance Policy (builds on our snow removal Policy).
 - Municipal Property Standards Policies to guide the consistent care, maintenance, and presentation of publicly owned facilities and spaces - both interior and exterior - to ensure safety, functionality, and civic pride.
- Equip and support the Fire Department to operate safely and effectively, enabling full compliance with all legislated and mandated requirements.
- Define a Level of Service for Bylaw Enforcement.

NEXT:

- Establish clear and affordable service expectations:
 - Property Maintenance Bylaw (for private properties).
 - Water Works Maintenance Policy.
 - Financial Policy to ensure reliable, cost-effective service delivery while maintaining reasonable tax rates.
- Review the Property Taxation Levy Bylaw.
- Work with regional partners to design an Emergency Management Plan.

ADVOCACY:

- Actively engage with CAFN to explore shared infrastructure solutions for mutual benefit.
- Continue to foster meaningful, ongoing community dialogue and intentionally integrate public input into the development of policies.

Our strategic areas of focus

Inclusive and Resilient Community Services

GOAL

We support a connected and active community by investing in recreation, public spaces, and programs that encourage resident participation. As we plan for the future, we will incorporate community needs, optimize existing resources, and explore sustainable recreation opportunities that enhance quality of life and strengthen community pride.

KEY INITIATIVES AND ACTIONS

Ongoing:

- Maintain and enhance existing recreation and community services.
- Deliver on grants such as the Housing Accelerator Funds and other supports to encourage affordable housing.

Now:

- Establish a timeline and plan for the safe demolition of the Shakwak community hall and pool, ensuring transparent communication with residents including an end-of-life ceremony.
- Develop a Local User Group Investment Policy with clear criteria to support local organizations.

NEXT:

- Develop policies that establish clear expectations for facility use that include an Alcohol Use Policy and a Facilities User Policy.
- Assess the feasibility of a new multi-use recreation facility, considering community needs, funding opportunities, and long-term sustainability.

ADVOCACY:

- Engage with CAFN to explore joint recreational opportunities and partnerships.
- Continue open conversations with the community and include public dialogue in the development of policies.



Our strategic areas of focus

Organizational Development & Capacity Building

GOAL

We cultivate a service focused municipal organization by investing in our people, policies, and governance structures. By ensuring professional development for staff and Council, and enhancing interorganizational collaboration, we empower staff to deliver quality services.

KEY INITIATIVES AND ACTIONS

Ongoing:

- Establish and maintain an organizational structure with appropriate staffing levels that align with service level targets and future municipal needs.

NEXT:

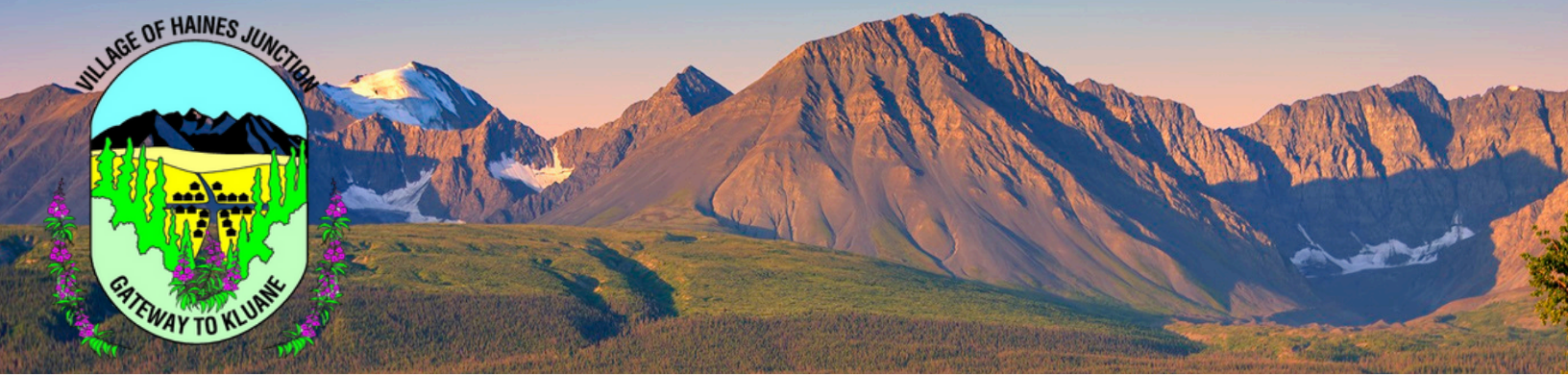
- Create a Staff Recruitment & Retention Strategy to attract and retain a skilled workforce.

ADVOCACY:

- Acknowledge that staff capacity is a finite resource and align service levels accordingly.

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Council Priorities 2025-2028

Council's vision is to deliver sustainable services that enhance our quality of life now and allow growth for the future. We are committed to sound governance, responsible planning, and delivering services that meet the needs of our residents at reasonable levels.

Sustainable Levels of Service

PRIORITY:

Developing clear and financially sustainable service expectations through policy.

GOAL:

Through strategic investments and responsible planning we ensure safe, reliable, and maintained public spaces, roads, utilities, and emergency response planning for current and future generations. We are committed to delivering quality municipal services by maintaining essential infrastructure, supporting a skilled workforce, and defining service levels that are both effective and financially sustainable.

INITIATIVES:

- Strengthen asset management and align staffing with service needs
- Develop a Level of Service Framework and supporting policies
- Implement sustainable waste and landfill strategies
- Support the Fire Department's safety and compliance
- Expand policies for maintenance, financial planning, and bylaw enforcement
- Review taxation and collaborate on emergency planning
- Communicate service expectations and fiscal realities to residents

ADVOCACY:

- Actively engage with CAFN to explore shared infrastructure solutions for mutual benefit.
- Continue to foster meaningful, ongoing community dialogue and intentionally integrate public input into the development of policies.

Inclusive and Resilient Community Services

PRIORITY:

Plan for the future of community spaces through safe transitions, clear policies, and long-term recreation planning.

GOAL:

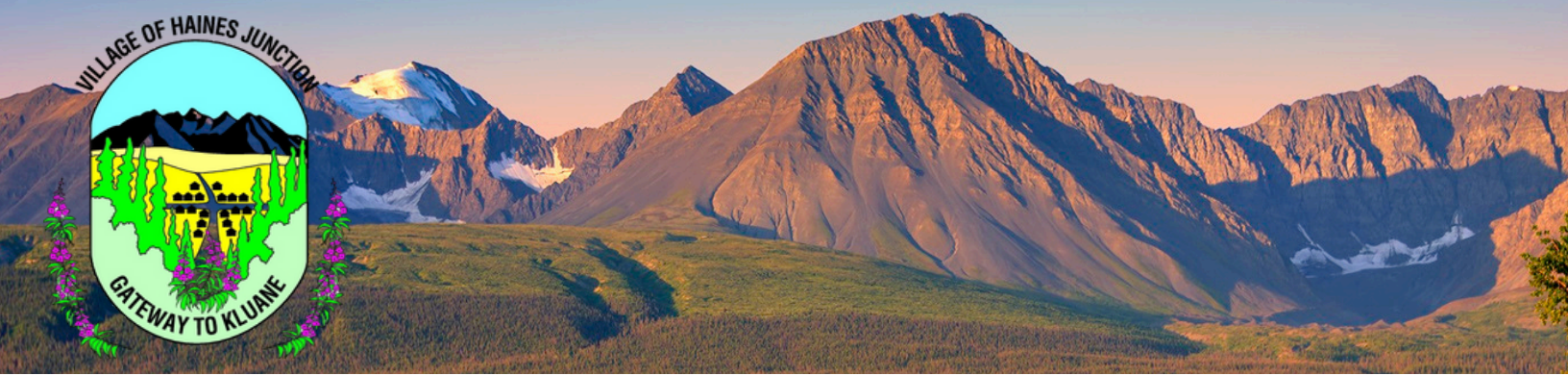
We support a connected and active community by investing in recreation, public spaces, and programs that encourage resident participation. As we plan for the future, we will incorporate community needs, optimize existing resources, and explore sustainable recreation opportunities that enhance quality of life and strengthen community pride.

INITIATIVES:

- Maintain and enhance recreation and community services
- Plan and communicate the safe demolition of Shakwak hall and pool
- Develop a Community Investment Policy to support local groups
- Create clear policies for facility use, support, and maintenance
- Assess feasibility of a new multi-use recreation facility

ADVOCACY:

- Engage with CAFN to explore joint recreational opportunities and partnerships.
- Continue open conversations with the community and include public dialogue in the development of policies.



Council Priorities 2025-2028 continued...

Organizational Development & Capacity Building

PRIORITY:

Build a strong, sustainable workforce to meet current and future service needs.

GOAL

We cultivate a service focused municipal organization by investing in our people, policies, and governance structures. By ensuring professional development for staff and Council, and enhancing interorganizational collaboration, we empower staff to deliver quality services.

INITIATIVES:

- Align organizational structure with service targets
- Develop a Minimum Staffing Policy
- Create a Recruitment & Retention Strategy

ADVOCACY:

- Acknowledge that staff capacity is a finite resource and align service levels accordingly.

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Haines Junction Council Priorities 2024-2028

Sustainable Levels of Service

We are committed to delivering reliable, affordable, and safe municipal services that meet the needs of our community today and into the future. Through careful planning and smart investment, we are:

- Strengthening our infrastructure, including public spaces, roads and water systems.
- Clarifying and communicating the service standards residents can expect - from road maintenance to bylaw enforcement.
- Planning for long-term waste management, emergency preparedness, and responsible financial practices.
- Collaborating with regional partners to find shared solutions that benefit our whole community.
- Providing clear information to residents about municipal service costs, and infrastructure challenges to build greater understanding and trust.

Inclusive and Resilient Community Services

We are building a community where everyone feels connected, supported, and proud to belong. Through thoughtful investment and planning, we are:

- Maintaining and enhancing the recreation spaces, programs, and services that bring our community together.
- Planning for the safe closure and respectful celebration of the Shakwak Hall and pool, that has served us well.
- Supporting local organizations through clear, fair community investment policies.
- Creating fair and transparent guidelines for how public spaces and facilities are used - ensuring safety, accessibility, and community benefit.
- Develop a new multi-use recreation facility, in partnership with CAFN, that reflects the needs and desires of our residents.
- Building on our strong partnerships with regional neighbors like CAFN to expand recreational opportunities for all.

Organizational Development and Capacity Building

We are building a strong, responsive, and future-ready municipal organization that delivers quality services our community can rely on. To make this happen, we are:

- Aligning our organizational structure with the services our residents expect - both now and into the future.
- Setting clear staffing standards to ensure we have the right people and resources to get the job done.
- Developing strategies to attract, support, and retain a skilled and dedicated workforce.
- Recognizing that staff capacity is limited and making sure our service levels match what is realistic, responsible, and sustainable.

2025 -2028 Preliminary Capital and Projects Budget										
	Project Name	Year				2025 Funding Source				Description
		2025	2026	2027	2028	Operating Funds	Unrestricted Surplus	Capital Reserves	Other Source	
BF	Recycling Centre & Landfill									
	SWMP Design Implementation (2023)(Landfill Back Area)	20,000	250,000	250,000	250,000				20,000	Gas Tax
	Landfill Front Area Modernization (2024/25)	250,000								YG (AP2024 AR 2025)
	Compact Loader	140,000						140,000		PW Equip reserve
	Hazardous Waste storage	25,000							25,000	Gas tax
	Convention Centre									
CF	2020 Seismic Renovations Convention Centre		800,000	400,000						Gas Tax
CF	2023 CC Heating System (Cost Est)	150,000							150,000	Gas Tax
CF	Historic Mural Upgrade	60,000							60,000	Gas Tax
	Arena									
CF	2021 Arena Replace Single Walled Oil Tank		16,000							
CF	Fire Alarm (pending cost estimate)	120,000							120,000	Gas Tax
	Public Works Mobile Equipment									
CF	Flail mower	16,000				16,000				
	Shakwak Pool / New Pool									
	New Rec Center Feasibility and design	30,000	58,000	22,000					30,000	CDF 3-year W/ AFN
	Fire Department									
CF	Fire Department Crew cab			82,000						Yukon Gov't \$82,000
CF	SCBA Gear (2023)		45,000							Fire Dept Reserve
CF	Floor drainage (2023)		15,000							
	Public Works									
CF	Floor Drainage Public Works Shop (2023)		15,000							
	Water and Sewer									
	Flow Meter	6,050				6,050				
	Wet Well Wizard	45,000				45,000				
	SCADA Infrastructure	100,000	100,000	50,000					100,000	Gas Tax
	SRS Septic Receiving Station		1,050,000							YG Funded?
	Roads and Streets									
CF	Repair and Resurface	1,200,000	250,000	250,000	250,000				1,200,000	Gas Tax
	Recreation and Parks/Greenspaces									
CF	Trail Assets (benches, garbage cans) (2023)		25,000							Trans Canada Trail
CF	Trail Signage / App Project	25,000				25,000				
CF	Heritage Structure Project (2023)	30,000				30,000				
	Total Tangible Capital Assets	2,217,050	2,624,000	1,054,000	500,000	122,050		140,000	1,705,000	
	Environmental									
	Environmental Spill Cleanup	20,000				20,000				
	Pool Removal assessment and tender	50,000				50,000				
CF	Asset Management Plan (2023)	20,000		20,000		20,000				New estimate
CF	Emergency Response Plan (2023)	-				-			-	Was budgeted at 75k, may be \$0 with a Fire Chief
	Communications									
CF	Communications Strategy (2023)	5,000	5,000	5,000	5,000	5,000				New estimate
CF	Truth and Reconciliation Policy and Statement	20,000				20,000				
	GIS mapping	3,000				3,000				
	Grant Programs HAF	-							-	
CF	Develop a Removal of Abandoned Assets Plan for Water Tower, Uplift Station, Pool/Curling Rink (2021)		20,000			20,000				
CF	Water License Lagoon Hydrogeological Assessment (2023)		50,000							
	Scrap metal ELV removal	Paused Tariffs	200,000		200,000					Gas Tax
	Canada Banners	4,600				4,600				
	Summer Recreation Programming (BGC Yukon)	57,500				50,000			7,500	ParticipAction Award
Ongoing	Trail Care Event	10,000				6,500			3,500	Trans Canada Trail
	Total Non-Tangible Capital and Projects	190,100	275,000	25,000	205,000	199,100	0	0	11,000	
	Reserve Allocations									
	Reserve Allocation - Public Works Equipment									
	Reserve Allocation - Fire Department Equipment									
	Reserve Allocation - Recreation Facility									
	Reserve Allocation - SWMF	100,000				100,000				
	Total Reserves	100,000	0	0	0	100,000	0	0	0	
	TOTAL	2,507,150	2,899,000	1,079,000	705,000	421,150	0	140,000	1,716,000	
2,277,150									1,675,000	Gas Tax total 2025

Total 2025 Capital and Project Expenditures 2,507,150

Total 2025 Capital and Project Revenues 2,277,150

BF Brought forward from 2025 - 2027 Budget

CF Carry Forward from 2024 (not completed)

Ongoing Same every year