



Village of Haines Junction
Council Agenda
Regular Council Meeting
7:00 p.m. April 26, 2023

This meeting will be held in Council Chambers.

*Attendance at this meeting is also available through Zoom web or teleconferencing
(Meeting ID 867 634 7100). Please visit the Village website (www.hainesjunctionyukon.com)
or call the Village Office (634-7100) for instructions.*

AGENDA

- 1. Call to Order**
- 2. Acknowledgement of Champagne and Aishihik First Nations Traditional Territory**
- 3. Adoption of Agenda**
- 4. Declaration of Pecuniary Interest**
- 5. Adoption of Minutes of Regular and Special Council Meetings**
 - a. Draft Council Minutes April 12, 2023
- 6. Proclamations**
- 7. Delegations**
- 8. Public Hearings and Public Input Sessions**
- 9. Old Business**
 - a. RTC April 2023 Haines Junction Lottery Funding Grants
 - b. RTC BGC Summer Programming Request
 - c. Request for Council - Thrift Store Volunteers - Sandy Holmes (Tabled from previous meeting)
- 10. New Business**
 - a. Accounts Payable to April 26, 2023
- 11. Bylaws – Reports, Readings and Adoption**
- 12. Correspondence**
- 13. Council Reports**
- 14. Questions from the Public**
- 15. Motion to Close Meeting to the Public**
- 16. Adjournment**

The next Regular Council Meeting will take place at 7:00 p.m. on May 10, 2023 in Council Chambers and via Zoom.

*The Village of Haines Junction respectfully acknowledges that we are situated on the
Traditional Territory of the Champagne and Aishihik First Nations.*

Attendance at Council Meetings

Council meetings are held in Council Chambers and broadcast via Zoom.

*Council Chambers can accommodate a maximum of 20 people, including Council.
If there are more than 5 members of the public in attendance, masks will be mandatory.*

Zoom remote access instructions are below.

Remote Access Instructions for Council Meetings:

Meeting ID is: 867 634 7100

COMPUTER *(Participants do not need an account but will need to download the Zoom app when prompted.)*

To join through the computer, use this link: <https://us02web.zoom.us/j/8676347100>

PHONE

Participants may join by phone by dialing any of these numbers and entering the meeting ID

+1 778 907 2071 Canada +1 438 809 7799 Canada +1 587 328 1099 Canada

+1 647 374 4685 Canada +1 647 558 0588 Canada +1 204 272 7920 Canada

MOBILE

+12042727920,,8676347100# Canada

+14388097799,,8676347100# Canada



**Report to Council
Village of Haines Junction
Open Meeting
April 26, 2023**

RE: 2023 Haines Junction Yukon Lottery Funding Grant Distribution

Recommendation

1) That Council adopt a resolution awarding the following Haines Junction Lottery Funding Grants from the April 17, 2023, intake:

THAT Council for the Municipality of Haines Junction award the following Haines Junction Lottery Funding Grants:

- *Haines Junction Football Club: \$1,940.00*
- *Treble Makers Fiddle Club: \$2,025.00*
- *Creative Junction Collective: \$4,062.91*
- *St. Elias School Bouldering Club: \$2,950.00*

Funds Available

The allocation of Community Lottery Program funds from Lotteries Yukon is \$23,493.00 for the 2023/24 fiscal year.

April 17, 2023 Intake

Ellen Stutz (Receptionist), Rob McPhie (Parks and Recreation) and Yari Izigzon (Corporate Administrator) reviewed the six grant applications received for this round of funding.

The total of requested funds was **\$\$\$36,236.04** as follows:

- Haines Junction Football Club: \$1,940.00 for soccer balls, pop-up soccer nets, pinnies, storage locker, travel expenses for coaches from Whitehorse to support player and coach development.
- St. Elias School Bouldering Club: \$2,950.00 for completion of 40ft. bouldering wall. In need of mats and holds for 20ft. to complete the whole wall.
- Treble Makers Fiddle Club: \$2,300.00 for in-person individual fiddle lessons with professional instructor Keitha Clark from Whitehorse.
- Creative Junction Collective: \$7,925 for children's dance program costs
- St. Elias Cross Country Ski Club (SECCSC): \$1,024.79 for brushing and a popcorn machine.
- BGC Yukon & CAFN Youth Programs: \$20,096.25 for specialty camps (3-day Skateboard workshop and 4 day softball/baseball skills camp).

In allocating this funding, the reviewers determined the applicants' eligibility based on the conditions outlined in the Haines Junction Lottery Funding Grant Information Sheet. The funds were allocated proportionally based on the strength of the application and program. The following applications were not recommended for approval:

- St. Elias Cross Country Ski Club (SECCSC): The application asked for a lesser amount from the brushing quote that SECCSC received. Administration was contacted by the St. Elias Cross Country Ski Club passed the deadline to request the higher amount of \$7,324.79 to cover both the brushing and popcorn machine. Administration and SECCSC decided that it would be best for them to defer the application for the fall intake as their needed request was submitted past the deadline.
- BGC Yukon & CAFN Youth Programs: The application included wages to hire staff for the workshops plus equipment. Wages are an ineligible expense for the Lottery Funding Grant. Administration decided that due to the ineligible expense of wages and Council's current discussion for the funding of requested recreational equipment submitted by BGC Yukon, in collaboration with CAFN Youth Centre, the application be withheld from funding.

It is important to note that the demand for this grant funding has increased significantly in the past few years, and the majority of applications come forward at the October intake. Most applications are not able to be fully funded as the applications far exceed the amount of funding available. As such, the reviewing committee did not feel comfortable allocating too large an amount of the total funding to this first intake.

At the April 27, 2022 Council Meeting, Council passed the following resolution due to Administration's suggestion to conduct a review of the grant funding regulations, including intake dates and application criteria, in order to provide a more fair and equitable allocation of the funding to all community groups.

#124-22 *It was moved and seconded
THAT Council request Administration to explore policy and program options and provide a report for consideration of changes to the Haines Junction Lottery Funding Grant criteria and allocation methodology beginning in 2023.*

*Motion# 124-22 was **CARRIED**.*

Administration has looked into the requirements of other Municipalities and decided that it was too late to change them for the 2023 fiscal year. However, Administration will bring a report forward to Council with possible changes that would indeed provide a more fair and equitable allocation of the funding to all community groups, and perhaps individual applicants.

Conclusion

By awarding the above-noted Haines Junction Lottery Funding Grants, Council will be supporting recreational, artistic and cultural programming in our community.

Prepared by

**Report to Council
Village of Haines Junction
Open Meeting
April 26, 2023**

RE: BGC Yukon Request for Summer Programming Funds

Recommendation

That Council review this report and make a recommendation on whether to provide funding to the BGC Yukon for the 2023 Summer Youth Programming and any contributions to the Participaction Community Challenge.

Background

At the April 12, 2023 regular meeting, BGC Yukon made a presentation to Council regarding 2023 Summer Youth Programming. The total amount requested is \$61,930.80. There is \$75,000 allocated in the 2023 Capital and Projects Budget for Recreational Equipment and Programming. Funding provided to BGC Yukon in 2021 was \$49,239.00 and \$53,675.56 in 2022.

This year's funding request includes \$10,005.00 (plus 15% Admin fees) for hiring a lifeguard / instructor to provide supervised swimming and lessons at Pine Lake. BGC noted that they would prefer if Council would hire the lifeguard directly as a Village staff member. Pine Lake is outside of the municipal boundary and is under the jurisdiction of YG Parks. Our insurance advisor has noted that our insurance would cover this liability but cautioned that we should consider whether it would be an acceptable new risk as any claims filed could have a substantial impact on future premiums. YG Parks has advised that their boundary does not include the water but does include the land that the lifeguard would be stationed on and would need to seek further input from YG's risk management department. There is also the question of availability of certified lifeguards, and what special certifications may be needed for a cold lake waterfront location.

BGC Yukon is also requesting \$2,283.75 for the purchase of 15 long boards, helmets and padding.

BGC Yukon has received a grant for the Participaction Community Challenge. They are requesting in kind contributions of arena space, poster printing, labour time, material to build a community engagement "thermometer", and funds to purchase laser tag equipment (no cost has been provided). BGC noted that they would like to do laser tag in the arena and would not require a Village staff member to be present. While our insurance advisor has noted that we wouldn't need a staff member on site, we could be liable for any claims for injury if we could be proven negligent. Our insurance for user groups will not cover laser tag and we cannot guarantee staff availability to accommodate BGC's potential schedule.

Conclusion

Council by reviewing this report and providing direction to Staff will be exercising their oversight role on this matter.

Prepared by

Donna Istchenko, Treasurer

Letter to the Village of Haines Junction from the Church of St Christopher

April 6, 2023

Village of Haines Junction,
Haines Junction, Yukon

ATTN: Yari Izigzon, Corporate Administrator
RE: Request for Village Council – Recognition of Volunteer Service

Dear Sir

I have a request for the Village Council to be placed before them at the next Council Meeting, on April 11th, 2023, or at the soonest date thereafter.

The Thrift Store, located in the basement of the Log Church fulfills an essential need in our community with the absence of retail stores for the purchase of clothing, children's toys, household items, etc. It is totally operated and staffed with volunteers. Please see the attached memo concerning.

Thank you.

Sandy Holmes,
Volunteer Lay Minister

Thrift Shop Volunteers

Barb Henkel

Brenda Riseborough

Libby Dulacⁱ

Karin Allenspach

Kim Henkel

Val Drummond

Julie Klippenstein

Mark Ritchie

These wonderful volunteers are the people who keep the Thrift Store open and serving the people of the Village of Haines Junction and the surrounding area with the absolutely essential service of a very affordable retail outlet.

After a person has dropped off a donation at the back door of the Log Church, the volunteers are the people who take it downstairs, sort through it all (and there is a lot) to see what can be offered for sale, what can be donated to specific needs like clothes for people to go home from hospital in, or baby clothes for other communities where there is a need, and what needs to be forwarded for recycling.

Once this step is completed, the goods are positioned for display and sale in the store. This is no small task and takes a creative eye and

pretty cool retailing skills. Some seasonal goods are kept in storage until the time for them to be displayed is good.

And then, every Thursday, the shifts to staff the Store are filled by the volunteers who greet you with great big smiles, helpful advice and some of the best prices you will find anywhere. They are the people who make the Thrift Store not only a wonderful retail shopping experience, but also a great social outing. There is much laughter in the Thrift Store, as well as the happy noise of children.

I would like the Village of Haines Junction to recognize these volunteers for appreciation of all they do for the Thrift Store, and by so doing, helping the people of the Village of Haines Junction and the surrounding area.

Thank you volunteers for your hard work, dedication and wonderful service to your neighbours of Haines Junction and area.

Sandy Holmes,
Volunteer Lay Minister,
Church of St Christopher (aka the Log Church)

ⁱ Libby was a faithful and tireless Thrift Store Volunteer for many years, and even when her health began to fail in the fall of 2022, she still came to help whenever she could. And even though she has passed away, her volunteer work for the Thrift Store needs to be recognized and honoured.

Municipal Accounts Payable to April 26, 2023

<u>Cheque No.</u>	<u>Name</u>	<u>Amount</u>	<u>Department</u>	<u>Description</u>
Transfer	Payroll Account #4305418	\$ 21,474.95	Administration	Net Pay - Pay Period 8
		\$ 4,426.60	Administration	RRSP Contribution - Pay Period 8
		\$ 7,111.95	Administration	Group Insurance April 2023
22449	Twiss & Shine	\$ 378.00	Administration	Custodial services: March/April 2023
		\$ 1,449.00	Convention Centre	Custodial services: March/April 2023
		\$ 126.00	Fire Department	Custodial services: March/April 2023
		\$ 425.25	Mezzanine	Custodial services: March/April 2023
22450	Petty Cash - Yari	\$ 47.00	Administration	Binders
		\$ 78.18	Fire Department	Sundry supplies
		\$ 64.22	Mezzanine	Soap dispensers
		\$ 1,727.95	Recycling Centre	Recycling Refundables
22451	Cimco Refrigeration	\$ 5,436.90	Arena	Annual Maintenance fee
22452	Dimensions Tech Services Inc.	\$ 16,957.50	Fire Department	Personal Protective Equipment
22453	Entandem	\$ 147.00	Convention Centre	SOCAN fees
22454	Expedition Management Consulting Ltd.	\$ 27,615.00	Capital Project	Recreation Assessment Phase 1 & partial phase 2
22455	Falcon Electric	\$ 283.50	Water & Sewer	Door sensor, switch and gas detector services
22456	Harris & Company	\$ 4,732.77	Administration	Legal fees
22457	Jacob's Industries	\$ 373.28	Water & Sewer	CO2
22458	Life Technologies Inc.	\$ 2,354.29	Water & Sewer	PH meter kit
22459	Locksmith Services	\$ 93.98	Convention Centre	Lock set
22460	Public Service Alliance of Canada	\$ 22.50	Administration	Collective Agreement printing
22461	Source Motors	\$ 2,137.45	Administration	March 2023 - Heat
		\$ 5,648.24	Arena	March 2023 - Heat & Gas
		\$ 2,137.44	Convention Centre	March 2023 - Heat
		\$ 2,354.65	Fire Department	March 2023 - Heat
		\$ 1,850.58	Landfill & Recycling	March 2023 - Heat & Gas
		\$ 3,731.90	Public Works	March 2023 - Gas

* Denotes an item not directly funded by the Village

**Grant funded

Municipal Accounts Payable to April 26, 2023

22462	Yukon Service Supply Co.	\$	1,105.58		Convention Centre	Janitorial supplies
		\$	356.30		Mezzanine	Soap dispenser and detergents
		\$	472.24	\$	1,934.12	Water & Sewer Sodium Hypochlorite

Municipal Accounts Payable	\$	115,120.21
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Adopted on _____ Motion# _____

Mayor _____ CAO _____

* Denotes an item not directly funded by the Village

**Grant funded