

**Village of Haines Junction  
Regular Council Meeting Minutes  
April 24, 2024**

Present:

Mayor Tomlin  
Councillor Strand  
Councillor Nassiopoulos  
Councillor Charlebois

Absent:

CAO Fairbank, Recorder Ogden

**Call to Order**

The meeting was called to order at 7:01pm

**Acknowledgement of Champagne and Aishihik First Nations Traditional Territory**

Mayor Tomlin acknowledged that we are on the traditional territory of the Champagne and Aishihik First Nations

**Adoption of Agenda**

#111-24            It was moved and seconded  
                         **THAT** the agenda be adopted as amended with the following additions:

Motion #111-24 was **CARRIED**.

**Declaration of Pecuniary Interest**

**Adoption of Minutes of Regular and Special Council Meetings**

Council Meeting Minutes March 27, 2024

#112-24            It was moved and seconded  
                         **THAT** the minutes of the Committee of the Whole meeting of March 27, 2024 be accepted and adopted as presented.

Motion #112-24 was **CARRIED**.

Council Meeting Minutes April 10, 2024

- #113-24 It was moved and seconded  
**THAT** the minutes of the regular Council meeting of April 10, 2024 be accepted and adopted as presented.

Motion #113-24 was **CARRIED**.

## Proclamations

## Delegations

### Outdoor Pickleball Court, Outdoor Shuffleboard Court and Outdoor Exercise Equipment

*Delegate – Lynn Iler*

#### *Presentation:*

- The Raven has just received a permit today to do some gardening within the right of way. Do not need to apply for funding for this project, as this will be done by the Raven with support from volunteers.
- Lynn would also like to see some landscaping alongside Kluane street, and consideration be put to the installation of outdoor exercise equipment. Based on a quote from a company from BC, the equipment would be less than \$50,000, a year-round installation, and no trees would need to be cut down.
- Lynn would also like to see an outdoor pickleball court installed somewhere in the Convention Centre parking lot. This type of court does not need fences, just a place to put it on a cement slab. A company from Mississauga called “Do it Yourself Court Canada” manufacturer tiles for courts. Lynn shared an example of a tile, as well as a brochure from the company, with Council. Tiles for a basic court would cost \$13,000, or \$30,000 for one that can be driven on. Tiles are easy to install, they click together, and are not permanent -- they can be moved.
- Lynn would like to see a Committee put together that could apply for funding as it is difficult to do this as one person, noting there used to be a Recreation Committee that used to do this.
- Lynn would also like to see exercise equipment set up in the Atrium and have equipment stored where tables are when not in use. Lynn shared a pamphlet with exercise equipment on wheels that is easy to set up and store away quickly that is strength equipment that can be set up in a circuit, like what used to be at the business Curves. Suited to all age groups. Can be something to access while waiting for a longer-term solution.

#### *Discussion:*

- Audience question – could the pickleball court go in the arena?
  - Lynn shared that she talked to Village staff about this as she found a company that you can order tiles from for set up in an arena and the tiles can have multiple types of courts including pickleball. She learned that the arena is set up for skateboarding in the summer.

### Village Composting Program

*Delegate – Shawn Taylor*

#### *Presentation:*

- A few years ago, the Village asked for ideas from the Community on what a Village-wide composting program could look like. Shawn is just getting back to Village on this request now.
- Shawn has done some research and has learned that a few Yukon communities have run basic compost programs.
- Why would the Village want to do this? Composting extends the life of landfill and reduces greenhouse gas emissions.
- Composting reduces volume of organic materials, leachate from landfill, methane production (30times worse than CO2 than greenhouse gases, landfills are one of the top sources of methane). Step 1 systems reduce volume of organics, Step 2 systems reduce volume and produce compost that can be used in household gardens.
- Shawn shared examples of infrastructure that has been created in other Yukon communities.
- Mount Lorne, Carcross, Tagish and Deep Creek have Step 1 systems that cost \$50k-\$60k per unit. These units can be trucked and have an aerated floor and fan; they are self-maintaining. These systems may need mechanical processing with a skid steer/loader once or twice a year.
- The more Yukon communities that adopt these Step 1 systems may encourage YG to help communities develop Step 2 systems which need more sifting and quality control to ensure no glass etc. in the compost. This could be given to the community or sold for cost.
- GasTax funding can be put towards solid waste / composting infrastructure costs.

### International day against Homophobia and Transphobia

*Delegates – Ellen Stutz and Aynslie Ogden*

#### *Presentation:*

- Aynslie explained that she and Ellen are presenting today as residents of Haines Junction, per the Villages' policy on Legislative Policy Proclamations that indicates Council will consider requests for proclamations at a regular meeting made by residents of the Village for local issues, where the resident appears as a Council delegate.
- A group in Quebec, Fondation Émergence, initiated the recognition of May 17<sup>th</sup> as an International Day against Homophobia and Transphobia. This day is significant to members of the LGBTQ@S+ community as it is on this day in 1990 that homosexuality was removed from the World Health Organization's list of mental illnesses.
- We are requesting that the Village of Haines Junction join the 249 other municipalities in Canada that are recognizing this date in solidarity with members of our community who recognize as LGBTQ+ that Haines Junction is a safe and welcoming and affirming community. We're suggesting this recognition be done by raising the rainbow flag on May 17<sup>th</sup> and supporting this flag-raising with a communications campaign.

### **Public Hearings and Public Input Sessions**

## Old Business

### Trail Day Proposal from Pedal Junction

#### *Corporate Manager Report:*

- This agenda item is for information and is a follow up to the Request for Proposals issued by the Village in March seeing a community group to coordinate/host the Inaugural fun run/walk/bike on the Pine Lake Trail to celebrate International Trails Day on June 1, 2024, a project that is a partnership with the Trans Canada Trail.
- We received one application from the community, from Pedal Junction, that was accepted by Administration, and is included in the agenda package for reference.
- Pedal Junction has issued a save the date poster that has been distributed through our regular communication channels, and are in the process of creating a web page with more information about the event.

## New Business

### Accounts Payable to April 24, 2024

Materials provided: Municipal Accounts Payable to April 24, 2024

#114-24 It was moved and seconded

**THAT** the Municipal Accounts Payable to April 24, 2024 be approved as presented.

Motion #114-24 was **CARRIED**.

## Bylaws – Reports, Readings and Adoption

## Correspondence

### Haines Junction Health Centre – April Newsletter

#### *Discussion:*

- Newsletter notes that April is cancer awareness month.

#115-24 It was moved and seconded

**THAT** the letter be received and filed.

Motion #115-24 was **CARRIED**.

### Letter from Thomas Eckervolt requesting Annual Reporting

#### *Discussion:*

- Council asked Administration if this is something that can be achieved?
  - This has been done previously and has been useful.
- Is the template easily accessible? Does Administration have capacity?
  - Last version Admin found was in 2020. Also found a 2021 version in pdf form.
  - Administration doesn't foresee any issues in producing this report; however, such a report may not follow the exact template as previous reports as data collection methods may have changed since the report was last generated e.g. there may be new data or some data may no longer be collected.
  - Administration requests a few months to complete the report.

#### **#116-24 It was moved and seconded**

**THAT** Administration respond to Thomas Eckervolt thanking him for his letter and indicating that Council has directed Administration to prepare and produce an Annual Report, as suggested, with an anticipated publication date of August 2024.

Motion #116-24 was **CARRIED**.

### Letter from KCIBR Requesting Exemption from Overnight Parking Bylaw

#### *Discussion:*

- Last year, participants in the race set up camp in the school parking lot on the Friday before school was out which caused problems for school buses.
- The Bluegrass Festival came as a delegation to Council and requested a specific area and are providing security and washrooms.
- KCIBR is requesting waiving of the bylaw for the whole town.
- Council would like to see racegoers first use the RV parks and Pine Lake Campground before parking around the town.
- Event organizers haven't asked to use the Convention Centre for the race registration this year.
- Council doesn't feel comfortable with providing an overall waiver of the parking bylaw.
- It was noted that this would be difficult for us to enforce -- if we don't say yes, they could do it anyway.
- Council would like to see designated overflow sites -- a small number of lots designated for camping, as opposed to providing a blanket waiver for the whole town.
- Council asked administration to provide race organizers with a list of RV parks in town (KPI, FasGas and Glacier View) and to make it clear that they can't use the school parking lot.
- Council also requested race organizers take on responsibility for picking up any garbage after the event, and for event security – like we are asking of the Bluegrass Festival.

- Ok with – day use area by Dezadeash, Convention Centre. Will leave up to Administration to come up with suitable locations.
- Whether we can enforce or not, we should still indicate our desire.
- Indicate we will check to ensure camping sites are left clean and will consider this when being asked next year to provide an exemption to the overnight parking bylaw.

#117-24 It was moved and seconded

**THAT** Administration respond to KCIBR to state Village’s expectation that RV Parks and Pine Lake campground will be used first and that free camping should only be a last resort, and only in suitable areas, noting the school parking lot is not a permitted camping area.

Motion #117-24 was **CARRIED**.

Yukon Housing Corp/City Scape Consultants – Housing Needs assessment Public Engagements

*CAO Report:*

- Consultants shared data that they will be referencing in the Housing Needs Assessment.
- Haines Junction is the first community for a series of these assessments that will happen in the Yukon.
- Consultants were here last week to conduct public engagements. They collected a lot of information before they came to the community and provided us with some highlights of their analysis based on StatsCan data, which is publicly available demographic information.
- The Final Housing Needs Assessment Report for Haines Junction will be shared with us.

*Discussion:*

- Would like to know how they estimate population growth?
  - All estimates we are seeing from different sources estimating population growth in Haines Junction are fairly consistent.
- Will they give us the dataset?
  - They will share data and methodology in a detailed format and will inform future studies that we may need to undertake.

#118-24 It was moved and seconded

**THAT** the we receive and file the City Scape Consultants Housing Needs Assessment presentation and that we bring this topic up for further discussion once the final report is ready.

Motion #118-24 was **CARRIED**.

## Avian Influenza – Request for Swabs and Background Information

### *Discussion:*

- Not too concerned about this issue in this community.
- If dead birds are found, call the territorial Wildlife Emergency Hotline 1-800-661-0525 or they can be brought to the local Conservation Officer or Environment Office. Put in plastic bag and freeze before bringing in. Do not touch sick or dead birds, use PPE (gloves etc.).

#119-24 It was moved and seconded

**THAT** the letter be received and filed.

Motion #119-24 was **CARRIED**.

## **Council Reports**

### Councillor Charlebois

- Attended April 18 Chiefs and Mayors forum.
  - Discussed boundary expansion question. Many communities are asking how residents living on First Nation settlement land can be included within the municipal boundary. There are some potential challenges within the Municipal Act to allow this in light of Final Agreements and Self-Government Agreements. This issue is on the minds of a lot of Mayors and Chiefs.
  - Also talked about wildfire and programs that are being offered to train Yukon First Nation Wildfire responders.
  - KDFN also presented their approach to housing development on settlement lands in Whitehorse.

### Councillor Nassiopoulos

- No report

### Councillor Strand

- No report

### Mayor Tomlin

- No report

## **Questions from the Public**

- Question: Was there any follow up on the parking on the road on the corner of Wintergreen?
  - CAO has talked to property owner about this and has noted that there has been no change in behaviour.

- Question: Greenspaces funding some years ago with a plan for placing recreation infrastructure around town. May have information that would not need to be redone.
  - CAFN fitness centre that was at Mun Ku has been closed and is now in storage. Council could schedule a conversation sometime soon to assess if need has increased since a gym is no longer able through CAFN.
  - A member of the public noted there is a private gym that community members can join in Willow Acres – Frostbite Fitness.
- Question: How do you provide a funding without being a committee?
  - Many pots of funding require you to be a Society under the Yukon Societies Act.
  - The Village can apply for funding, this is how Village committees used to do this – would make a recommendation to Council.
  - Without a central hub of information like a committee, it is hard to keep track of information / directory that would tell you what services there are in town.
- Question: Businesses need to know what is happening on the community. How do you know if you need to have a business license – when you receive money for a product or service? Is there a directory of who provide services already?
  - This also came up at the Tourism meeting – a note went out to all current business licenses holders to let them know if don't have a license will be taken off the website. Sent out to Chamber of Commerce to circulate as well.
  - Working on new Zoning Bylaw which will clarify Home Office vs. Home Industry and at what point a business license is required. Generally, if you are running a public facing business you need a business license.
- Question: If a business is operating that doesn't have a license and is not in the right zone, how is this approached?
  - We address on a complaint business. Someone needs to let us know if there is an unlicensed business operating.
- Question: Is it permissible to receive funding from tourism for a tourism business that is not in tourism commercial?
  - If we receive notification this is going on we would investigate.
  - There are nuances – a business address may not be where the business is being carried out (e.g. fishing outfitter)
- Question: Why do we have Zones? It makes for a healthy community. It can keep business out of residential area.
  - Many people can't afford to buy a residential house and an industrial lot. Not enough land in the community.
- Comment: Concern we are taking residential homes and turning them into a business. Why would we allow a business to operate from a home when we have a housing shortage.
  - Zoning Bylaw will be considering Air B&B issues – these issues are newer than when the old bylaw was drafted.
- Comment: Would like zoning of Air B&Bs to be addressed immediately and not be put off for a year or two. Would like to do all we can to not have tourism businesses run out of residential properties. We have a lot of vacant business property. Doesn't sit right to build residential on mixed commercial – once this is done it is done, can't put



neighbourhood back together. Things we can do now to free up residential property for people who need a home.

- At the recent public engagement, we generally heard a consensus towards taking action to provide some restriction on this topic. We will be putting forward a recommendation to Council shortly. Updated draft on website doesn't include these provisions but will within a week or so.
- Question: Last meeting in the budget there was line item for funding under Administration for something and grants. Is this where one could apply for funding for the recycling centre where there is no society?
  - Will respond with a letter.
- Comment: Want to applaud Council for continuing to work on Composting, and thanks to Shawn for presenting tonight. Have a concern about the Trails Committee. Concerned this is limited to naming trails and working on an app. Need work on designation of trail use/users. This is what the problem was many years ago. This will come up again. Would like to see an expansion of mandate for trail committee to address these concerns. Would also like Committee mandate to be expanded to have a future focus on how trails will be dealt with in future developments. Funding going to the same groups year after year. should be redirected to the Free Store and Recycling Centre. Planning to send a letter on invasive species and greening of the community.
- Comment from Jenna – YG Community Advisor: Angie did a great job representing the Village around the Boundary expansion, this was a hot topic at the Mayor and Chiefs forum. Preparing for AYC AGM, the whole Community Affairs team will be there.
  - A resolution was put forward for AYC regarding the Municipal Boundary so will be discussed further.

#### **Motion to Close Meeting to the Public**

#120-24 It was moved and seconded

**THAT** the meeting be closed to the public at 8:09pm.

Motion #120-24 was **CARRIED**.

#121-24 It was moved and seconded

**THAT** the meeting be extended beyond 9:00pm.

Motion #121-24 was **CARRIED**.

**Motion to Reopen Meeting to the Public**

#122-24 It was moved and seconded

**THAT** the meeting be reopened to the public at 9:48pm

Motion #122-24 was **CARRIED**.

#123-24 It was moved and seconded

**THAT** in response to the Delegation this evening, and noting a minor deviation to the flagpost policy, that Council raises the flag on May 17<sup>th</sup> in recognition of the International Day against Homophobia and Transphobia and keep it up until the end of June.

Motion #123-24 was **CARRIED**.

#124-24 It was moved and seconded

**THAT** Administration be directed to respond to Shawn Taylor to thank him for his presentation and share what is in the works regarding Composting at the landfill.

Motion #124-24 was **CARRIED**.

#125-24 It was moved and seconded

**THAT** the Administration draft a letter to Lynn Iler to thank her for her suggestions and presentation and to indicate that Council will revisit these recommendations after the Recreation position is filled, when Council will be better equipped to have a discussion on recreational needs and how they can be filled.

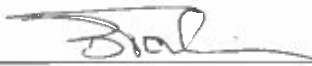
Motion #125-24 was **CARRIED**.

**Adjournment**

#126-24 It was moved and seconded  
**THAT** the meeting be adjourned.

Motion #126-24 was **CARRIED**

Meeting adjourned at 9:50pm.



\_\_\_\_\_  
Mayor Bruce Tomlin



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CAO David Fairbank

