

**Village of Haines Junction
CoW Meeting Minutes
December 5, 2024**

Present:

Deputy Mayor Strand
Councillor Bushe
Councillor Mackinnon
Councillor McPhie

Absent:

CAO Fairbank
Treasurer Istchenko

Call to Order

The meeting was called to order at 1:00 pm

Acknowledgement of Champagne and Aishihik First Nations Traditional Territory

Deputy Mayor Strand acknowledged that we are on the traditional territory of the Champagne and Aishihik First Nations

Budgeting Review and Training

Purpose of meeting:

Finance 101 workshop on the municipal accounts with the intention of informing and familiarizing Council with the budget.

Materials distributed at the meeting:

The following documents were distributed at the meeting, noting all documents have been previously shared with Council/the public at prior council meetings and are posted on the Village website at hainesjunction.ca/p/municipal-budget

- 2024-2027 Capital and Projects Budget
- 2024 O&M and Capital Budget

Topics discussed at the meeting:

- How the budget document is built that informs the development of the annual budget bylaw.
- The 2024 budget by department and summarized across all departments.
- How current year expenses compare to previous years.
- The difference between O&M and Capital and Projects.
- The amount, and source, of revenues received by the Village, including the Comprehensive Municipal Grant.
- Surpluses and reserves.
- The 2025 provisional budget.
- How property taxes are calculated.
- Council's role in annual budgeting and allocating funds throughout the year.
- Annual financial audits.

Meeting adjourned at 2:20 pm



Deputy Mayor Diane Strand



CAO David Fairbank